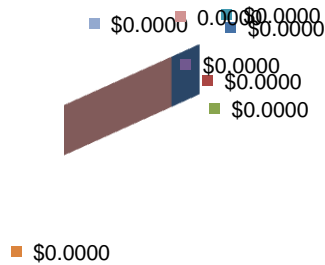


# CITY OF MADEIRA BEACH

## YOUR TOTAL TAX BILL

\$\_\_\_\_\_ of property tax per \$1,000 of taxable value

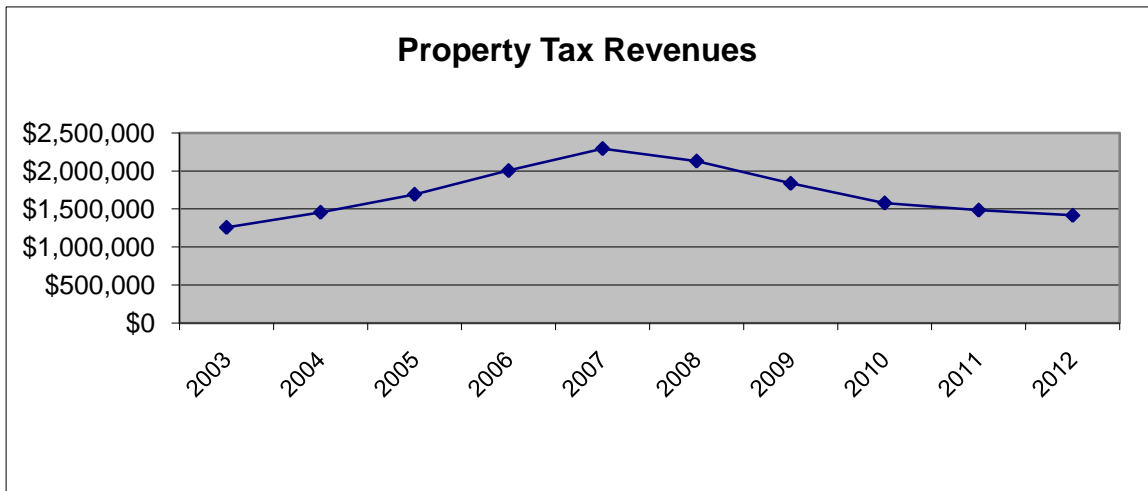


City of Madeira Beach	Juvenile Welfare Board
Pinellas Anclote River Basin	Pinellas County
Pinellas County School Board	Pinellas Planning Council
Pinellas Suncoast Transit Authority	Southwest Florida Water Management District

*Property owners in the City of Madeira Beach are taxed by the following agencies:*

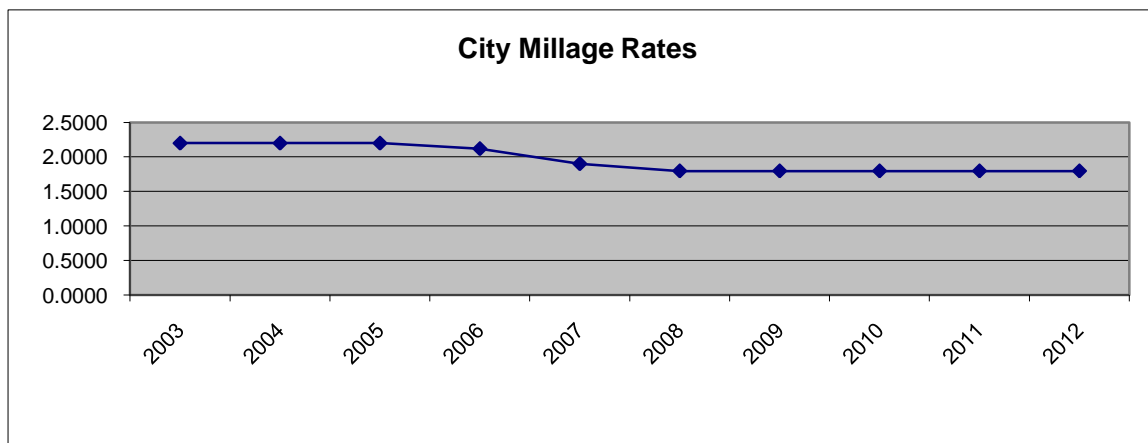
City of Madeira Beach	#DIV/0!
Juvenile Welfare Board	#DIV/0!
Pinellas Anclote River Basin	#DIV/0!
Pinellas County	#DIV/0!
Pinellas County School Board	#DIV/0!
Pinellas Planning Council	#DIV/0!
Pinellas Suncoast Transit Authority	#DIV/0!
Southwest Florida Water Management District	#DIV/0!
Total Millage Rate	<u>0.0000</u> <u>#DIV/0!</u>

## CITY OF MADEIRA BEACH PROPERTY TAX REVENUE HISTORY



According to the Property Appraiser's June 24, 2011 estimate, the total taxable value of the City decreased approximately \$34,843,987 from 2011 to 2012 even with the addition of \$1,862,464 in new construction. This is in addition to a decrease from to 2011 of 95,391,817 2 The City budgets 95% of the tax levy as revenue. Amounts actually collected may vary.

<u>Fiscal Year</u>		<u>Millage</u>	<u>Revenue</u>
2003	Actual	2.2000	\$1,257,207
2004	Actual	2.2000	\$1,455,751
2005	Actual	2.2000	\$1,692,841
2006	Actual	2.1200	\$2,004,952
2007	Actual	1.9000	\$2,294,853
2008	Actual	1.7954	\$2,130,032
2009	Actual	1.7954	\$1,837,207
2010	Actual	1.7954	\$1,578,738
2011	Estimated	1.7954	\$1,484,300
2012	Estimated	1.7954	\$1,415,714



*The City's millage rate remains at 1.7954 mills (\$1.7954 of property tax billed for each \$1,000 of taxable property value). This is considered a tax decrease because the taxable property values have decreased, which should result in a lower tax bill for most property owners.*

June 28, 2011

Honorable Mayor and Board of Commissioners  
City of Madeira Beach  
Madeira Beach, Florida

Dear Mayor and Commissioners:

Thank you for the opportunity to present you with the 2011/2012 proposed budget for the City of Madeira Beach. The formation of this year's Proposed Budget has been both challenging and productive. Property Reform legislation began impacting the City's Budget for fiscal year 2007-2008 and continues today, compounded by the present economy. The assessed value of all properties in the City of Madeira Beach has decreased 4.6%. Despite this downturn, we have developed this Proposed Budget to support our continued mission to preserve and improve Madeira Beach's quality of life of Madeira Beach residents.

**We are pleased to present to you a balanced budget maintaining the current millage rate of 1.7954.** In doing so, it extends to our property owners the tax savings that were intended by the January 2007 passage of Amendment 1. However, addressing the approximate \$68,500 loss of property tax revenues, brought on by the reduced property values, has presented a challenge in the preparation of the General Fund budget for Fiscal Year 2011-2012.

The City of Madeira Beach has recently undergone two outside reviews by the Insurance Services Office, ISO. The City's ISO fire rating has improved from a class 4 to a class 3 department. While this does not translate to a savings to the City's budget, it has the potential to decrease fire insurance rates for the residents and local business community. The second review was for the City's Community Class Rating System for flood insurance. The City has received a new community class rating of a 6, which translates to a 20% savings on flood insurance policies for qualified structures.

The City has received a \$10,000 FDOT beautification grant for landscaping, which will most likely be used to improve the appearance of the entrance to the City at 150 Ave. Another grant that we expect to receive this year is a SAFER grant from Homeland Security. It will make funding available for a two-year period. The funds will cover the salaries and associated cost for 2 firefighters for Madeira Beach.

The General Fund, Special Projects Fund, and Enterprise Funds remain in stable condition for the coming fiscal year. A Business Plan for the Municipal Marina was written and approved in 2006 to provide an analysis of rates and guide revenue enhancement; however, we will be updating the plan during fiscal year 2012.

The City continues to rely upon the Stormwater Master Plan adopted in 2000 to identify priorities for drainage improvements to be scheduled as funding permits.

Each year, we re-evaluate personnel costs. The Proposed Budget provides for a change of seven positions in the General Fund as follows:

Integrating the City Manager with the Public Works Director position.

Reduction on one full-time parks maintenance worker.

Modifying the Community Development Director to a Manager's position.

Addition of a Fire Inspector / Code Compliance Officer (80%, 20% shared cost).

Addition of Two Temporary Firefighter / Paramedic positions (awaiting Federal Grant).

Addition of a Special Projects Coordinator (Two year transition period).

Consistent with the current City's collective bargaining agreements with the CWA and IAFF, the City budget continues to fund 100% of employee benefits. As has been the practice since FY

2006, the Human Resource Manager continues to directly seek proposals for employee insurance benefits. The Proposed Budget includes funding for health and dental insurance premiums for full-time employees, as well as the Employee Assistance Program, life insurance, and long-term disability. The Proposed Budget provides for a 13.25% increase in the cost of employee health and dental insurance benefits.

The City's Contributions to employee retirement plans have decreased for those on the Florida Retirement System (FRS) and will not increase for non-FRS employees in the coming year. Effective July 1, 2011, employees who are currently enrolled in FRS will begin contributing 3% of their earnings to the State plan. We have seven employees hired prior to January 1, 1996 as well as all firefighters that are included in the Florida Retirement System. The City's contribution will be 4.91% (from 10.77%) for employees in the Regular Class, 14.1% (from 23.25%) for employees in the Special Risk Class, and 4.42% (from 12.25%) for employees in the DROP Plan. General employees hired after January 1, 1996 are included in a defined contribution plan with ICMA-RC. The City contributes 9% of covered payroll for these employees after one year of employment, and vesting occurs after five years of employment. There is no cost to the City during the first year of employment.

A. General Fund:

1. Revenues: Aside from property taxes, the City controls relatively few General Fund revenue sources. Franchise fees are established within long-term agreements. Utility service and communications taxes are limited by state statute and already levied at the maximum rates permitted. State-shared revenues are dependent upon population-based, per capita funding formulas. Fines and Forfeitures distributed to the City are determined as a percentage of the amounts collected.

In addition to the reduction in property taxes, some of the other significant General

Fund revenues are expected to decline in the current year. Our revenue projections for the Proposed Budget reflect reductions in Communications Service Taxes, State Shared Revenues, and Shared Revenue-Local from Pinellas County EMS.

2. Expenditures: It is important to note we have not received the final assessed values from the Pinellas County Property Appraiser; we are working on estimates we received this June. Final figures will be available in July. Operational expenditures within the proposed General Fund departmental budgets have decreased significantly over the current year. Overall, the General Fund expenditures are **12.11% less** than the current year. This figure is prior to adding in the city hall renovations and the contingency line to the non-departmental budget. We have reduced discretionary items by going through further evaluation and restructuring. We all know the dramatic fluctuations in fuel costs and we have not been officially notified by Progress Energy or Pinellas County Utilities of any proposed increases in rates.

The Agreement for Law Enforcement Services from the Pinellas County Sheriff's Office reflects a .49% increase in cost for the coming year. Funding is available in the Proposed Budget to continue to secure the services of six deputies for round-the-clock coverage.

Provisions are made within the Proposed Budget for the continuation of replacement programs for computers and vehicles, as well as other improvements and capital outlay items as follows:

- Replacement of air handlers at City Hall - \$10,000 (Non-Departmental)
- Renovations to City Hall \$100,000 (Non-Departmental)
- Network Home Servers (three) - \$3000 (Non-Departmental)
- Floating fuel docks for the marina - \$70,000 (Marina)
- Archibald Park renovations \$200,000 (Special Projects Fund)
- Beach walkover replacement \$100,000 - (Special Projects Fund)
- Resurfacing of four tennis courts \$18,000 (Recreation)
- Beach groin repairs and replacement \$100,000 - (Special Projects Fund)
- Playground improvements \$25,000 – (Recreation)
- Majol Tree wrap & electric \$10,000 – (John's Pass Village Fund)
- Curb & Gutter \$125,000 - (Special Projects Fund)
- Street resurfacing \$500,000 - (Special Projects Fund)
- Seawall repair \$300,000 - (Special Projects Fund)
- Street & parking lot striping equipment \$3140 - (Parks Department)

We have provided for continuation of replacement programs, such as curb and gutter replacements and street resurfacing, within the Special Projects Fund in the current

year.

This accounting change continues to provide annual savings to the General Fund, which is one of the reasons that we have been able to maintain the millage rate in the wake of declining taxable values.

Proceeds from the sale of the sewer system to Pinellas County on October 1, 2006 remain set aside in the General Fund and have not been used to balance the Budget for FY 2012.

Improvements to the Archibald Park site are included in the Special Projects Fund. Once an approved budget for this project is set, the committee can begin with design recommendations.

B. Special Projects Fund:

1. Revenues: The Special Projects Fund is a Special Revenue Fund primarily funded by the Local Option Sales Tax (Penny for Pinellas). In March 2007, voters approved the Penny for Pinellas Sales Tax initiative for 10 additional years – through 2020. These special purpose revenues must be used for nonrecurring, capital improvements. The ability to fund projects through this source has and will continue to offer relief to the General Fund, which would have been the only available funding source for certain capital projects.

2. Expenditures: Funds are set aside again to accrue for seawall repairs and beautification over the next several years, as well as future street resurfacing and curb and gutter projects, which have been transferred from the General Fund as discussed above.

C. Enterprise Funds:

1. Sanitation: The last rate increase for sanitation services was approved in September 2005 for FY 2006, when rates were increased 12% across the board. The Proposed Budget is predicated on the current rate structure. The Cost of Service & Business Plan, which was completed in 2006 recommended that we consider an inflationary annual adjustment to the rate schedule. We have been fortunate to maintain our current rates while still maintaining fund equity at an acceptable level.

2. Stormwater: The Stormwater Fund continues to represent a challenge in terms of generating sufficient revenues for operations and implementation of the

Citywide Stormwater Master Plan. Four years ago, the Stormwater Utility Fee was increased from \$2 per Equivalent Dwelling Unit (EDU) to \$5 per EDU per month. That

increase generated additional revenue that allowed us to recover from a previous fund deficit. There are no rate increases or capital projects planned for the Stormwater Fund in the Proposed Budget. Instead we propose to add to the reserve for future capital projects as established within the Citywide Stormwater Master Plan.

Rather than attempting to fund the large-scale, multi-year projects as outlined in the Stormwater Master Plan of 2000, staff proposes to undertake manageable, one- or two-year projects that can be fully funded with resources accrued within the Stormwater Fund and provide a favorable stormwater management impact.

3. Marina: The new ship store has been completed, turn-key, under its approved construction budget. It is safe to say that the marina generates sufficient revenues to cover the operating expenses. Fund equity has stabilized and the marina is generating sufficient revenues to satisfy debt service associated with this year's construction of the new Ship Store. The Proposed Budget provides for a payback program for the loan from the General Fund for the construction of the Ship Store; the terms can be re-evaluated annually after reviewing the sales and slip rental proceeds. The construction of a new floating fuel dock will make refueling easier and safer for our boating community that visits our marina.

4. John's Pass Village: Revenue is generated from the rental of the former Board of Realtors building (which is leased to Fantasy Planet Beach Company, a retail store). The revenue estimate for rental income from Fantasy Planet is consistent with the existing lease agreement. There is a significant maintenance project proposed for the FY 2012 Budget, repairs to the boardwalk pilings with an estimated cost of \$25,000. In summary, the Proposed Budget continues our trend of maintaining sufficient staffing levels and adjusting discretionary expenses without sacrificing service levels. We have strived to ensure responsible maintenance and repair of existing facilities, streets and equipment replacements.

We thank all the department heads and staff for their efforts in making voluntary cost reductions and suggesting alternatives for addressing our service delivery needs and expectations. We appreciate the guidance and input of the Mayor and Board of Commissioners in the budget process and your support for this Proposed Budget.

Respectfully Submitted,  
*Bill Mallory*  
Bill Mallory  
Interim City Manager

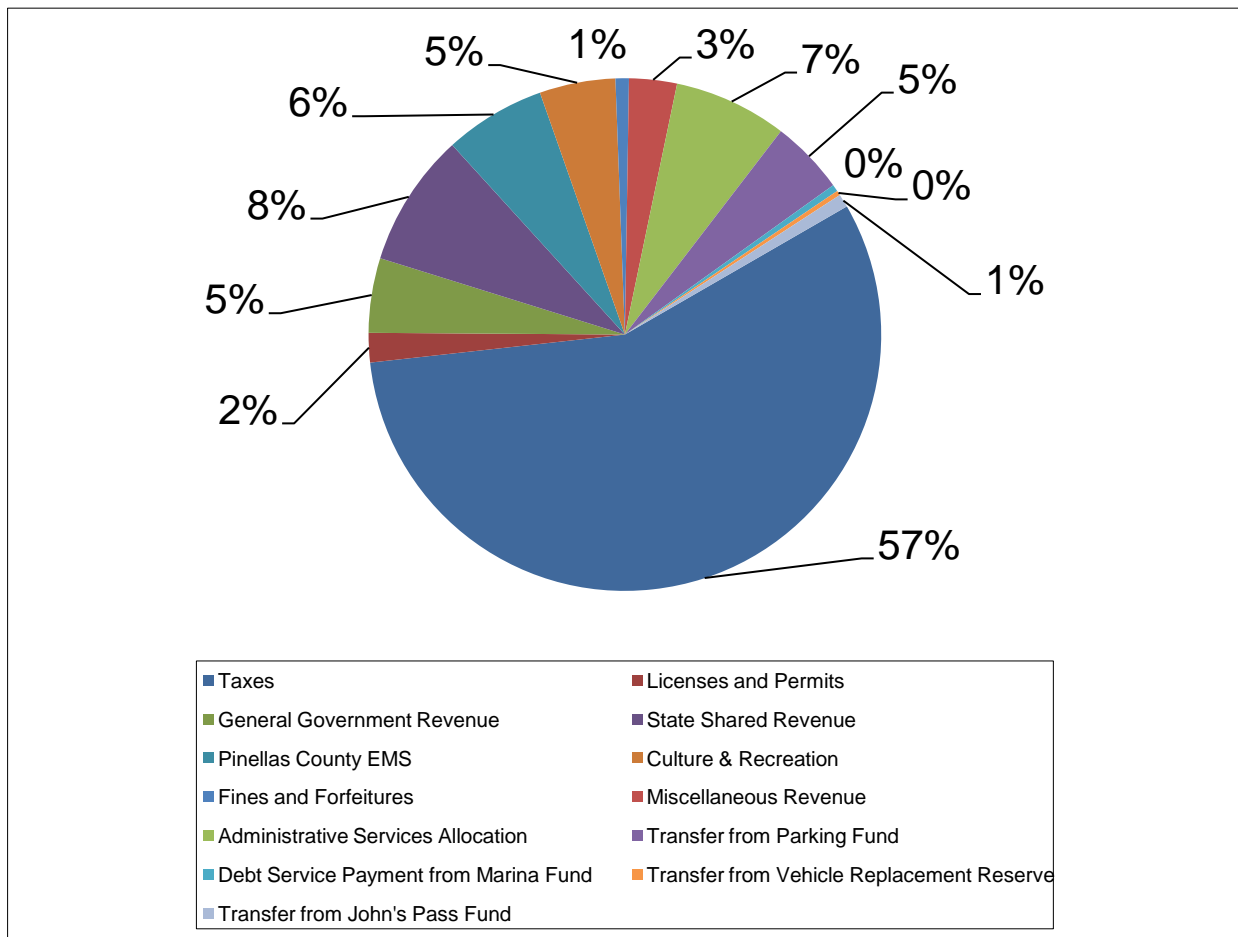




## GENERAL FUND

### WHERE THE MONEY COMES FROM

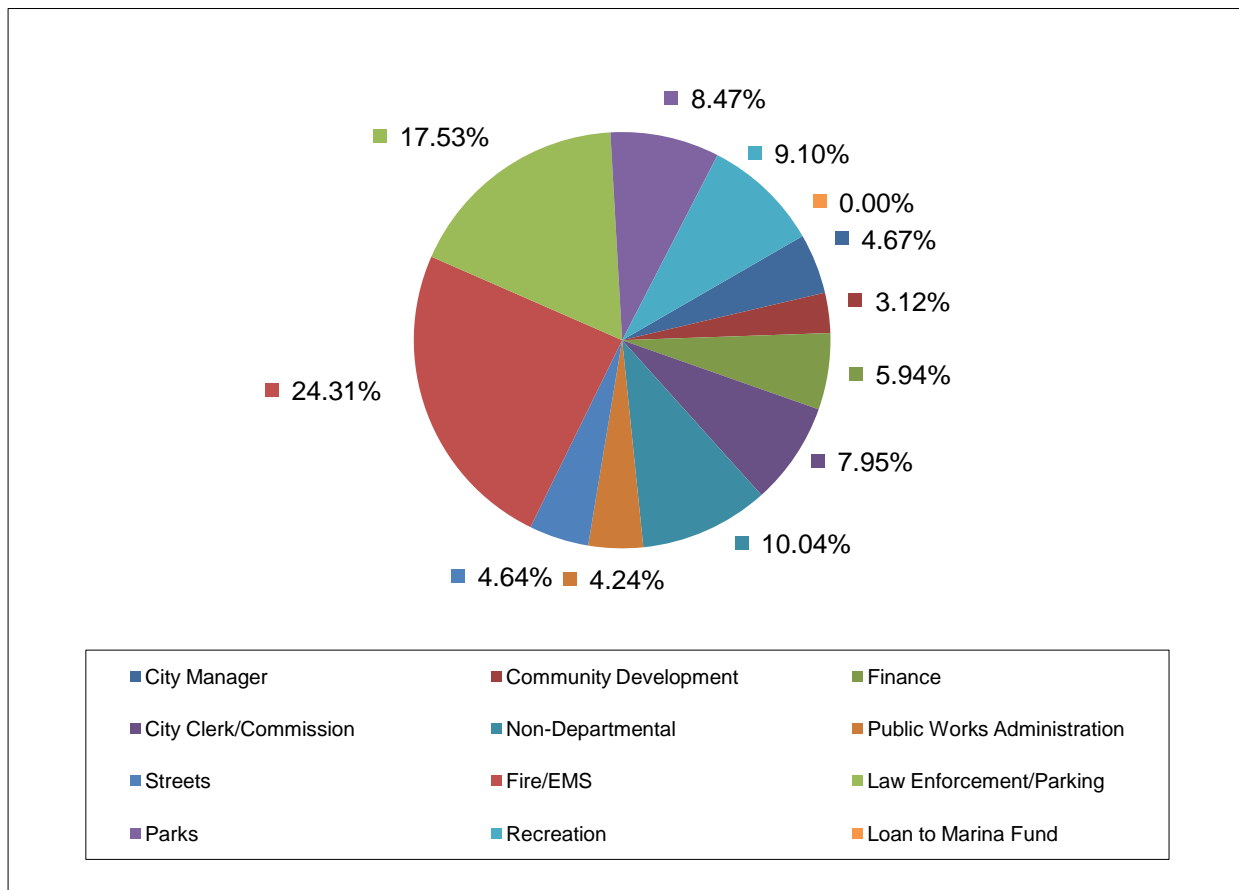
Taxes	56.59%	\$3,021,564
Licenses and Permits	1.85%	98,900
General Government Revenue	4.71%	251,365
State Shared Revenue	8.43%	450,000
Pinellas County EMS	6.38%	340,835
Culture & Recreation	4.79%	255,573
Fines and Forfeitures	0.84%	45,000
Miscellaneous Revenue	3.02%	161,030
Administrative Services Allocation	7.15%	381,645
Transfer from Parking Fund	4.68%	250,000
Debt Service Payment from Marina Fund	0.44%	\$23,276
Transfer from Vehicle Replacement Reserve	0.30%	\$16,000
Transfer from John's Pass Fund	<u>0.83%</u>	<u>44,400</u>
Total Estimated Revenue	100.00%	\$5,339,588



## GENERAL FUND

### WHERE THE MONEY GOES

City Manager	4.67%	\$249,231
Community Development	3.12%	166,618
Finance	5.94%	316,946
City Clerk/Commission	7.95%	424,604
Non-Departmental	10.04%	535,853
Public Works Administration	4.24%	226,258
Streets	4.64%	248,008
Fire/EMS	24.31%	1,297,890
Law Enforcement/Parking	17.53%	936,104
Parks	8.47%	452,428
Recreation	9.10%	485,648
Loan to Marina Fund	<u>0.00%</u>	<u>0</u>
Total Appropriations	100.00%	\$5,339,588



**CITY OF MADEIRA BEACH, FLORIDA**  
**ESTIMATED REVENUES**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND BALANCE, OCTOBER 1</b>	\$ 9,689,381	\$ 10,814,321	\$ 10,797,863	\$ 11,586,429	\$ 11,211,429	-3.24%
	<b>ADD REVENUES:</b>						
	<b>Ad Valorem Taxes:</b>						
311.000	Ad Valorem - Current	1,837,207	1,578,738	1,484,300	1,484,300	1,415,714	-4.62%
311.006	Ad Valorem - Delinquent	19,537	14,375	-			
311.0140	Ad Valorem - Tax Certificates	162,230	101,203	-			
	Total Ad Valorem Taxes	2,018,974	1,694,316	1,484,300	1,484,300	1,415,714	-4.62%
	<b>Local Option Taxes:</b>						
312.410	Local Option Gas Tax	57,688	57,761	59,000	59,000	58,350	-1.10%
	Total Local Option Taxes	57,688	57,761	59,000	59,000	58,350	-1.10%
	<b>Franchise Fees:</b>						
313.215	Electricity	521,694	555,870	520,000	520,000	550,000	5.77%
313.505	Gas	12,943	11,335	13,000	13,000	12,000	-7.69%
	Total Franchise Fees	534,637	567,205	533,000	533,000	562,000	5.44%
	<b>Utility Service Taxes:</b>						
314.1011	Electricity	512,353	603,339	500,000	500,000	600,000	20.00%
314.3011	Water	89,015	96,015	90,000	90,000	95,000	5.56%
314.4011	Gas	7,952	7,595	8,000	8,000	7,500	-6.25%
314.8011	Propane	22,615	23,957	27,000	27,000	24,000	-11.11%
	Total Utility Service Taxes	631,935	730,906	625,000	625,000	726,500	16.24%
	<b>Communications Service Tax:</b>						
315.2011	Communications Service Tax	282,691	264,269	275,000	275,000	259,000	-5.82%
	Total Communications Service Tax	282,691	264,269	275,000	275,000	259,000	-5.82%
	<b>Local Business Tax Receipts:</b>						
321.010	Local Business Tax Receipts	78,719	78,174	75,000	75,000	73,300	-2.27%
321.012	Reciprocals - Contractor Reg.	1,250	360	1,000	1,000	1,000	0.00%
	Total Local Business Tax Receipts	79,969	78,534	76,000	76,000	74,300	-2.24%

**CITY OF MADEIRA BEACH, FLORIDA**  
**ESTIMATED REVENUES**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
<b>Building Permits:</b>							
322.009	Applications/Fees	7,225	8,548	7,500	7,500	7,500	0.00%
322.020	Building Permits	3,269	3,436	4,500	4,500	4,500	0.00%
322.021	Reinspection Fees	-	-	100	100	100	0.00%
322.022	Fire Inspection Fees	13,550	3,090	12,000	12,000	12,000	0.00%
322.023	Plan Review	-	1,200	500	500	500	0.00%
	Total Building Permits	24,044	16,274	24,600	24,600	24,600	0.00%
<b>State Shared Revenues:</b>							
331.490	FDOT Beautification Grant					10,000	
335.120	State Revenue Sharing	202,148	202,518	203,000	203,000	203,000	0.00%
335.150	Alcoholic Beverage Licenses	12,177	10,974	10,000	10,000	10,000	0.00%
335.180	Half Cent Sales Tax	217,274	214,561	223,000	223,000	219,900	-1.39%
335.230	Firefighters Supplemental Income	4,168	3,774	4,500	4,500	3,800	-15.56%
335.490	Fuel Tax Refund	3,509	3,482	3,200	3,200	3,300	3.13%
	Total State Shared Revenues	439,276	435,309	443,700	443,700	450,000	1.42%
<b>Shared Revenue-Local:</b>							
338.900	Pinellas County - EMS	438,415	384,352	350,000	350,000	340,835	-2.62%
	Total Revenue - Local	438,415	384,352	350,000	350,000	340,835	-2.62%
<b>Charges for Services:</b>							
341.901	Election Qualifying Fees	196	196	100	100	100	0.00%
342.202	Fire Protection - Redingtons	210,616	217,356	217,140	217,140	221,265	1.90%
342.904	FDOT Maintenance Agreements	28,322	29,844	28,000	28,000	30,000	7.14%
	Total General Government	239,134	247,396	245,240	245,240	251,365	2.50%
<b>Transportation:</b>							
344.501	Archibald Beach Parking Meters	91,345	-	-	-	-	
344.503	County Park Parking Meters	61,988	3,099	-	-	-	
344.504	City/South Beach Parking Meters	94,485	-	-	-	-	
344.506	Non- Resident Parking Permits	4,020	-	-	-	-	
	Total Transportation	251,838	3,099	-	-	-	

**CITY OF MADEIRA BEACH, FLORIDA**  
**ESTIMATED REVENUES**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
<b>Culture/Recreation:</b>							
347.210	Activity Registration	30,840	29,930	30,000	30,000	30,000	0.00%
347.211	Softball Registration	35,699	27,565	15,000	15,000	27,000	80.00%
347.220	After School Program	95,663	80,268	80,000	80,000	80,000	0.00%
347.221	Summer Program	70,372	44,043	70,000	70,000	70,000	0.00%
347.223	Special Programs	-	370	-	-	-	-
347.290	Coca-Cola Machine	812	265	800	800	300	-62.50%
347.594	Beach Concession - Archibald Park	4,781	12,000	12,000	12,000	12,000	0.00%
347.595	Beach Concession - County Park	81	-	-	-	-	-
347.596	Snack Shack Concession-Paradise Sw.	-	2,533	-	-	36,273	-
	Total Culture/Recreation	238,248	196,974	207,800	207,800	255,573	22.99%
<b>Fines &amp; Forfeitures:</b>							
351.111	Fines & Forfeitures	21,195	17,044	20,000	20,000	20,000	0.00%
351.112	Parking Fines	119,408	-	-	-	-	-
	Total Fines & Forfeitures	140,603	17,044	20,000	20,000	20,000	0.00%
<b>Other Fines:</b>							
359.091	Code Enforcement	36,180	81,649	20,000	20,000	25,000	25.00%
	Total Other Fines	36,180	81,649	20,000	20,000	25,000	25.00%
<b>Interest Earnings:</b>							
361.100	Interest Earnings	66,126	77,780	75,000	75,000	75,000	0.00%
361.105	Interest - County Tax Collector	497	163	500	500	200	-60.00%
	Total Interest Earned	66,623	77,943	75,500	75,500	75,200	-0.40%
<b>Rents:</b>							
362.004	Auditorium Rental	3,240	2,195	3,000	3,000	2,500	-16.67%
362.005	Rental PW Complex-Beach Mason.	336	336	330	330	330	0.00%
362.587	Rental - Cell Tower	58,175	58,592	58,700	58,700	58,700	0.00%
	Total Rentals	61,751	61,123	62,030	62,030	61,530	-0.81%
<b>Sale of Fixed Assets:</b>							
364.411	Sale of Equipment	535	8,595	1,000	1,000	1,000	0.00%

**CITY OF MADEIRA BEACH, FLORIDA**  
**ESTIMATED REVENUES**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	Total Sale of Fixed Assets	535	8,595	1,000	1,000	1,000	0.00%
	<b>Other Miscellaneous:</b>						
366.366	Donations	25	213	-	-		
369.002	Gasoline Sold	396	322	400	400	400	0.00%
369.369	Miscellaneous	32,439	52,178	1,000	1,000	17,000	1600.00%
369.370	Copy Charges	263	510	250	250	250	0.00%
369.374	Notary Services	290	520	250	250	250	0.00%
369.376	Lawn Maintenance - Library	2,400	2,400	2,400	2,400	2,400	0.00%
369.379	Refund Prior Year Exp.	17,994	6,548	-	-		
369.381	Sales Tax Collection Allowance	668	583	600	600	600	0.00%
369.382	Indebtedness Searches	430	1,850	1,000	1,000	1,000	0.00%
369.383	Insurance Proceeds	47,774	-	-	-		
369.385	FEMA Application Fees	3,000	550	1,000	1,000	500	-50.00%
369.386	Special Event Application Fees	900	900	1,000	1,000	900	-10.00%
369.387	Accounting Services - Library	2,250	3,000	-	-		
369.388	Sale of Logo Items	8	339	-	-		
	Total Miscellaneous	108,837	69,913	7,900	7,900	23,300	194.94%
	<b>Other Financing Sources:</b>						
381.016	Transfer from Vehicle Rep. Res					16,000	
381.017	Transfer from John's Pass Fund	194,000	43,900	44,400	44,400	44,400	0.00%
381.405	Debt Payment from Marina					23,276	
381.407	Transfer from Parking Fund	-	250,000	250,000	250,000	250,000	0.00%
389.400	Administrative Services Allocation	420,650	381,645	381,645	381,645	381,645	0.00%
393.990	Proceeds from Sale of Sewer System	200,000	-	-			
	Total Other Financing Sources	814,650	675,545	676,045	676,045	715,321	5.81%
	<b>TOTAL REVENUES</b>	6,466,028	5,668,207	5,186,115	5,186,115	5,339,588	2.96%
	<b>LESS: EXPENDITURES BY DEPT.</b>						
	City Manager	193,077	194,016	194,945	194,945	249,231	27.85%
	Community Development	273,243	237,299	250,655	250,655	166,618	-33.53%
	Finance	344,685	345,133	346,700	365,200	316,946	-13.21%

**CITY OF MADEIRA BEACH, FLORIDA**  
**ESTIMATED REVENUES**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	City Clerk / Commission	333,949	302,492	450,125	450,125	424,604	-5.67%
	Non-Departmental	264,238	283,043	280,745	280,745	535,853	90.87%
	P/W Administration	320,963	385,543	319,570	323,224	226,258	-30.00%
	Streets	316,713	243,118	252,685	252,685	248,008	-1.85%
	Fire / EMS	1,296,278	1,142,595	1,274,950	1,281,692	1,297,890	1.26%
	Law Enforcement / Parking	1,052,405	910,722	932,100	932,100	936,104	0.43%
	Parks	493,825	370,248	432,140	432,140	452,428	4.69%
	Recreation	451,712	481,890	451,500	451,500	485,648	7.56%
	Loan to Marina Fund	-	-	500,000	500,000	-	
	<b>TOTAL EXPENDITURES</b>	<b>5,341,088</b>	<b>4,896,099</b>	<b>5,686,115</b>	<b>5,715,011</b>	<b>5,339,588</b>	<b>-6.57%</b>
	<b>FUND BALANCE, SEPTEMBER 30</b>	<b>\$ 10,814,321</b>	<b>\$ 11,586,429</b>	<b>\$ 10,297,863</b>	<b>\$ 11,057,533</b>	<b>\$ 11,211,429</b>	<b>1.39%</b>



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**CITY OF MADEIRA BEACH  
CITY MANAGER**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$168,735	\$169,764	\$168,000	\$168,000	\$223,729
OPERATING	24,342	20,905	26,945	26,945	25,502
CAPITAL OUTLAY	-	3,347	-	-	-
TOTAL	\$193,077	\$194,016	\$194,945	\$194,945	\$249,231

**MISSION**

By the Charter of the City of Madeira Beach, the City Manager shall be the chief administrative officer of the City. The City Manager is responsible to the City Commission for administration of all City affairs placed in the manager's charge by or under the charter. The City Manager shall uphold City ordinances and regulations in the discharge of his/her duties for the betterment of the entire community. Beginning this summer, the City Manager will also assume the role of Community Services Director.

**PROGRAMS**

**ADMINISTRATION** - The Administration provides overall direction and supervision for all City departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: providing leadership and guidance to the various departments of the City to carry out the day to day functions of the City, administering contracts on behalf of the City pursuant to the provisions of appropriations ordinances, preparing and submitting the annual budget and capital program to the City Commission; acts as chief purchasing agent of the City.

**1000-CITY MANAGER**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$170,558—This category covers wages for the City Manager, Special Projects Manager and Administrative Assistant.**

**1400-Overtime**

**\$100—This category covers overtime for the Administrative Assistant**

**2100-Social Security**

**\$13,365—This category covers FICA contributions at a rate of 7.65% of salary.**

**2203-ICMA 401(a) Plan**

**\$16,201—This category covers the City's contribution to the ICMA 401(a) Plan for the City Manager, Special Projects Manager and Administrative Assistant at a rate of 9% of salary.**

**2300-Group Insurance**

**\$22,770—This category covers the cost of health and life insurance for the City Manager, Special Projects Manager and Administrative Assistant.**

**2400-Worker's Compensation**

**\$1,052—This category covers the cost of Worker's Compensation for two personnel.**

**OPERATING COSTS**

**3100-Professional Services**

**\$1,400—This category covers the cost of Music Satellite for MBTV (\$1,000) and other professional services as needed (\$400).**

**4000-Travel and Training**

**\$1,800—This category covers costs for the City Manager to attend the Annual Florida League of Cities Conference (\$1000), and for the Administrative Assistant as the City's Business Tax Officer to attend the Annual FABTO Conference (\$800).**

**4001-Auto Allowance**

**\$4200—This category covers the cost the City Managers automobile allowance as provided in his contract.**

**4110-Cellular Telephone**

**\$870—**This category covers the cost of the City's cell phone according to the Government discount plan from the provider. City Manager's cell phone allowance (\$390) and the Special Projects Coordinator (\$480).

**4200-Postage**

**\$3,305—**This category covers the cost of mailing the Communicator newsletter (\$2,205), Business Tax receipts (\$800), and general correspondence of the City Manager (\$300).

**4700-Print & Reproduction**

**\$8,700—**This category covers the cost of preparing the Communicator newsletter 3 times per year per agreement (\$8,400), and miscellaneous publications to citizens (\$300).

**4800-Promotions & Pub Relations**

**\$1,000—**This category covers various promotions, employee morale and public relations activities.

**5100-Office Supplies**

**\$1,150—**This category covers Business License Tax Receipts supplies (\$350) and the purchase of minor office furniture and equipment, along with the recurring office supplies (\$800).

**5210-Departmental Supplies**

**\$480—**This category covers costs associated with various meetings, including Department Head meetings.

**5420-Dues & Subscriptions**

**\$2,597—**This category covers the costs of professional memberships for the City Manager per his agreement, including the Florida City and County Management Association and International City Management Association (\$2,500), FABTO membership for the Administrative Assistant/Business Tax Official (\$45), and National Notary Association membership for the Administrative Assistant/Business Tax Official (\$52).

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 1000 CITY MANAGER**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	134,061	133,754	129,900	129,900	170,558	31.30%
1400	Overtime	-	20	100	100	100	0.00%
2100	Social Security	10,270	10,249	10,300	10,300	13,048	26.68%
2203	ICMA 401(a) Plan	12,712	12,643	12,700	12,700	16,201	27.57%
2300	Group Insurance	10,971	12,417	14,200	14,200	22,770	60.35%
2400	Worker's Compensation	721	681	800	800	1,052	31.50%
	Subtotal Personal Services	168,735	169,764	168,000	168,000	223,729	33.17%
<b>OPERATING:</b>							
3100	Professional Services	1,800	900	1,600	1,600	1,400	-12.50%
3136	Criminal Records Check	24	-	-	-	-	
4000	Travel and Training	2,091	2,499	2,750	2,750	1,800	-34.55%
4001	Auto Allowance	4,325	4,225	4,200	4,200	4,200	0.00%
4110	Cellular Telephone	371	362	365	365	870	138.36%
4200	Postage	3,066	3,590	3,605	3,605	3,305	-8.32%
4700	Print & Reproduction	7,563	6,271	8,875	8,875	8,700	-1.97%
4800	Promotions & Pub Relations	925	442	1,000	1,000	1,000	0.00%
5100	Office Supplies	2,183	1,076	1,350	1,350	1,150	-14.81%
5200	Uniforms	185	-	-	-	-	
5210	Departmental Supplies	49	-	600	600	480	-20.00%
5420	Dues & Subscriptions	1,760	1,540	2,600	2,600	2,597	-0.12%
	Subtotal Operating	24,342	20,905	26,945	26,945	25,502	-5.36%
<b>CAPITAL OUTLAY:</b>							
6400	Capital Equipment	-	3,347	-	-	-	
	Subtotal Capital Outlay	-	3,347	-	-	-	
<b>TOTAL CITY MANAGER</b>		193,077	194,016	194,945	194,945	249,231	27.85%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1000 CITY MANAGER  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
CITY MANAGER	1	1	1
SPECIAL PROJECTS COORDINATOR			*1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	2	2	3

\*Community Services Director changed to Special Projects Coordinator and moved to City Manager's Office. This is a proposed 2 year transition period and to handle the numerous special projects in the upcoming budget.

**CAPITAL OUTLAY**

*No capital requests.*

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**CITY OF MADEIRA BEACH  
COMMUNITY DEVELOPMENT**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$191,826	\$142,555	\$142,500	\$142,500	\$120,018
OPERATING	81,417	54,263	108,155	108,155	46,600
CAPITAL OUTLAY	-	40,481	-	-	-
 TOTAL	 \$273,243	 \$237,299	 \$250,655	 \$250,655	 \$166,618

**MISSION**

The Community Development Department provides the City with professional urban planning services, code compliance, grant writing and implementation, and flood plain management. The department coordinates with the City of Treasure Island on the building permit and inspection process. The department participates in planning efforts along the Gulf beaches, as part of a team with other beach communities.

The mission is to maintain the unique beach community character while working toward a vision in the direction of improved land and water uses. The planning process is intended to improve the health, safety and welfare of the City.

The Community Development Manager reports to the City Manager and serves as the staff liaison to the Planning Commission, Special Magistrate for code enforcement cases and variances, the Board of Commissioners and any other advisory committees that may be created over time.

**PROGRAMS**

**PLANNING** - Responsible for current and long range planning for the City of Madeira Beach, CRS and grant writing/administration are part of Planning.

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**CITY OF MADEIRA BEACH  
COMMUNITY DEVELOPMENT**

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Current Planning includes the review of development plans. The Community Development Manager reviews site plans from concept through final site plan. The Community Development Manager prepares all staff reports for all cases before the Special Magistrate who makes a final determination when a variance, special exception or administrative determination is requested.

Long Range Planning includes Comprehensive Plan review and amendments, Land Development Code revision and assistance toward Capital Improvement Program planning. Long Range Planning also includes coordination with State of Florida and Pinellas County plans, regionally specific project planning and implementation of the Madeira Beach Master Plan.

CRS (Community Rating System). The Community Development Manager coordinates the assembling of data for the CRS cycle application. The activity is key toward having the best CRS rating possible. CRS is part of the National Flood Insurance Program. The objective is to prevent and reduce flood losses.

Grants. Effective grantsmanship helps provide for community projects and programs.

**CODE COMPLIANCE** Responsible for day to day enforcement of the City's Code of Ordinances. Enforcement includes land development regulations, life safety, nuisance and environmental issues. Coordination with other City departments assists in effective enforcement of City codes and regulations.

**BUILDING**. Responsible for coordinating City of Madeira Beach building activity with the City of Treasure Island Building Department to ensure compliance with the Madeira Beach Code of Ordinances.

**1050-COMMUNITY DEVELOPMENT**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$92,905.00-** *This category covers wages for the Community Development Manager, Administrative Assistant and Code Officer.*

**1400-Overtime**

**\$550.00-** *This category covers overtime for Administrative Assistant and Code Officer.*

**2100-Social Security**

**\$7,149.00-** *This category covers FICA contributions at a rate of 7.65% of salary.*

**2203-Retirement-ICMA 401(a) Plan**

**\$1,996.00-** *This category covers the City's contribution to the ICMA 401(a) Plan for the Community Development Manager, Administrative Assistant and Code Officer at a rate of 9% of salary.*

**2300-Group Insurance**

**\$16,390.00-** *This category covers the cost of health and life insurance for the Community Development Manager, Administrative Assistant and Code Officer.*

**2400-Worker's Compensation**

**\$1,028.00 –** *This category covers the cost of Worker's Compensation for three personnel.*

**OPERATING EXPENSES**

**3100-Professional Services**

**\$5,500.00 –** *This category covers the cost of fees associated with survey, planning, technical services related to planned development cases, and expert testimony.*

**3125-Special Magistrate**

**\$27,000.00 –** *This category covers the costs of fees associated with Special Magistrate for Variances, Special Exception Use and Code Enforcement.*

**3400-Other Contractual Services**

**\$11,000.00 –** *This category annual license for code enforcement software.*

**3451-Lot Mowing/Clearing**

**\$2,500.00-** *This category covers the cost of lot mowing and lot clearing, for code enforcement violations provides approximately 20 single lots to be mowed which have been abandoned or foreclosed upon.*

**4000-Travel and Training**

**\$2,650 –** *This category covers costs for Code Officer to obtain CEU's and maintaining FACE certification, Administrative Assistant to obtain CEU's and attend F.A.B.T.O. conference and Community Development Manager to obtain CEU's to maintain*



*conference and Community Development Manager to obtain CEU's to maintain certification.*

***4110-Cellular Telephone***

***\$780- This category covers the cost of the City's cell phone according to the Government discount plan from the provider, and the air card for code enforcement mobile system.***

***4200-Postage***

***\$2,500.00 – This category is for postage for the department's correspondence.***

***4500-General Insurance***

***\$90.00 -This category is for automobile liability and physical damage policy 2007 Ford Escape #96. 20/80% split with Fire. 20 % CD 80% Fire.***

***4600-Maintenance-Auto Equipment***

***\$100.00-This category is for maintenance auto equipment 20/80% share with Fire. 20% CD 80% Fire.***

***4680-Maintenance-Tires***

***\$80.00 – This category is for tires for code compliance vehicle 20/80% split with Fire. 20% CD 80% Fire***

***4700-Print & Reproduction***

***\$2000.00 – This category is for costs associated with printing. Business cards, Maps, plans, hangtags and plat sheets \$500.00, radial searches from Pinellas County Property Appraisers office for land dev., cases, variances, special exceptions and alcoholic be requests \$500.00. Printing of zoning maps \$400.00, color reproductions for code enforcement evidence, documents/reports reproduced and bound \$600.00.***

***5100-Office Supplies***

***\$2000.00- This category is for recurring office expenses.***

***5200- Uniforms***

***\$300.00-This category is for uniforms, two shirts Admin Assistant per CWA contract \$50.00, Community Development manager two shirts \$50.00 and Code Officer five pants, five shirts, jacket per CWA contract share with Fire \$200.00.***

***5220-Gasoline & Oil***

***\$500.00 – This category is for gasoline and oil for code enforcement vehicle 20/80% split with Fire. 20% CD 80% Fire.***

***5420-Dues & Subscriptions***

***\$600.00-This category is for dues and subscriptions, Admin Assistant \$105.00, Code Officer \$ 35.00 and Community Development Manager \$460.00.***



**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 1050 COMMUNITY DEVELOPMENT**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	150,030	110,791	109,200	109,200	92,905	-14.92%
1400	Overtime	145	69	300	300	550	83.33%
2100	Social Security	11,108	8,218	8,400	8,400	7,149	-14.89%
2203	ICMA 401(a) Plan	12,718	9,730	9,900	9,900	1,996	-79.84%
2300	Group Insurance	16,063	12,252	14,000	14,000	16,390	17.07%
2400	Worker's Compensation	1,762	529	700	700	1,028	46.86%
2500	Unemployment Compensation	-	966	-	-		
	Subtotal Personal Services	191,826	142,555	142,500	142,500	120,018	-15.78%
<b>OPERATING:</b>							
3100	Professional Services	9,375	2,080	40,500	40,500	5,500	-86.42%
3125	Special Magistrate	48,090	27,979	40,000	40,000	27,000	-32.50%
3400	Other Contractual Services	-	11,400	11,400	11,400	-	-100.00%
3451	Lot Mowing/Clearing	700	-	2,500	2,500	2,500	0.00%
4000	Travel and Training	934	2,062	1,935	1,935	2,650	36.95%
4110	Cellular Telephone	766	391	930	930	780	-16.13%
4200	Postage	5,324	4,589	3,500	3,500	2,500	-28.57%
4400	Rentals and Leases	5,314	-	-	-		
4500	General Insurance	351	451	500	500	90	-82.00%
4600	Maint Auto Equipment	-	151	500	500	100	-80.00%
4680	Maint Tires	-	-	500	500	80	-84.00%
4700	Print & Reproduction	4,660	2,202	2,600	2,600	2,000	-23.08%
5100	Office Supplies	3,677	1,866	2,000	2,000	2,000	0.00%
5200	Uniforms	415	-	90	90	300	233.33%
5220	Gasoline & Oil	1,253	424	700	700	500	-28.57%
5420	Dues & Subscriptions	558	668	500	500	600	20.00%
	Subtotal Operating	81,417	54,263	108,155	108,155	46,600	-56.91%
<b>CAPITAL OUTLAY:</b>							
6400	Capital Equipment	-	40,481	-	-		

Subtotal Capital Outlay	-	40,481	-	-		
<b>TOTAL COMMUNITY DEVELOPMENT</b>	273,243	237,299	250,655	250,655	166,618	-33.53%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1050 COMMUNITY DEVELOPMENT  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
COMMUNITY DEVELOPMENT DIRECTOR	1	1	-
COMMUNITY DEVELOPMENT MANAGER			**1
CODE COMPLIANCE OFFICER	*	*	*
FIRE INSPECTOR/CODE OFFICER			***0.2
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	2	2	1.00

*\* Position not funded*

*\*\*Community Development Director changed to Community Development Manager in FY 2012*

*\*\*\*Fire Inspector/Code Compliance Officer added in FY 2012, funding shared with Fire Department*

**CAPITAL OUTLAY**

*No capital requests.*

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**CITY OF MADEIRA BEACH  
FINANCE**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$278,242	\$269,949	\$272,900	\$272,900	\$242,407
OPERATING	63,234	73,846	72,600	91,100	73,039
CAPITAL OUTLAY	3,209	1,338	1,200	1,200	1,500
TOTAL	\$344,685	\$345,133	\$346,700	\$365,200	\$316,946

**MISSION**

The Finance Department, under the direction of the Finance Director, is charged with the administration of the financial affairs of the City and identification and development of fiscal policies and practices to enhance the public benefit. The Finance Director reports to the City Manager.

**PROGRAMS**

**BUDGETING COMPLIANCE** - Involves expenditure, encumbrance and authority monitoring as well as compliance for supplemental appropriations and transfers.

**BUDGET AND MANAGEMENT** - Responsible for the coordination and development of the Annual Budget and Capital Improvement Program.

**CASH RECEIPTS PROCESSING** - This involves processing of City cash receipts as well as accounting and reconciling.

**FIXED ASSET CONTROL** - Controls the purchase of fixed assets, changes, perpetual inventory, data base preparation and oversight of annual physical inventory.

**FINANCIAL REPORTING** - Provides monthly revenue and expenditure reports and balance sheets, and prepares the Comprehensive Annual Financial Report.

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**CITY OF MADEIRA BEACH  
FINANCE**

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**HUMAN RESOURCES** - This division is responsible for recruitment and placement; all areas of labor relations; compensation and classification; employee relations and all areas of employee benefits; payroll and workers compensation; as well as maintenance of City personnel files as well as compliance with all local, state and federal labor and employment laws and actively discouraging discrimination at all levels. This position is also responsible for grant writing.

**PURCHASING/CASH DISBURSEMENTS** - This program involves verification and input of invoices, authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts.

**RISK MANAGEMENT** - Responsible for the provision and promotion of an effective program to protect all City assets from loss or damage including both property and people. To identify, analyze and minimize risk exposure using the most cost effective means; maintain updated records of all City owned property; worker's compensation claims and accident reporting; inform appropriate insurance agencies and attorneys; and provide training to identify and correct safety hazards in the workplace.

## **1100-FINANCE**

### **PERSONAL SERVICES COSTS**

#### **1200-Salaries & Wages**

**\$187,721** - This category covers the cost for the Finance Director, the Human Resource Manager, the Accounting Specialist and the Administrative Assistant.

#### **1400-Overtime**

**\$200** - This category covers the cost of overtime for the Accounting Specialist and the Administrative Assistant. This is not included in the above figure for Account 1200.

#### **2100-Social Security**

**\$14,342** - This covers the cost for social security for the above four (4) positions. Social Security is calculated at 7.65% of the employees' wage.

#### **2201-2203 Retirement**

**\$0** - The Finance Department has no employees enrolled in the FRS Plan.

**\$9398** Retirement payments made to ICMA for the Human Resource Manager (12 months), the Accounting Specialist (12 months), and the Administrative Assistant (5 months). Retirement is calculated at 9% of the employees' wages.

#### **2300-Group Insurance**

**\$30,041** - This covers the annual cost for medical and dental insurance.

\$26,864 for medical

\$1696 for dental

\$1540 for life and long term disability included in this category and are calculated at a percentage of each employee's annual wages.

#### **2400-Worker's Compensation**

**\$1,155** - This covers the cost for workers compensation insurance for each of the four positions listed above.

### **OPERATING EXPENSES**

#### **3100-Professional Services**

**\$3,000** - This covers the cost for appraisal of all City facilities to determine values for property insurance. The appraisals are to be performed every 3 – 5 years. The last full appraisal was May 2009. It also covers actuarial valuation for GASB-45. The 24-month access to Milliman's [www.GASB45help.com](http://www.GASB45help.com) expires on January 2012. The January 2010 fee was \$2,800.

#### **3121-Software Support**

**\$16,139** - This covers the remaining year's software support for MUNIS ASP. The annual amount due is \$16,139 and is payable in quarterly installments of \$4,034.75. The 3 year contract expires 11/30/2012.



### **3135-Employee Physicals**

**\$500** -Prior to FY 2004-05, each department would budget these costs separately. This was changed in 2006 and is monitored by Human Resources. New hire drug screens, CDL and post-accident testing are also included in this line item.  
Annual Fire Department physicals are still budgeted in that department.

### **3136-Criminal Records Check**

**\$400** - This covers the costs to perform criminal background checks through the Florida Department of Law Enforcement and Live Scan (required for child care aides). It also covers the costs associated for credit reports and public record requests on applicants.  
FDLE without Live Scan (fingerprinting) \$23  
FDLE with Live Scan \$ 32

### **3200-Audit Fee**

**\$28,100** -This covers the fees paid to a Certified Public Accountant for the annual audit of the City's financial statements. On 4/13/2010, the Board of Commissioners appointed the firm of Kirkland, Russ, Murphy & Tapp to perform the City's audit for the fiscal years ending 2010-2013. The annual audit is required by Chapter 218.39, Florida Statutes and by City Charter, Section 4.10, Independent Audit.

### **3400-Other Contractual Services**

**\$8,875** -This covers the cost of bi-weekly payroll processing through PayChex. It also covers the annual processing of W-2's and Preview Hosting Internet Access Solution. The Access Solution allows us to process payroll from any computer anywhere, and eliminates the need for on-site installation, service, and updates of payroll software (\$25/month)

### **4000-Travel and Training**

**\$2525** -This covers the educational opportunities for the Finance staff including registration fees, lodging, mileage and per diem as applicable. The Finance Director and the Human Resource Manager have requirements to maintain certifications. Some training is essential to stay current with developments in these fields.  
Finance Director includes FGFOA Gulf Coast Chapter (\$22 bi-monthly), GFOA internet training (\$85/each), NIGP Webinars (\$75/each)  
Human Resource Manager includes one conference per year (FPELRA or PGIT) (\$600) and miscellaneous no-charge meetings PRM Board Meetings, grant workshops, etc. (Mileage \$325)

### **4200-Postage**

**\$1,600** - This covers postage for all Finance department correspondence including weekly mailing of accounts payable checks and property tax bills (Pinellas County Tax Collector)

### **4500-General Insurance**

**\$1,100** - This covers Crime/Employee Dishonesty Policy for the Finance Director Only. Per City Charter, Section 6.4, City Treasurer, "the director of finance must be properly and sufficiently bonded "

sufficiently bonded.

Crime/Employee Dishonesty Policy for all other employees is in Non-Departmental budget.

#### **4640-Maintenance-Other Equipment**

**\$400** - This covers service calls and maintenance for the various Finance Department equipment.

#### **4700-Print & Reproduction**

**\$1,900** - This covers the costs for printing the CAFR, budget, business cards, purchase orders, etc. The estimate is based on historical trend.

#### **4800-Promotions & Public Relations**

**\$1,400** - This covers employee motivation events such as annual holiday party (food \$400; door prizes \$400); Employee of the Year recognition (\$100); National Public Service Week luncheon (\$300); and miscellaneous items such as retirements, birthday and anniversary cards, etc. Flu Shots are offered to employees (\$400).

#### **4900-Other Current Charges**

**\$600** - This covers the costs for employment vacancies city-wide. Depending on the position, ads may be placed in the local newspaper and/or various trade journals. Last fiscal year \$2,000 was budgeted but no monies were spent from this account.

#### **5100-Office Supplies**

**\$4,000** - This covers general office supplies used by the Finance Department and includes pre-printed accounts payable checks, file folders, ink cartridges/toners, calendars, etc. The estimate is based on historical trends.

#### **5200-Uniforms**

**\$100** - This covers two (2) shirts for the Administrative Assistant (CWA employee) per Article 17 and Appendix B, Uniform Issuance, of the Agreement between the City and the CWA.

#### **5420-Dues & Subscriptions**

**\$2,400**

**\$2,400** - This covers annual dues and subscriptions for the Finance Department staff to include:

Finance Director

GFOA \$ 160

AICPA \$ 200

FICPA \$ 225

FGFOA \$ 25

FGFOA (Gulf Coast Chapter) \$ 20

NIGP \$ 330

GAAFR Review \$ 50

Professional CPA License \$ 100

<i>Renew CPA license</i>	\$ 105
<i>Renew CGFO</i>	\$ 45

<i>GASB publications</i>	\$ 155
<i>CAFR Review Fee</i>	\$ 400
<i>Miscellaneous publications as needed</i>	\$ 320
	\$2,035
<i>Human Resource Manager</i>	
<i>FPPA</i>	\$ 50
<i>FPELRA</i>	\$ 95
<i>SHRM</i>	\$ 160
<i>Tampa Bay Public Risk Management</i>	\$ 25
<i>Sam's Club (Listed as primary)</i>	\$ 35
	\$ 365

**CAPITAL OUTLAY**

**6400-Capital Equipment**

**\$1500** - This covers the replacement of Finance Department computers. We are replacing one laptop and moving the current computer to replace an aging pc for parking

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 1100 FINANCE**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	218,966	209,364	208,100	208,100	187,271	-10.01%
1400	Overtime	682	7	200	200	200	0.00%
2100	Social Security	16,653	15,910	16,000	16,000	14,342	-10.36%
2201	Retirement - FRS	4,010	4,076	4,400	4,400	-	-100.00%
2203	ICMA 401(a) Plan	15,251	15,097	15,100	15,100	9,398	-37.76%
2300	Group Insurance	21,559	24,436	27,900	27,900	30,041	7.67%
2400	Worker's Compensation	1,121	1,059	1,200	1,200	1,155	-3.75%
	Subtotal Personal Services	278,242	269,949	272,900	272,900	242,407	-11.17%
<b>OPERATING:</b>							
3100	Professional Services	1,870	2,965	-	-	3,000	
3121	Computer Software Support	14,962	17,841	16,200	16,200	16,139	-0.38%
3135	Employee Physicals	2,520	140	1,000	1,000	500	-50.00%
3136	Criminal Records Check	125	188	1,000	1,000	400	-60.00%
3200	Accounting and Auditing	19,470	28,900	26,500	45,000	28,100	-37.56%
3400	Other Contractual Services	7,276	8,494	8,500	8,500	8,875	4.41%
4000	Travel and Training	3,684	3,082	3,500	3,500	2,525	-27.86%
4200	Postage	1,668	1,658	1,800	1,800	1,600	-11.11%
4500	General Insurance	550	700	1,000	1,000	1,100	10.00%
4640	Maint- Other Equipment	415	-	500	500	400	-20.00%
4700	Print & Reproduction	1,488	2,262	2,000	2,000	1,900	-5.00%
4800	Promotional Activities	2,229	1,702	2,000	2,000	1,400	-30.00%
4900	Other Current Charges	-	269	2,000	2,000	600	-70.00%
5100	Office Supplies	4,455	3,758	4,000	4,000	4,000	0.00%
5200	Uniforms	-	-	100	100	100	0.00%
5420	Dues & Subscriptions	2,522	1,887	2,500	2,500	2,400	-4.00%
	Subtotal Operating	63,234	73,846	72,600	91,100	73,039	-19.83%
<b>CAPITAL OUTLAY:</b>							
6400	Capital Equipment	3,209	1,338	1,200	1,200	1,500	25.00%
	Subtotal Capital Outlay	3,209	1,338	1,200	1,200	1,500	25.00%
	<b>TOTAL FINANCE</b>	344,685	345,133	346,700	365,200	316,946	-13.21%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1100 FINANCE  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
FINANCE DIRECTOR	1	1	1
ACCOUNTANT	*	*	*
HUMAN RESOURCES MANAGER	1	1	1
ACCOUNTING SPECIALIST	1	1	1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	4	4	4

*\* Position not funded*

**CAPITAL OUTLAY**

**6400 - EQUIPMENT:**

Laptop computer for Finance Director

**\$ 1,500**

Current laptop to replace outdated computer in parking.  
We will begin a rotation program with office computers.

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**CITY OF MADEIRA BEACH  
CLERK/COMMISSION**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$113,739	\$113,682	\$116,300	\$116,300	\$102,642
OPERATING	185,614	133,686	202,465	202,465	229,090
CAPITAL OUTLAY	-	2,009	-	-	1,500
DONATIONS	34,596	53,115	57,660	57,660	66,372
OTHER	-	-	73,700	73,700	25,000
TOTAL	\$333,949	\$302,492	\$450,125	\$450,125	\$424,604

**MISSION**

The Charter of the City of Madeira Beach vests the Board of Commissioners with all of the legislative power of the City. The Board of Commissioners consists of four commissioners and a mayor-commissioner. The Board of Commissioners is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user charges for municipal services; and appoint a City Clerk, City Manager and a City Attorney.

**PROGRAMS**

**MAYOR/COMMISSION** - The office acts as a liaison for the citizens in their communications to the Mayor and Commission members.

**ELECTIONS** - City elections are held on the second Tuesday in March of each year. The Clerk's office advises candidates of procedures for running for office, recruits poll workers, places all required legal advertisements and serves as the Supervisor of Municipal Elections.

**SERVICES**

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***CITY OF MADEIRA BEACH***  
***CLERK/COMMISSION***

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Records. As custodian of the records, the City Clerk fulfills record requests for the public and other agencies.

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**CITY OF MADEIRA BEACH  
CLERK/COMMISSION**

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Declaration of Domicile. Applications are taken throughout the year for parents who need to enter their children in school, for business purposes and for proof of residency. There is a fee for the Declaration of Domicile.

Voter Registration. Applications are available for anyone eighteen years or older. There is no fee for this proof of residency.

Notary. Notaries are available throughout City Hall to assist in the execution of documents. There is a fee for this service.



**1300-CLERK/COMMISSION**

**PERSONAL SERVICES COSTS**

**1100-Salaries-Commission**

**\$26,500** - Wages for the Mayor and Commissioners

**1200-Salaries & Wages**

**\$54,917** - Wages for the City Clerk which includes 3% increase

**1400-Overtime**

**\$3,000** - Overtime for a Marina employee to operate the video and live broadcasts of Commission & Board Meetings

**2100-Social Security**

**\$6,109** - This category covers FICA contributions at a rate of 7.65% of salary.

**2203-Retirement-ICMA 401(a) Plan**

**\$4,062** - Covers the City's contribution to the ICMA 401(a) Plan for the City Clerk at a rate of 9% of salary.

**2300-Group Insurance**

**\$7,562** - Cost of health and life insurance for the City Clerk

**2400-Worker's Compensation**

**\$492** - Cost of Worker's Compensation for one employee.

**OPERATING EXPENSES**

**3100-Professional Services**

**\$24,000** - Codification through Municipal Code Corporation, 3,500; Optical Imaging of city records, 6,300; written comprehensive records management plan citywide through SML, Inc., 14,000; and other miscellaneous charges, 200

**3101-City Attorney-Retainer**

**\$50,400** - Provides for City Attorney legal services per Legal Services Agreement dated May 31, 2011

**3102-City Attorney-Non-Retainer**

**\$40,000** - Additional legal expenses associated with legal representation of the city.

**3103-Other Legal Expenses**

**\$5,000** - Provides for other legal expenses

**3105-Legal-Labor Attorney**

**\$10,000** - Legal expenses of Labor Attorney regarding negotiations for IAFF and CWA contracts

**3137-Legal Recording**

**\$1,500** - Legal recording of liens and releases of liens, etc.

**3400-Other Contractual Services**

**\$17,200** - Offsite records storage at 87.50/month plus misc. pulls, pick-ups & deliveries and two weeks of initial implementation of comprehensive records management plan citywide

**4000-Travel and Training**

**\$1,000** - Travel and training to attend the Florida Association of City Clerks conference and related professional training

**4010-Travel-Commissioner District #1**

**\$1,000** - Travel for Commissioner District 1

**4020-Travel-Commissioner District #2**

**\$1,000** - Travel for Commissioner District 2

**4030-Travel-Commissioner District #3**

**\$1,000** - Travel for Commissioner District 3

**4040-Travel-Commissioner District #4**

**\$1,000** - Travel for Commissioner District 4

**4050-Travel-Mayor**

**\$1,000** - Travel for the Mayor

**4110-Cellular Telephone**

**\$240** - City Clerk cellular phone with Verizon Wireless

**4200-Postage**

**\$750** - Postage for misc. correspondence including mailing of referendum questions

**4640-Maintenance-Other Equipment**

**\$2,000** - Repairs and maintenance for digital equipment, microphones and speakers, etc.

**4700-Print & Reproduction**

**\$1,500** - Printing the code book, business cards, invitations and referendum questions,

etc.

**4800-Promotions & Public Relations**

**\$8,000** - Miscellaneous promotions and public relations activities

**4801-Christmas Decorations**

**\$25,000** - Christmas decorations

**4802-Board Appreciation Dinner**

**\$1,500** - Annual Boards Appreciation Dinner

**4803-Boat Parade**

**\$3,500** - Boat Parade activities including prizes, posters, maps, numbers and awards party

**4804-Fireworks**

**\$10,000** – Fireworks

**4807-Citizen's Academy – \$500**

**\$500** - Materials and supplies

**4811-Veteran's Day Boat Parade**

**\$500** - Sponsorship of the Veteran's Day Boat Parade

**4900-Other Current Charges**

**\$8,000** - Advertising expenses to include legal advertising

**4910-Election Expenses**

**\$6,000** - Election Expenses

**5100-Office Supplies**

**\$4,000** - Office supplies, minor office furniture and equipment and recurring supplies and materials

**5200-Uniforms**

**\$500** - City shirts for City Clerk, City Attorney, Mayor and Commissioners

**5420-Dues & Subscriptions**

**\$3,000** - Dues and subscriptions for the Florida League of Cities, 500; Suncoast League of Cities, 500; Florida Shore and Beach Preservation Association, 500; Assessment for BIG – C, 550; Pinellas County Municipal Clerks Association, 25; Florida Association of City Clerks, 75; International Institute of Municipal Clerks, 135; Sam's Club, 15; Mayor's Council of Pinellas, 150; National Association of Parliamentarians, 100; Notary renewal, 200 and misc publications, 250.

**CAPITAL OUTLAY**

**6400-Capital Equipment**

**\$1,500** - Replacement of City Clerk laptop and case – per IT recommendation, 6-24-2011

**DONATIONS**

**8201-Seniors Club**

**\$1,500** - Senior's Club

**8221-S.P.C.A**

**\$500** - S.P.C.A

**8222-Neighborly Care Network**

**\$5,500** - Neighborly Care Network

**8340-Gulf Beaches Library**

**\$58,872** - Gulf Beaches Library per memo dated May 24, 2011 from Library Director

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 1300 CLERK/COMMISSION**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	%CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1100	Salaries-Commission	26,400	26,000	26,500	26,500	26,500	0.00%
1200	Salaries & Wages	66,076	65,531	65,300	65,300	54,917	-15.90%
1400	Overtime				-	3,000	
2100	Social Security	7,015	6,921	7,100	7,100	6,109	-13.96%
2201	Retirement - FRS	6,506	6,621	7,200	7,200		-100.00%
2203	ICMA 401(a) Plan	1,620	1,944	2,300	2,300	4,062	76.61%
2300	Group Insurance	5,642	6,211	7,300	7,300	7,562	3.59%
2400	Worker's Compensation	480	454	600	600	492	-18.00%
	Subtotal Personal Services	113,739	113,682	116,300	116,300	102,642	-11.74%
<b>OPERATING:</b>							
3100	Professional Services	6,557	345	10,000	10,000	24,000	140.00%
3101	City Attorney - Retainer	50,400	50,400	50,400	50,400	50,400	0.00%
3102	City Attorney - Non-Retainer	21,825	16,100	40,000	40,000	40,000	0.00%
3103	Other Legal Expenses	1,616	-	2,500	2,500	5,000	100.00%
3105	Legal - Labor Attorney	342	1,301	10,000	10,000	10,000	0.00%
3113	Lawsuit - Thomas	37,113	-	-	-		
3137	Legal Recording	874	1,267	1,500	1,500	1,500	0.00%
3400	Other Contractual Services	-	-	1,200	1,200	17,200	1333.33%
4000	Travel and Training	217	17	2,000	2,000	1,000	-50.00%
4010	Travel-Comm Dist #1	776	1,310	1,500	1,500	1,000	-33.33%
4020	Travel-Comm Dist #2	-	15	1,500	1,500	1,000	-33.33%
4030	Travel-Comm Dist #3	-	-	1,500	1,500	1,000	-33.33%
4040	Travel-Comm Dist #4	353	283	1,500	1,500	1,000	-33.33%
4050	Travel-Mayor	1,077	60	1,500	1,500	1,000	-33.33%
4110	Cellular Telephone	371	362	365	365	240	-34.25%
4200	Postage	318	246	1,000	1,000	750	-25.00%
4640	Maint Other Equipment	159	125	2,000	2,000	2,000	0.00%
4700	Print & Reproduction	495	572	2,000	2,000	1,500	-25.00%
4800	Promotions & Pub Relations	11,604	9,983	10,000	10,000	8,000	-20.00%
4801	Christmas Decorations	21,945	22,693	25,000	25,000	25,000	0.00%
4802	Board Appreciation Dinner	1,518	795	1,500	1,500	1,500	0.00%
4803	Boat Parade	3,531	5,832	4,000	4,000	3,500	-12.50%
4804	Fireworks	10,000	10,000	10,000	10,000	10,000	0.00%
4807	Citizens' Academy	-	-	500	500	500	0.00%
4811	Veteran's Day Boat Parade	500	500	500	500	500	0.00%
4900	Other Current Charges	6,807	6,065	7,000	7,000	8,000	14.29%
4910	Election Expenses	220	505	6,000	6,000	6,000	0.00%
5100	Office Supplies	3,837	1,710	4,000	4,000	4,000	0.00%
5200	Uniforms	579	192	500	500	500	0.00%
5420	Dues & Subscriptions	2,580	3,008	3,000	3,000	3,000	0.00%
	Subtotal Operating	185,614	133,686	202,465	202,465	229,090	13.15%
<b>CAPITAL OUTLAY:</b>							
6400	Capital Equipment	-	2,009	-	-	1,500	
	Subtotal Capital Outlay	-	2,009	-	-	1,500	

CITY OF MADEIRA BEACH, FLORIDA  
AP0PROPRIATIONS  
DEPARTMENT: 1300 CLERK/COMMISSION  
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	%CHANGE TO FYE '11
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**DONATIONS:**

8201	Seniors Club	1,500	1,500	1,500	1,500	1,500	0.00%
8221	S.P.C.A.	250	-	500	500	500	0.00%
8222	Neighborly Care Network	5,500	5,500	5,500	5,500	5,500	0.00%
8340	Gulf Beaches Library	27,346	46,115	50,160	50,160	58,872	17.37%
	Subtotal Donations	34,596	53,115	57,660	57,660	66,372	15.11%

CITY OF MADEIRA BEACH, FLORIDA  
AP0PROPRIATIONS  
DEPARTMENT: 1300 CLERK/COMMISSION  
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	%CHANGE TO FYE '11
<b>OTHER:</b>							
9900	Contingency	-	-	73,700	73,700	25,000	-66.08%
	Subtotal Other	-	-	73,700	73,700	25,000	-66.08%
	<b>TOTAL CLERK/COMMISSION</b>	333,949	302,492	450,125	450,125	424,604	-5.67%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1300 CLERK/COMMISSION  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
CITY CLERK	1	1	1
DEPUTY CITY CLERK	*	*	*
MAYOR	1	1	1
COMMISSIONERS	<u>4</u>	<u>4</u>	<u>4</u>
TOTAL FUNDED POSITIONS	6	6	6

*\* Position not funded.*

**CAPITAL OUTLAY**

6400 - EQUIPMENT:

Replace Laptop computer for City Clerk	\$ 1,500
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**CITY OF MADEIRA BEACH  
NON-DEPARTMENTAL**

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**SUMMARY**

	2008-09	2009-10	2010-11	2010-11	2011-12
	ACTUAL	ACTUAL	ADOPTED	REVISED	PROPOSED
PERSONAL SERVICES	\$20,724	\$0	\$0	\$0	\$0
OPERATING	230,709	279,329	269,245	269,245	288,075
CAPITAL OUTLAY	12,805	3,714	11,500	11,500	110,000
CONTINGENCY					137,701
TOTAL	\$264,238	\$283,043	\$280,745	\$280,745	\$535,776

**MISSION**

Non-Departmental includes all costs associated with the repair and maintenance of City Hall. This division monitors repair costs for municipal buildings. The activities of this division are intended to ensure safe and clean buildings and conditions. This division also includes general operating supplies used by all departments of the City.

## **1400-NON-DEPARTMENTAL**

### **OPERATING EXPENSES**

#### **3122-Computer Hardware Support**

**\$19,800** - This covers the hourly rate of \$90 for Brian McCarty to provide support of all computer-related items (increased from \$75 / hour in October 2010). Estimated cost \$15,000. It also covers \$150 per month of nightly off-site backup (\$1,800) and Windows Home Server located at City Hall, Public Works and recreation at \$1,000 each (\$3000).

#### **3400-Other Contractual Services**

**\$19,300** - This covers the cost of webmaster services (\$620/quarter = 6 hours for modification of content or development of new content. Additional time is \$125 per hour payable to e-City Services, LLC. The annual cost of website hosting (\$620), annual video streaming services (\$3,100), and Server Side Records Service (\$900) is included. Per a 3-year renewal dated March 2009 for the period 1/01/2009 to 9/30/2012, the cleaning of Public Works three (3) times per week (\$2,500) and daily cleaning of City Hall (\$7,500) to Black Tie Janitorial Services. Cintas provides deep clean to all restrooms once per month for annual fee of \$2,200.

#### **3443-Maintenance-Phone System**

**\$2,000** - This covers the annual maintenance contract for Norstar Call Pilot 150 system.

#### **4000-Travel and Training**

**\$3,000** - This covers the cost of citywide training for employees (\$1,500) and annual Strategic Planning Conference (\$1,500).

#### **4100-Telephone**

**\$27,300** - This covers the annual costs for all city landline telephones (\$18,000) including fax machines (\$1,800), DSL (\$1,800), three (3) lines at EOC (Bank of America) (\$3,000), Pinellas County dial-up (\$300) and advertising in Idearc Media /Verizon Yellow Pages (\$600). Also included is internet access provided through Bright House Networks at \$84.95/month.

#### **4200-Postage**

**\$300** - This covers postage for miscellaneous correspondence (\$100) and the annual fee renewal for US Postmaster Permit (\$200).

#### **4300-Utilities**

**\$2,800** - This covers the cost of Pinellas County Utilities water (\$2,400) and reclaim water (\$400) at City Hall.

#### **4331-Electric-Buildings**

**\$30,000** - This covers the cost for electrical at City Hall.

#### **4340-Solid Waste Disposal-City**

**\$2,520** - This covers the cost for one 2-yard dumpster for waste disposal at City Hall.

#### **4400-Rentals and Leases**

**\$9,500** - This covers the cost to lease Konica Minolta Bizhub-362 (\$190.62/month) and the Konica Minolta Bizhub-601 (\$421.01/month) as well as the Hasler Model mail machine (\$163.88/month).

Monthly leasing expires April 2012; January 2013; and March 2014 respectively.

#### **4500-General Insurance**

**\$133,550** - This covers the automobile liability and physical damage policy on the 2001 Buick LeSabre (\$600), flood insurance for City Hall building (\$11,700), Property/Inland Marine for City Hall building (\$38,200) and miscellaneous coverage not allocated (10%) of City Hall building (\$12,900). Also included is the Public Official/Employment Practices Liability (\$18,700), Crime and Employee Dishonesty (\$2,000), and General Liability (\$37,300).

#### **4600-Maintenance-Auto Equipment**

**\$480** - This covers the repairs and maintenance associated with 2011 Buick LeSabre pool car.

#### **4610-Maintenance-Buildings**

**\$25,000** - This covers the building repairs and maintenance for City Hall. This includes HVAC (\$6,200), pest control (\$600), fire extinguishers (\$90), misc. including plumbing, roof, door & electrical repairs (\$13,110) etc.

#### **4640-Maintenance-Other Equipment**

**\$400** - This covers the repairs and maintenance of miscellaneous equipment located at City Hall such as fax machines, time clock, etc.

#### **4680-Maintenance-Tires**

**\$400** - This covers the tires and road services for 2011 Buick LeSabre pool car.

#### **4700-Print & Reproduction**

**\$1,000** - This covers the printing and reproduction costs of letterhead and envelopes for general supply.

#### **5100-Office Supplies**

**\$4,000** - This covers the copy paper, mail machine supplies and general office supplies.

#### **5210 – Departmental Supplies**

**\$6,100** - This covers coffee supplies for City Hall as well as Water Boy, paper goods, cleaning and miscellaneous supplies.

#### **5200-Uniforms**

There are no uniforms associated with this department.

**5220-Gasoline & Oil**

**\$400** - This covers the fuel and oil for 2001 Buick LeSabre pool car.

**5230-Tools**

There are no tools associated with this department.

**5420-Dues & Subscriptions**

**\$225** - This covers the annual membership to Sam's Club (\$100) and the renewal of website domain registration (\$125) due 12/04/2011.

**CAPITAL OUTLAY**

**6300-Capital Improvement**

**\$100,000** - This covers the cost to repairs in City Hall as needed.

**6400-Capital Equipment**

**\$10,000** - This covers the cost to replace air handler units in City Hall as needed.

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 1400 NON-DEPARTMENTAL**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	%CHANGE FY '11 TO FY '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	14,048	-	-	-	-	
1400	Overtime	63	-	-	-	-	
2100	Social Security	1,089	-	-	-	-	
2203	ICMA 401(a) Plan	1,158	-	-	-	-	
2300	Group Insurance	3,004	-	-	-	-	
2400	Worker's Compensation	1,362	-	-	-	-	
	Subtotal Personal Services	20,724	-	-	-	-	
<b>OPERATING:</b>							
3122	Computer Hardware Support	6,624	18,109	10,000	10,000	19,800	98.00%
3400	Other Contractual Services	10,686	14,968	16,200	16,200	19,300	19.14%
3443	Maintenance - Phone System	705	-	2,000	2,000	2,000	0.00%
4000	Travel and Training	300	-	4,000	4,000	3,000	-25.00%
4100	Telephone	21,781	24,378	25,000	25,000	27,300	9.20%
4200	Postage	67	-	300	300	300	0.00%
4300	Utilities	5,085	2,850	5,000	5,000	2,800	-44.00%
4331	Electric - Building	30,761	30,011	32,000	32,000	30,000	-6.25%
4340	Waste Disposal	2,520	2,520	2,520	2,520	2,520	0.00%
4400	Rentals and Leases	3,752	9,301	9,500	9,500	9,500	0.00%
4500	General Insurance	116,917	118,662	121,400	121,400	133,550	10.01%
4600	Maint Auto Equipment	72	42	500	500	480	-4.00%
4610	Maintenance - Building	21,051	41,191	27,000	27,000	25,000	-7.41%
4640	Maint Other Equipment	252	505	500	500	400	-20.00%
4680	Maintenance Tires	-	-	500	500	400	-20.00%
4700	Print & Reproduction	2,131	3,999	1,000	1,000	1,000	0.00%
5100	Office Supplies	2,858	3,060	5,000	5,000	4,000	-20.00%
5200	Uniforms	120	-	-	-	-	
5210	Departmental Supplies	4,469	8,747	6,100	6,100	6,100	0.00%
5220	Gasoline & Oil	294	811	500	500	400	-20.00%
5230	Tools	199	-	-	-	-	
5420	Dues & Subscriptions	65	175	225	225	225	0.00%
	Subtotal Operating	230,709	279,329	269,245	269,245	288,075	6.99%
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements					100,000	
6400	Capital Equipment	12,805	3,714	11,500	11,500	10,000	-13.04%
	Subtotal Capital Outlay	12,805	3,714	11,500	11,500	110,000	856.52%
<b>OTHER:</b>							
9900	Contingency					137,778	
	<b>TOTAL NON-DEPARTMENTAL</b>	264,238	283,043	280,745	280,745	535,853	90.87%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1400 NON DEPARTMENTAL  
GENERAL FUND - 001**

**POSITION COUNTS**

	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
BUILDING MAINTENANCE WORKER	*	*	*
TOTAL FUNDED POSITIONS	0	0	0

*\* Position not funded.*

**CAPITAL OUTLAY**

6300 -CAPITAL IMPROVEMENTS:	
Repairs to City Hall	\$ 100,000
6400 - EQUIPMENT:	
Replace air handler units in City Hall as needed	\$ 10,000

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**CITY OF MADEIRA BEACH**  
**PUBLIC WORKS ADMINISTRATION**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$254,396	\$279,672	\$250,800	\$250,800	\$157,563
OPERATING	65,291	65,351	68,770	70,340	68,695
CAPITAL OUTLAY	1,276	40,520	-	2,084	-
TOTAL	\$320,963	\$385,543	\$319,570	\$323,224	\$226,258

**MISSION**

The Public Works Administration Division is responsible for the development, operation, maintenance, inspection, design and engineering of streets, beaches, parks, drainage systems and refuse disposal. The Public Works Administration Division is also responsible for leisure services. The activities of the division are intended to ensure the health, safety and welfare of the community through the construction and maintenance of public facilities and through the provision of recreational leisure services.

**PROGRAMS**

**ADMINISTRATION** - The Administration Division provides for the overall planning, organizing, coordinating, staffing, reporting and budgeting. Also, Administration provides for on-site inspections, project management, planning and coordinating projects with the City's engineering and architectural consultants, and coordinates the preparation of specifications, contracts and bid documents for all public works projects.

**3000-PUBLIC WORKS ADMINISTRATION**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$110,174 – This category covers wages for the PW Supervisor, Administrative Assistant and part-time Mechanic**

**1400-Overtime**

**\$4,000 – This category covers overtime for the PW Supervisor: for working every 4<sup>th</sup> weekend on-call and Commission Meetings as needed.**

**2100-Social Security**

**\$8,734 – This category covers FICA contributions at a rate of 7.65% of salary.**

**2203-Retirement-ICMA 401(a) Plan**

**\$6,907 – This covers the City's contribution to the ICMA 401(a) Plan for the PW Supervisor and Administrative Assistant at a rate of 9% of salary.**

**2300-Group Insurance**

**\$22,292 – This category covers the cost of health and life insurance for the PW Supervisor and Administrative Assistant.**

**2400-Worker's Compensation**

**\$5,456 – The category covers the cost of Worker's Compensation for 3 people.**

**OPERATING EXPENSES**

**3443-Maintenance-Phone System**

**\$400 – Maintenance of annual maintenance agreement with Verizon for telephones at Public Works**

**4000-Travel and Training**

**\$0 – Moved to City Manager**

**4100-Telephone**

**\$3,250 – Phone and fax lines (\$2,000)  
Internet line (\$1,250)**

**4110-Cellular Telephone**

**\$240 – Verizon cell phone service for 2 phones.**

**4200-Postage**

**\$100 – Postage for business correspondence.**

**4331-Electric-Buildings**

**\$5,000 – Electrical service for PW Building**



**4400-Rentals and Leases**

**\$3,260 – Rental of Ice Machine – maintenance included (\$1,860)**  
**Emergency rental of large equipment (\$600)**  
**Rental and purchase of bottled water (\$800)**

**4500-General Insurance**

**\$32,700 - Property/Inland Marine – Allocation for Public Works and garage**  
**Flood Insurance for Public Works and garage**  
**Auto Liability & Physical Damage**  
**Environmental Insurance – Fuel tanks – Marina pays other ½ of policy**

**4600-Maintenance-Auto Equipment**

**\$800 – Auto maintenance on #24 and #65 – oil filters, air filters, & misc. parts needed for repairs**

**4610-Maintenance-Buildings**

**\$7,000 – Miscellaneous building maintenance (\$1,000)**  
**Painting of PW Building and sheds behind PW Building (\$5,000)**  
**Repair of windows and lights in PW Building (\$1,000)**

**4640-Maintenance-Other Equipment**

**\$2,900 – Copier Maintenance Agreement (\$700)**  
**Emergency Generator of PW Building (\$700)**  
**Maintenance of Tractor #9/#43 (\$500)**  
**Maintenance of Fuel Tanks – Yearly calibration of pumps and any preventable maintenance as needed (hose, lines, meters, etc.) (\$1,000)**

**4680-Maintenance-Tires**

**\$800 – Tire replacement on Truck #24 & #65 (\$600)**  
**Tire changes, road service for flats for tractors (\$200)**

**4920-Licenses & Permits**

**\$25 – Fuel Storage tank registration – yearly**

**5100-Office Supplies**

**\$2,000 – Misc. office supplies: Paper and supplies for copiers, printers.(\$500)**  
**Minor office equipment (\$1,000)**  
**Replacement of 5 year old printer All-in-One (\$500)**

**5200-Uniforms**

**\$300 – Purchase of uniforms for PW Supervisor**

**5210-Departmental Supplies**

**\$6,000 – Paper goods, cleaning supplies: Paper towel, toilet tissue & cleaning Supplies (\$3,000)**

**Small auto parts: nuts, washers, fasteners, grease, rags, shop supplies for mechanic.(\$3,000)**

**5220-Gasoline & Oil**

**\$3,000 – Gas & oil for #24, #9, #43, & #65**

**5230-Tools**

**\$500 – Miscellaneous hand tools for Mechanic**

**5420-Dues & Subscriptions**

**\$420 – Dues: Public Works Academy (\$100)**

**American Public Works Ass'n (\$145)**

**Annual Subscription to St. Petersburg Times (\$175)**

**CAPITAL OUTLAY**

**6400-Capital Equipment**

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 3000 PUBLIC WORKS ADMINISTRATION**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	181,480	211,283	187,000	187,000	110,174	-41.08%
1400	Overtime	6,011	5,267	4,000	4,000	4,000	0.00%
2100	Social Security	14,174	16,579	14,700	14,700	8,734	-40.59%
2201	Retirement - FRS	13,655	12,973	-	-		#DIV/0!
2203	ICMA 401(a) Plan	3,555	3,494	5,700	5,700	6,907	21.18%
2300	Group Insurance	24,067	20,774	27,700	27,700	22,292	-19.52%
2400	Worker's Compensation	11,454	9,302	11,700	11,700	5,456	-53.37%
	Subtotal Personal Services	254,396	279,672	250,800	250,800	157,563	-37.18%
<b>OPERATING:</b>							
3100	Professional Services	-	2,500	-	-		
3443	Maintenance - Phone System	-	-	400	400	400	0.00%
4000	Travel and Training	1,866	870	2,000	2,000	-	-100.00%
4100	Telephone	2,791	2,875	3,000	3,000	3,250	8.33%
4110	Cellular Telephone	1,112	1,085	1,095	1,095	240	-78.08%
4200	Postage	99	29	230	230	100	-56.52%
4331	Electric - Building	6,723	7,054	6,700	6,700	5,000	-25.37%
4400	Rentals and Leases	1,200	1,200	3,000	3,000	3,260	8.67%
4500	General Insurance	28,357	28,076	29,700	29,700	32,700	10.10%
4600	Maint Auto Equipment	1,832	1,024	1,000	1,000	800	-20.00%
4610	Maintenance Bldg	546	920	1,000	1,000	7,000	600.00%
4640	Maint Other Equipment	2,614	2,737	2,800	2,800	2,900	3.57%
4680	Maintenance Tires	-	322	800	800	800	0.00%
4920	Licenses & Permits	25	25	25	25	25	0.00%
5100	Office Supplies	2,304	1,535	1,500	1,500	2,000	33.33%
5200	Uniforms	53	215	300	300	300	0.00%
5210	Departmental Supplies	9,642	8,566	8,000	9,570	6,000	-37.30%
5220	Gasoline & Oil	4,564	5,502	6,000	6,000	3,000	-50.00%
5230	Tools	990	519	500	500	500	0.00%
5420	Dues & Subscriptions	573	297	720	720	420	-41.67%
	Subtotal Operating	65,291	65,351	68,770	70,340	68,695	-2.34%
<b>CAPITAL OUTLAY:</b>							
6200	Buildings	-	-				
6400	Capital Equipment	1,276	40,520	-	2,084		-100.00%
	Subtotal Capital Outlay	1,276	40,520	-	2,084	-	-100.00%
	<b>TOTAL P/W ADMINISTRATION</b>	<b>320,963</b>	<b>385,543</b>	<b>319,570</b>	<b>323,224</b>	<b>226,258</b>	<b>-30.00%</b>

**CITY OF MADEIRA BEACH, FLORIDA**  
**DEPARTMENT: 3000 PUBLIC WORKS ADMINISTRATION**  
**GENERAL FUND - 001**

**POSITION COUNTS**

	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
COMMUNITY SERVICES DIRECTOR	1	1	*
MECHANIC	1	1	1
PUBLIC WORKS SUPERVISOR	1	1	1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	4	4	3

*\* Position not funded.*

**CAPITAL OUTLAY**

*No capital requests.*

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**CITY OF MADEIRA BEACH  
STREETS**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$94,393	\$95,103	\$96,900	\$96,900	\$98,498
OPERATING	140,461	144,635	155,785	155,785	146,310
CAPITAL OUTLAY	81,859	3,380	-	-	3,200
TOTAL	\$316,713	\$243,118	\$252,685	\$252,685	\$248,008

**MISSION**

The Streets Division is responsible for the construction, maintenance and repair of streets, sidewalks, City docks and signs. The activities of the division are intended to ensure the health, safety and welfare of the community.

**PROGRAMS**

**GENERAL TRANSPORTATION SERVICES** - Provides safe access to all entities within the City, proper paving and adequate sidewalks.

**TRAFFIC CONTROL** - Provides safe and effective flow of traffic, vehicular and pedestrian signs and signalization.

**3100-STREETS**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$62,441 – Salaries for two employees**

**1400-Overtime**

**\$4,000 – For two employees being on-call 2 weeks out of 4 and any call-out after hours**

**2100-Social Security**

**\$5,083 – FCIA contributions on salaries for two employees @7.65%**

**2203-Retirement-ICMA 401(a) Plan**

**\$5,980 – Retirement contributions for two employees @9% of salaries**

**2300-Group Insurance**

**\$14,774 – Health, Dental, & Life Insurance for two employees**

**2400-Worker's Compensation**

**\$6,220 – Cost of Worker's Compensation for two employees for on the job injuries**

**OPERATING EXPENSES**

**4000-Travel and Training**

**\$75 – To cover cost for local training classes and travel or parking**

**4110-Cellular Telephone**

**\$720 – Verizon Cell phone coverage for 2 employees plus the on-call phone**

**4336-Electric-Street Lights**

**\$85,000 – Electrical cost for street lights in City limits**

**4337-Electric-Traffic Signals**

**\$5,000 – Electrical cost for Traffic Signals in City limits**

**4340-Solid Waste Disposal-City**

**\$3,215 – Waste disposal: at bus stops, Madeira Way and Boca Ciega street ends**

**4400-Rentals and Leases**

**\$250 – Rental of speciality tools: e.g. Concrete grinder**

**4500-General Insurance**

**\$1,900 - Automobile Liability & Physical Damage Insurance for 5 City vehicles: Truck #40, Truck #68, Backhoe #44, Bucket Truck #39, and Dump Truck #19**

**4600-Maintenance-Auto Equipment**

**\$2,800 – General maintenance on 4 City vehicles: oil changes, filters, and minor repair parts**

**4640-Maintenance-Other Equipment**

**\$1,500 – Small equipment repairs on Bobcat tractor, trailers, generators and Backhoe #44**

**4650-Maintenance-Streets**

**\$3,000 – Sidewalk repairs and patching of holes**

**4670-Maintenance-Signs & Signals**

**\$34,000 – Maintenance of Signs – Street & informational signs (\$7,000)  
Maintenance of Signals – Per Interlocal Agreement for Traffic Signal Maintenance with Pinellas County (\$27,000)**

**4680-Maintenance-Tires**

**\$800 – New tires, tire changes, road service for flats, etc. for : Truck #19, Backhoe #44, Flatbed Truck #40, Bucket Truck #39, Truck #68, and Bobcat Tractor #56**

**4920-Licenses & Permits**

**\$300 – Yearly certification of bucket truck and any miscellaneous permit as needed**

**5200-Uniforms**

**\$600 – Uniforms purchases for two employees: Shirts, pants, and shoes**

**5210-Departmental Supplies**

**\$1,000 – Purchase of herbicides, cleaners, traffic cones, spares parts, etc.**

**5217-Flag Supplies**

**\$850 – Purchase of supplies (flags, poles & clips) for displaying flags for holidays**

**5220-Gasoline & Oil**

**\$5,000 – Gas & oil for 6 vehicles**

**5230-Tools**

**\$250 – Purchase small hand tools and saw blades**

**5420-Dues & Subscriptions**

**\$50 – Dues for 2 employees in FL Water & Pollution Control Operator's Ass'n**

***CAPITAL OUTLAY***  
***6300-Capital Improvements***  
***In Special Projects Fund***



**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 3100 STREETS**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	63,303	62,991	62,500	62,500	62,441	-0.09%
1400	Overtime	4,655	4,889	4,000	4,000	4,000	0.00%
2100	Social Security	5,278	5,200	5,100	5,100	5,083	-0.33%
2203	ICMA 401(a) Plan	5,676	5,663	6,000	6,000	5,980	-0.33%
2300	Group Insurance	10,435	11,974	13,600	13,600	14,774	8.63%
2400	Worker's Compensation	5,046	4,386	5,700	5,700	6,220	9.12%
	Subtotal Personal Services	94,393	95,103	96,900	96,900	98,498	1.65%
<b>OPERATING:</b>							
4000	Travel and Training	59	-	500	500	75	-85.00%
4110	Cellular Telephone	741	1,085	720	720	720	0.00%
4336	Electric - Street Lights	83,054	89,297	88,000	88,000	85,000	-3.41%
4337	Electric - Traffic Signals	5,089	4,618	5,200	5,200	5,000	-3.85%
4340	Waste Disposal	3,215	3,215	3,215	3,215	3,215	0.00%
4400	Rentals and Leases	-	-	250	250	250	0.00%
4500	General Insurance	2,701	2,057	1,700	1,700	1,900	11.76%
4600	Maint-Auto Equipment	4,860	789	3,500	3,500	2,800	-20.00%
4640	Maint- Other Equipment	456	874	1,500	1,500	1,500	0.00%
4650	Maintenance Streets	4,800	2,470	7,000	7,000	3,000	-57.14%
4670	Maint Signs & Signals	27,819	29,374	34,000	34,000	34,000	0.00%
4680	Maintenance Tires	394	944	1,000	1,000	800	-20.00%
4920	Licenses & Permits	-	82	300	300	300	0.00%
5200	Uniforms	475	589	600	600	600	0.00%
5210	Departmental Supplies	802	736	2,000	2,000	1,000	-50.00%
5217	Flag Supplies	817	1,394	1,000	1,000	850	-15.00%
5220	Gasoline & Oil	5,008	6,928	5,000	5,000	5,000	0.00%
5230	Tools	146	158	250	250	250	0.00%
5420	Dues & Subscriptions	25	25	50	50	50	0.00%
	Subtotal Operating	140,461	144,635	155,785	155,785	146,310	-6.08%
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements	11,463	-	-	-	-	
6400	Capital Equipment	70,396	3,380	-	-	3,200	
	Subtotal Capital Outlay	81,859	3,380	-	-	3,200	
<b>TOTAL STREETS</b>		<b>316,713</b>	<b>243,118</b>	<b>252,685</b>	<b>252,685</b>	<b>248,008</b>	<b>-1.85%</b>

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 3100 STREETS  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
PUBLIC WORKS TECHNICIAN	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL FUNDED POSITIONS	2	2	2

**CAPITAL OUTLAY**

6400 - EQUIPMENT	
Striping Machine for streets and parking lots	<u>\$ 3,200</u>

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**CITY OF MADEIRA BEACH  
FIRE/EMS**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$1,148,388	\$1,021,488	\$1,020,700	\$1,100,700	\$1,134,989
OPERATING	113,342	111,114	168,050	168,154	121,828
CAPITAL OUTLAY	34,548	9,993	86,200	12,838	41,073
 TOTAL	 \$1,296,278	 \$1,142,595	 \$1,274,950	 \$1,281,692	 \$1,297,890

**MISSION**

Under the direction of the Fire Chief, the Madeira Beach Fire Department is committed to providing high-quality responsive services promoting the health, safety and welfare of all who reside, work or visit within our service area. Our members, using safe and effective methods, strive to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations and suppression. We shall serve the public with courtesy and respect, holding the dedication to duty above personal comfort and convenience, using our skills and talents. The Fire Chief reports to the City Manager.

**PROGRAMS**

**FIRE PREVENTION EDUCATION** – The Fire Department holds classes and gives lectures to the public concerning fire prevention and disaster (hurricane) planning. An emphasis is placed on educating our school age children about Fire Prevention.

**EMERGENCY MANAGEMENT PROGRAM** – The Fire Department has the responsibility of preparing, publishing and updating the City's Emergency Management Plan. This includes all City departments and the four phases of Emergency Management: Preparation, Response, recovery and Mitigation. In addition, this program coordinates the evacuation of all citizens, especially those with special needs.

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**CITY OF MADEIRA BEACH**  
**FIRE/EMS**

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**FIRE PREVENTION/SUPPRESSION** – In calendar year 2010 our Fire Department responded to a total of 1,549 calls. Of these calls, 576 were related to structure/vehicle fires or other non-medical emergencies. A total of 225 inspections were completed.

**EMERGENCY MEDICAL CALLS** – In calendar year 2010 our department answered 973 emergency medical calls. Pinellas County Emergency Medical Services has instituted a consolidated county-wide training program. Through this continuing education process, our paramedics and emergency medical technicians receive consistent, state of the art training, which makes our personnel more skillful, efficient and knowledgeable.

**ISO – Insurance Services Office** - The City's ISO fire rating has improved from a class 4 to a class 3 department. While this does not translate to a savings to the City's budget, it has the potential to decrease fire insurance rates for the residents and local business community.

## ***4000-FIRE/EMS***

### ***PERSONAL SERVICES COSTS***

#### ***1200-Salaries & Wages***

**\$715,158** —This category covers wages for the Fire Chief, Administrative Assistant, 3 Lieutenants, 9 Firefighters, and 80% of Inspector/Code position.

#### ***1400-Overtime***

**\$116,985** —This category covers overtime for the Firefighters & Officers to maintain staffing requirements and for the Administrative Assistant and Fire Inspector when necessary.

#### ***2100-Social Security***

**\$63,659** —This category covers FICA contributions at a rate of 7.65% of salary.

#### ***2201-Retirement-FRS Regular Class***

**\$2,082** —This category covers the City's contribution to FRS for the Administrative Assistant.

#### ***2202-Retirement-Special Risk***

**\$93,011** —This category covers the City's contribution to FRS for the Fire Chief and 12 Firefighters.

#### ***2203-Retirement-ICMA 401(a) Plan***

**\$517** —This category covers 80% of the contribution for the Inspector/Code officer.

#### ***2300-Group Insurance***

**\$108,666** —This category covers the cost of health and life insurance for the Fire Chief, Administrative Assistant, 3 Lieutenants, 9 Firefighters, and 80% of Inspector/Code officer.

#### ***2400-Worker's Compensation***

**\$34,911** —This category covers the cost of Worker's Compensation for 14 personnel and 80% of Inspector/Code officer.

### ***OPERATING EXPENSES***

#### ***3100-Professional Services***

**\$2,090**—This category covers the cost of required testing of compressed breathing air (\$415), taxi for paramedic returning from hospital when necessary to ride in with patient (\$525) & bunker gear repairs by a certified company (\$750) and annual pump testing (\$400).

#### ***3135-Employee Physicals/Shots***

**\$5,178**—This category covers the cost of annual physical exams for 13 firefighters & Fire Chief (\$4813.25) including associated shots (\$100), vaccinations & screenings (\$78) and/or xrays when indicated (approximately \$186.75).

and/or arrays when indicated (approximately \$100,757).

#### ***3400-Other Contractual Services***

**\$3,840**—This category covers computer software support & maintenance of fire software (\$570), records & training (\$1,050). Also in this category is a monthly fee to sanitize the bathrooms & showers (\$2,220).

#### ***4000-Travel and Training***

**\$7,000**— *This category covers training required to maintain certifications, skills & interaction with other departments as well as to maintain ISO requirements. Included in this category are various conferences such as the Florida Fire Chiefs and Governor's Hurricane and educational training incentives. It is difficult to itemize this line item as it is dependent on which certifications are due for renewal, which classes are scheduled, and where conferences are held.*

#### ***4100-Telephone***

**\$4,200**—This category covers the cost of the main Fire Department line, the fax line and maintenance of 1 line at the EOC that can be immediately activated should an evacuation be necessary.

#### ***4110-Cellular Telephone***

**\$870**—This category covers the cost of the City cell phones with limited access used in the Engine and by the inspector (\$480) and also an allowance for the Fire Chief's unlimited use phone (\$390).

#### ***4200-Postage***

**\$250**—This category cover the cost of mailing general correspondence, report requests & postage to send items for repair (\$150) and for fire inspection billing (\$100).

#### ***4500-General Insurance***

**\$19,150**—This category covers the cost for auto liability and physical damage insurance for 2 engines, 2 SUVx (1 at 80%) and 1 pick-up.

#### ***4515-AD&D-Firefighters***

**\$650**—This category covers accidental death or disability insurance as required by Florida Statute.

#### ***4600-Maintenance-Auto Equipment***

**\$14,600**—This includes preventative maintenance & repairs on 2 engines, 1 SUV, and 1 pick-up (\$14,000) and 80% of repair costs for the Inspector/Code SUV (\$1,000).

#### ***4610-Maintenance-Building***

**\$8,000**—This category covers general costs associated with maintenance/upkeep as well as repairs such as plumbing, garage doors, roof leaks, etc.

#### ***4610-Maintenance-Other Equipment***

***4640-Maintenance-Other Equipment***

**\$8,000**—This category covers maintenance & repair of all fire, EMS, and office equipment.

***4680-Maintenance-Tires***

**\$2,500**—This category covers the repair and/or replacement of tires for 2 engines, 2 SUVs (Inspector/Code @ 80%) and 1 pick-up.

***4691-Maintenance-Radio Equipment***

**\$4,000**—This category covers the maintenance and repair of radios in trucks, the station, portables, encoder, pagers and headsets.

***4700-Print & Reproduction***

**\$250**—This category covers costs associated with printing training manuals, the Disaster Plan, and annual report.

***4800-Promotions & Public Relations***

**\$1,800**—This category covers the cost of public education supplies and teaching materials(\$1,500.60) and the Fire Department website (\$299.40).

***4920-Licenses & Permits***

**\$500**—This category covers the costs of federal and state licensing requirements (this year is CLIA \$200) and recertifications/renewals for certifications such as Fire Inspector and other required licenses and permits (\$300).

***5100-Office Supplies***

**\$2,000**—This category covers the cost of assorted office supplies and minor office furniture and equipment which is used by the administrative office as well as the shift personal for daily reports, on line training and testing, printer ink for the 9-1-1 dispatch system and the fire inspector.

***5200-Uniforms***

**\$10,000**—This category covers the costs for daily uniforms, shoes, bunker gear, helmets & boots, safety equipment and rain gear. After initial outfitting, all items are replaced on an as needed basis due to wear and tear and/or exposure to hazardous situations.

***5210-Departmental Supplies***

**\$11,750**—This category covers the basic supplies to operate the station 24/7 and includes items such as cleaning supplies, paper goods, batteries, car wash & wax, minor equipment replacement, & hardware supplies.

***5220-Gasoline & Oil***

**\$9,000**—This category covers fuel & oil to operate 2 engines, 1 pick-up, 2 SUVs (1 @ 80%) and portable equipment.

***5230-Tools***

**\$4,000**—This category covers the addition and/or replacement of firefighting and EMS tools that become worn out or obsolete and/or items needed to maintain ISO rating.

***5250-Other Medical Supplies***

**\$200**—This category covers the replacement of disposable EMS supplies not covered by the EMS contract such as special batteries for medical equipment.

***5420-Dues & Subscriptions***

**\$2,000**—This category covers membership dues to various organizations such as the County, State & International Fire Chiefs Associations, Emergency Managers Association, Pinellas Advanced Life Support as well as assorted fire and EMS publications and training manuals. These are difficult to itemize as the due dates come at staggered times.

***CAPITAL OUTLAY***

***6300-Capital Improvement***

**\$29,500 - Concrete Slab Replacement.** *The slab in front of the truck bays is cracking & breaking apart partially due to poor drainage. The weight of the engines will continue to wear it down which will cause a hazard. Preliminary engineering report estimate is for slab only; additional cost for improved drainage should be addressed first. This is only the estimate driveway in front of the concrete apron.*

***6400-Capital Equipment***

**\$11,573**—This category covers the replacement of the ice machine (\$2,173), and a thermal imaging camera (\$9,400).



**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 4000 FIRE/EMS**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	707,493	586,891	601,500	601,500	715,158	18.90%
1400	Overtime	112,726	153,150	100,300	180,300	116,985	-35.12%
2100	Social Security	61,119	55,185	53,700	53,700	63,659	18.55%
2201	FRS - Regular Class	4,201	4,317	4,600	4,600	2,082	-54.74%
2202	FRS - Special Risk	144,760	133,884	152,600	152,600	93,011	-39.05%
2203	ICMA 401(a) Plan	4,233	42	-	-	517	
2300	Group Insurance	69,373	58,014	81,100	81,100	108,666	-56.95%
2400	Worker's Compensation	30,357	20,948	26,900	26,900	34,911	29.78%
2500	Unemployment Compensation	14,126	9,057	-	-		
	<b>Subtotal Personal Services</b>	<b>1,148,388</b>	<b>1,021,488</b>	<b>1,020,700</b>	<b>1,100,700</b>	<b>1,134,989</b>	<b>3.12%</b>
<b>OPERATING:</b>							
3100	Professional Services	1,300	2,245	2,195	2,195	2,090	-4.78%
3135	Employee Physicals	6,677	5,058	4,915	4,915	5,178	5.35%
3400	Other Contractual Services	-	-	570	570	3,840	573.68%
4000	Travel and Training	9,447	4,554	10,000	10,000	7,000	-30.00%
4100	Telephone	5,075	4,229	5,200	5,200	4,200	-19.23%
4110	Cellular Telephone	1,096	945	1,120	1,120	870	-22.32%
4200	Postage	807	126	500	500	250	-50.00%
4500	General Insurance	15,358	17,458	16,700	16,700	19,150	14.67%
4515	AD&D Insurance	609	515	600	600	650	8.33%
4600	Maint Auto Equipment	9,865	15,913	17,000	17,000	14,600	-14.12%
4610	Maint - Building	7,731	5,792	39,500	39,500	8,000	-79.75%
4640	Maint Other Equipment	5,984	4,460	10,000	10,000	8,000	-20.00%
4680	Maintenance Tires	1,170	2,668	2,500	2,500	2,500	0.00%
4691	Maint Radio Equip.	6,725	8,011	6,000	6,000	4,000	-33.33%
4700	Print & Reproduction	829	491	500	500	250	-50.00%
4800	Promotions & Public Relations	3,969	1,117	1,500	1,500	1,800	20.00%
4920	Licenses & Permits	2,185	35	1,000	1,000	500	-50.00%
5100	Office Supplies	3,435	3,194	3,000	3,000	2,000	-33.33%
5200	Uniforms	10,519	15,087	15,000	15,000	10,000	-33.33%
5210	Departmental Supplies	8,265	9,064	17,250	17,354	11,750	-32.29%
5220	Gasoline & Oil	7,324	7,912	6,000	6,000	9,000	50.00%
5230	Tools	2,195	281	4,000	4,000	4,000	0.00%
5250	Other Medical Supplies	286	240	500	500	200	-60.00%
5420	Dues & Subscriptions	2,491	1,719	2,500	2,500	2,000	-20.00%
	<b>Subtotal Operating</b>	<b>113,342</b>	<b>111,114</b>	<b>168,050</b>	<b>168,154</b>	<b>121,828</b>	<b>-27.55%</b>
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements					29,500	
6400	Capital Equipment	34,548	9,993	86,200	12,838	11,573	-9.85%
	<b>Subtotal Capital Outlay</b>	<b>34,548</b>	<b>9,993</b>	<b>86,200</b>	<b>12,838</b>	<b>41,073</b>	<b>219.93%</b>
	<b>TOTAL FIRE/EMS</b>	<b>1,296,278</b>	<b>1,142,595</b>	<b>1,274,950</b>	<b>1,281,692</b>	<b>1,297,890</b>	<b>1.26%</b>

moved 29,500 from 4610 to 6300

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4000 FIRE/EMS  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
FIRE CHIEF	1	1	1
FIRE LIEUTENANT	3	3	3
FIREFIGHTER*	7	7	*9
FIRE INSPECTOR COORDINATOR	*	*	*
FIRE INSPECTOR/CODE			**0.8
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	12	12	14.80

\* Positions not funded. Firefighter positions reduced from 9 to 7 in FY 2010.

\*2 Temporary Firefighter positions added for FY 2012.

Waiting for funding from Federal Grant

\*\*Fire Inspector/Code Compliance Officer added in Fy 2012,  
funding shared with Community Development Department

**CAPITAL OUTLAY**

6300 - IMPROVEMENTS

Driveway Concrete Slab Replacement \$ 29,500

6400 - EQUIPMENT:

Replace Ice Machine (existing ice machine was received as  
a donation.

2,173

Replace Thermal Imaging Camera purchased in 2004.

9,400

\$ 41,073

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**CITY OF MADEIRA BEACH**  
**LAW ENFORCEMENT**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$85,218	\$0	\$0	\$0	\$0
OPERATING	967,187	910,722	932,100	932,100	936,104
TOTAL	\$1,052,405	\$910,722	\$932,100	\$932,100	\$936,104

**MISSION**

The City of Madeira Beach contracts with the Pinellas County Sheriff's Department for law enforcement within the City. Prior to FY 2009-10, Parking Enforcement was also included in this division.

**4010-LAW ENFORCEMENT**

**OPERATING EXPENSES**

**3131-Law Enforcement Services**

**\$935,104**      *Contract with Pinellas County*

**3410-County Services**

**\$1000**      *County cost involving ordinance enforcement.  
Deposit Acct #3010-1821*

**4640-Maintenance-Other Equipment**

*Not currently being used*

CITY OF MADEIRA BEACH, FLORIDA  
APPROPRIATIONS  
DEPARTMENT: 4010 LAW ENFORCEMENT  
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '11
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	68,490	-	-	-		
1400	Overtime	579	-	-	-		
2100	Social Security	5,237	-	-	-		
2203	ICMA 401(a) Plan	2,292	-	-	-		
2300	Group Insurance	5,176	-	-	-		
2400	Worker's Compensation	3,444	-	-	-		
	Subtotal Personal Services	85,218	-	-	-	-	
<b>OPERATING:</b>							
3111	Armored Car Service - City	1,969	-	-	-		
3112	Armored Car Service - County	46	-	-	-		
3131	Law Enforcement Services	887,365	909,692	930,600	930,600	935,104	0.48%
3410	County Services	58,070	1,030	1,000	1,000	1,000	0.00%
4110	Cellular Telephone	741	-	-	-		
4200	Postage	68	-	-	-		
4500	General Insurance	643	-	-	-		
4600	Maintenance - Auto Equip.	149	-	-	-		
4640	Maintenance - Other Equip.	270	-	500	500	-	-100.00%
4700	Print & Reproduction	4,169	-	-	-		
5100	Office Supplies	282	-	-	-		
5200	Uniforms	460	-	-	-		
5210	Departmental Supplies	9,957	-	-	-		
5220	Gasoline & Oil	2,998	-	-	-		
	Subtotal Operating	967,187	910,722	932,100	932,100	936,104	0.43%
	<b>TOTAL LAW ENF/PARKING</b>	<b>1,052,405</b>	<b>910,722</b>	<b>932,100</b>	<b>932,100</b>	<b>936,104</b>	<b>0.43%</b>

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4010 LAW ENFORCEMENT  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
PARKING ENFORCEMENT OFFICER II	-	-	-
PARKING ENFORCEMENT OFFICER I (PART-TIME)	-	-	-
 TOTAL FUNDED POSITIONS	 0	 0	 0

*Beginning in FY 2009-10, Parking Enforcement positions are budgeted in the Parking Fund.*

**CAPITAL OUTLAY**

*No capital requests.*

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**CITY OF MADEIRA BEACH  
PARKS**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$268,408	\$231,468	\$271,300	\$271,300	\$235,865
OPERATING	164,580	138,780	160,840	160,840	150,563
CAPITAL OUTLAY	60,837	-	-	-	66,000
TOTAL	\$493,825	\$370,248	\$432,140	\$432,140	\$452,428

**MISSION**

The Parks Division is responsible for the maintenance and repair of parks, and the beach public lands, including the setting of swimming and boating buoys along the Gulf of Mexico. The activities of the division are intended to ensure the health, safety and welfare of the community.

**PROGRAMS**

**PARKS MANAGEMENT** - Provide safe and clean parks through raking, rubbish removal, beautification of the City through planting and maintenance of shrubbery in medians and park areas.

**BEACH MANAGEMENT** - Provide safe and clean beaches through raking and rubbish removal, and maintaining buoys in the Gulf for safe swimming.



**4900-PARKS**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$159,426 Wages for Park Supervisor, 4 Grounds Maintenance Workers and 1 Seasonal Worker**

**1400-Overtime**

**\$8300 – Overtime amount for workers on weekends to clean John's Pass Village restrooms**

**2100-Social Security**

**\$12,831 – FICA contributions for 5 full-time Workers and one Seasonal Worker**

**2201-Retirement-FRS Regular Class**

**\$3,883 – Florida Retirement System contribution for 2 Workers**

**2203-Retirement-ICMA 401(a) Plan**

**\$7,579 – ICMA 401(a) Plan Retirement for 3 Workers**

**2300-Group Insurance**

**\$36,927 – Health and Life Insurance contributions for 5 Workers**

**2400-Worker's Compensation**

**\$6,919 – Contribution to Worker's Compensation Fund for 5 Workers and 1 Seasonal Worker**

**OPERATING EXPENSES**

**3412 - Contract Services**

**\$000 - Archibald Park**

**3414 - Contract Services-Causeway Park**

**\$7,000 – Annual Contract for Daily Janitorial Services**

**3415-Contract Services-South Beach Park**

**\$11,680 – Annual Contract for Daily Janitorial Services (\$7,000)**

**Ultra-Clean Cleaning once per week for \$90 (\$4,680)**

**4000-Travel and Training**

**\$750 – Job related Conferences and Pesticide updates and class CEU's for restricted pesticide license (\$200) Farm Bureau Leadership Conference (\$450) FNGLA leadership Conference (\$250)**

**4110-Cellular Telephone**

**\$960.00 – Cost of Verizon Cell Phone Service for 4 phones**

**4311-Water Service-Medians**

**\$2,000 – Water services charges for 19 medians**

**4312-Water Service-Parks**

**\$8,000 – Water service to all City Parks, Street-ends, beach accesses, and Recreation at west end and ball field**

**4314-Water Service-Buildings**

**\$2,000 – Water service to building at 15066 Gulf Boulevard**

**4331-Electric-Buildings**

**Electrical service for Snack Shack at 15102 Gulf Boulevard paid by Paradise Sweets**

**4332-Electric-Sprinklers**

**\$3,000 – Electrical Service for sprinklers various parks: Kitty Stuart Park, garden at John's Pass Village sign, etc.**

**4339-Electric-Park Restrooms**

**\$1800 – Electrical service for Park restrooms**

**4340-Solid Waste Disposal-City**

**\$43,638 – Waste Disposal from Access Ways, Archibald Beach Park, Beach, Bicentennial Park, Causeway Park and South Beach**

**4500-General Insurance**

**\$10,560 – Property/Inland Marin Insurance Automobile Liability & Physical Damage Insurance**

**4600-Maintenance-Auto Equipment**

**\$1,400 – Auto maintenance on #3, #5, #90 and #36: oil, filters, brake repair, pads, belts, shocks, etc.**

**4612-Maintenance-Building-Archibald Park**

**\$5,000 – Paper supplies for restrooms (\$1,500) Repairs to building & restrooms (\$3,500)**

**4613-Maintenance-Building-South Beach**

**\$500 – Paper supplies and minor repairs**

**4620-Maintenance-Grounds/Parks**

**\$20,000 – Annual flowers for all Parks and green spaces: mulch, crushed concrete, palm tree trimming, etc. Extend planted gardens at Causeway Park w/more salt /drought tolerant plants, ex. Beauty Berry, Buttonwood, & Blanket Flowers. Additional pocket park in Boca Ciega Area (\$10,000) FDOT Grant – median rehab**

**Additional pocket park in Boca Ciega Area (\$10,000) / DOT Grant – median repair (\$10,000)**

**4622-Maintenance-Causeway Park**

**\$2,000 – Cleaning & paper supplies (\$1,500)**

**Miscellaneous items for up-keep of park (\$500)**

**4630-Maintenance-South Beach Park**

**\$4,000 – Bahia sod under Palm trees at entrance next to pavilion**

**4640-Maintenance-Other Equipment**

**\$4,000 – Maintenance of Sprinkler systems, tractors, mowers, edgers, blowers, etc.**

**4660-Maintenance-Beach & Seawall**

**\$12,000 – Beach Masonizing \$450 per month (\$5,400)**

**Swim Buoys – replacement as needed (\$6,600)**

**Replace walk-overs at 130<sup>th</sup> Ave, 131<sup>st</sup> Ave, 132<sup>nd</sup> Ave, 133<sup>rd</sup> Ave, 134<sup>th</sup> Ave & 135<sup>th</sup> Ave (\$100,000)**

**4680-Maintenance-Tires**

**\$600 – Tires & tire services on: #3, #5, #90, #36, mowers, tractors, etc.**

**4920-Licenses & Permits**

**\$100 – Pesticide License**

**5100-Office Supplies**

**\$75 – Miscellaneous supplies: calendars, pens, notebooks, etc.**

**5200-Uniforms**

**\$1,200 – Uniform expenses for 5 full-time employees and 1 Seasonal Worker**

**5210-Departmental Supplies**

**\$1800 – Miscellaneous supplies: bracing, rope, keys, was, duct tape, safety fence, funnels, gas cans, batteries, small parts, etc.**

**5220-Gasoline & Oil**

**\$4000 – Gas & oil for all Parks vehicles and equipment**

**5230-Tools**

**\$2,100 – Hand tools: loppers, pruners, sprayers, rakes, shovels, brooms, pitch forks, edgers, stick edgers, etc. (\$800)**

**Replacement for Stihl handheld blower 6 yrs old (\$300)**

**Replacement for Stihl Backpack Blower 8 yrs old (\$400)**

**Replacement of 21" mower with self-propelled hand mower (\$900)**

***5420-Dues & Subscriptions***

***\$400 – Dues to Florida Farm Bureau (\$50)***

***Dues to FL Nursery Growers & Landscaper Assn (\$350)***

***CAPITAL OUTLAY***

***6320-Parks Improvements***

***\$50,000 – Funds for improvements to City parks to be determined by the Board of Commissioners***

***6400-Capital Equipment***

***\$16,000 – 2011 Ford F150 pickup - Replacement for Truck #90 a 1999 Dodge – 12 years old in need of serious repair***

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 4900 PARKS**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '11
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	181,477	160,423	180,600	180,600	159,426	-11.72%
1400	Overtime	11,940	7,061	10,000	10,000	8,300	-17.00%
2100	Social Security	14,515	12,556	14,600	14,600	12,831	-12.12%
2201	Retirement - FRS	8,899	8,184	8,600	8,600	3,883	-54.85%
2203	ICMA 401(a) Plan	7,839	7,386	9,600	9,600	7,579	-21.05%
2300	Group Insurance	27,962	28,983	40,700	40,700	36,927	-9.27%
2400	Worker's Compensation	9,451	6,050	7,200	7,200	6,919	-3.90%
2500	Unemployment Compensation	6,325	825	-	-	-	
	Subtotal Personal Services	268,408	231,468	271,300	271,300	235,865	-13.06%
<b>OPERATING:</b>							
3410	Contract. Serv.-County Park	2,484	-	-	-	-	
3412	Contract. Serv.-Archibald Pk.	6,570	6,577	7,000	7,000	-	-100.00%
3414	Contract. Serv.-Causeway	6,570	6,577	7,000	7,000	7,000	0.00%
3415	Contract. Serv.-South Beach	6,570	6,577	7,000	7,000	11,680	66.86%
3430	County Charges - County Pk.	19,915	1,240	-	-	-	
4000	Travel and Training	571	958	1,000	1,000	750	-25.00%
4110	Cellular Telephone	1,854	1,808	1,460	1,460	960	-34.25%
4311	Water Service - Medians	1,675	2,314	2,000	2,000	2,000	0.00%
4312	Water Service - Parks	8,970	6,385	9,000	9,000	8,000	-11.11%
4314	Water Service - Buildings	2,224	2,155	2,500	2,500	2,000	-20.00%
4320	Utilities - County Park	2,390	-	-	-	-	
4331	Electric - Buildings	244	960	300	300	-	-100.00%
4332	Electric - Sprinklers	2,542	4,337	3,000	3,000	3,000	0.00%
4339	Electric - Park Restrooms	1,836	1,635	2,000	2,000	1,800	-10.00%
4340	Waste Disposal	52,860	52,860	47,880	47,880	43,638	-8.86%
4345	Waste Disposal-County Park	450	-	-	-	-	
4500	General Insurance	8,643	9,381	9,600	9,600	10,560	10.00%
4600	Maint Auto Equipment	981	292	1,200	1,200	1,400	16.67%
4611	Maint Bldg-County Park	175	-	-	-	-	
4612	Maint Bldg- Archibald Pk.	2,765	1,649	6,500	3,000	5,000	66.67%
4613	Maint Bldg -South Beach	190	293	10,500	14,000	500	-96.43%
4620	Maintenance-Grounds/Parks	4,001	5,135	4,000	4,000	20,000	400.00%
4621	Maint Grounds - County Park	75	-	-	-	-	
4622	Maint Grounds-Causeway	3,138	1,449	2,000	2,000	2,000	0.00%
4630	Maint Grounds - South Beach	269	22	2,500	2,500	4,000	60.00%
4640	Maint - Other Equipment	3,363	3,061	3,000	3,000	4,000	33.33%
4641	Maint Equip - County Pk.	90	-	-	-	-	
4660	Maint Beach & Seawall	11,370	9,970	18,000	18,000	12,000	-33.33%
4680	Maintenance Tires	923	-	750	750	600	-20.00%
4920	Licenses & Permits	-	-	100	100	100	0.00%
5100	Office Supplies	60	23	100	100	75	-25.00%
5200	Uniforms	1,104	2,017	1,800	1,800	1,200	-33.33%
5210	Departmental Supplies	1,774	3,061	2,000	2,000	1,800	-10.00%
5211	Supplies - County Park	286	-	-	-	-	
5220	Gasoline & Oil	6,426	6,958	7,500	7,500	4,000	-46.67%
5230	Tools	759	736	750	750	2,100	180.00%
5420	Dues & Subscriptions	463	350	400	400	400	0.00%

CITY OF MADEIRA BEACH, FLORIDA  
 APPROPRIATIONS  
 DEPARTMENT: 4900 PARKS  
 GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '11
	Subtotal Operating	164,580	138,780	160,840	160,840	150,563	-6.39%

CITY OF MADEIRA BEACH, FLORIDA  
 APPROPRIATIONS  
 DEPARTMENT: 4900 PARKS  
 GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '11
<b>CAPITAL OUTLAY:</b>							
6317	Renovation of Snack Shack	54,557	-	-	-		
6320	Parks Improvements					50,000	
6400	Capital Equipment	6,280	-	-	-	16,000	
	Subtotal Capital Outlay	60,837	-	-	-	66,000	
	<b>TOTAL PARKS</b>	493,825	370,248	432,140	432,140	452,428	4.69%

4620 \$10,000 from grant









**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4900 PARKS  
GENERAL FUND - 001**

**POSITION COUNTS**

	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
PARKS SUPERVISOR	1	1	1
GROUNDS MAINTENANCE WORKER	5	5	*4
GROUNDS MAINT. WORKER (SEASONAL)	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	7	7	6

*\* 1 Grounds Maintenance Worker not funded for 2012*

**CAPITAL OUTLAY**

6320 - PARKS IMPROVEMENTS	
Funding for Improvements to City parks to be determined by the Board of Commissioners	\$ 50,000
6400 - EQUIPMENT	
Replace 1999 Dodge Pickup Truck	\$ 16,000

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**CITY OF MADEIRA BEACH  
RECREATION**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$281,965	\$231,953	\$247,700	\$247,700	\$248,302
OPERATING	169,747	163,741	183,800	183,800	178,846
CAPITAL OUTLAY	-	86,196	20,000	20,000	58,500
TOTAL	\$451,712	\$481,890	\$451,500	\$451,500	\$485,648

**MISSION**

The leisure services provided to the community through the Recreation Division are intended to enhance the quality of life to citizen and visitor alike. The City of Madeira Beach provides a multitude of programs for adults and children. The Recreation Division is managed by the Recreation Supervisor.

**PROGRAMS**

**AFTER SCHOOL PROGRAM** - The City provides for an after school program for students attending Madeira Beach Elementary.

**CHILDREN'S BREAK PROGRAMS** - The three (3) children's break programs: Holiday, Spring and Summer Enrichment Programs, provide care through various organized activities for the children of Madeira Beach and surrounding communities during the time that the children are out of school. Activities offered include swimming, roller skating, crafts, ice skating, special events, Fun Center activities and many more diversified activities.

**ATHLETIC PROGRAMS** - Athletic programming for the community includes sports activities for men, women, boys and girls. Athletic opportunities include Youth T-Ball, Youth Soccer, Youth Basketball and Cheerleading.

**5000-RECREATION**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$191,293 – Salaries for full-time and part-time employees**

**1400-Overtime**

**\$6,000 – Overtime**

**2100-Social Security**

**\$15,093 – FICA contributions for employees at the rate of 7.65%**

**2201-Retirement-FRS Regular Class**

**\$1,117 – Retirement contributions for 1 employee**

**2203-Retirement-ICMA 401(a) Plan**

**\$8,533 – Retirement contribution for full-time employees**

**2300-Group Insurance**

**\$22,123 – Health, Dental & Life Insurance for full-time employees**

**2400-Worker's Compensation**

**\$4,143 – Worker's Compensation Insurance for employees**

**OPERATING EXPENSES**

**3117-Umpires & Officials**

**\$19,580 – Softball umpires/officials for 135 games @\$36 per game (\$14,580)**

**Soccer umpires/officials for 100 games @\$20 (\$2,000)**

**Basketball umpires/officials for 100 games @\$30 (\$3,000)**

**3401-Scorekeepers**

**\$2,936 – 135 games @\$7.25 per game**

**Minimum wage increased to \$7.31/hour effective 6/1/2011**

**3443-Maintenance-Phone System**

**\$800 – Annual contract with Verizon for maintenance and repairs of phone system**

**4000-Travel and Training**

**\$400 – Reimbursement for travel and training by employees**

**4100-Telephone**

**\$840 – Bright House internet connection**

**4110-Cellular Telephone**

**\$480 – 2 Verizon Cell phones**

**4200-Postage**

**\$90 – Postage for miscellaneous correspondence**

**4331-Electric-Buildings**

**\$7,000 – Electrical costs for 4 building at 200 Rex Place**

**4333-Electric-Ball Fields**

**\$12,000 – Electrical costs for Concession Stand, 5 ballfields.**

**4340-Solid Waste Disposal-City**

**\$4,770 – Waste disposal – emptying of 2 dumpsters 3x per week**

**4400-Rentals and Leases**

**\$3,850 – Rental of Port-O-Lets for special events and athletic programs (\$1,650)**

**Rental of Madeira Beach Middle School gym for summer program and basketball (\$2,200)**

**4500-General Insurance**

**\$33,900 - Property Insurance, Flood Insurance, and Auto Liability & Physical Damage**

**4600-Maintenance-Auto Equipment**

**\$1,000 – General maintenance for 3 vehicles #20 and 2 buses**

**4610-Maintenance-Buildings**

**\$7,700 – General maintenance of building (\$4,700)**

**Painting inside of both building (\$3,000)**

**4620-Maintenance-Grounds/Parks**

**\$12,000 – General Maintenance of recreation complex, including fences, seawalls, docks, ball fields, clay and sprinkler systems**

**4640-Maintenance-Other Equipment**

**\$1,000 – General maintenance of lawn tools and tractors**

**4680-Maintenance-Tires**

**\$500 – Replacement of tires for vehicles**

**4800-Promotions & Public Relations**

**\$500 – Printing of flyers and classified ads for programs (not employment ads)**

**4920-Licenses & Permits**

**\$400 – Licenses and permits needed for after-school program**

**5100-Office Supplies**

**\$750 – Office Supplies needed for Recreation Department**

**5200-Uniforms**

**\$550 – Uniforms for 2 employees/5 uniform shirts @\$25 (\$250)**  
**1 Employee/5 uniforms shirts, shoes, rain gear, and pants (\$300)**

**5210-Departmental Supplies**

**\$19,500 – Uniforms, trophies, and equipment for soccer, T-Ball, basketball and softball (\$17,000)**

**Restroom supplies- toilet paper, soap, and paper towels**

**5212-Supplies-After School Program**

**\$10,000 – After-School program supplies including games, sports equipment, arts & crafts, snacks, etc. (Full week holiday camps during the school year are also charge to this line)**

**5218-Supplies-Summer Program**

**\$35,000 – Summer camp supplies including games, sports equipment, arts & crafts, snacks, etc. (\$5,000)**

**Field trips (\$25 per child per week x 120 kids x 10 weeks (\$30,000)**

**5219-Supplies-Special Programs**

**5220-Gasoline & Oil**

**\$1,600 – Gas & oil for 3 vehicles**

**5230-Tools**

**\$1,000 – Miscellaneous tools as needed**

**5420-Dues & Subscriptions**

**\$500 – Miscellaneous dues**

**CAPITAL OUTLAY**

**6300-Capital Improvements**

**\$43,000 – Resurface 4 Tennis Courts (\$18,000)**

**Replace Playground Equipment due to wear & tear (\$25,000)**

**6400-Capital Equipment**

**15,500 - Replacement of aging 1987 tractor.**

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS**  
**DEPARTMENT: 5000 RECREATION**  
**GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	223,410	178,434	191,300	191,300	191,293	0.00%
1400	Overtime	4,319	4,755	6,000	6,000	6,000	0.00%
2100	Social Security	17,464	14,021	15,100	15,100	15,093	-0.05%
2201	Retirement - FRS	5,899	2,070	2,600	2,600	1,117	-57.04%
2203	ICMA 401(a) Plan	7,453	5,580	8,500	8,500	8,533	0.39%
2300	Group Insurance	18,419	17,152	20,400	20,400	22,123	8.45%
2400	Worker's Compensation	4,726	3,328	3,800	3,800	4,143	9.03%
2500	Unemployment Compensation	275	6,613	-	-		
	Subtotal Personal Services	281,965	231,953	247,700	247,700	248,302	0.24%
<b>OPERATING:</b>							
3117	Umpires & Officials	22,120	18,837	19,580	19,580	19,580	0.00%
3401	Scorekeepers	4,089	3,147	2,940	2,940	2,936	
3443	Maint - Phone System	1,147	180	800	800	800	0.00%
4000	Travel and Training	1,122	927	400	400	400	0.00%
4100	Telephone	668	783	840	840	840	0.00%
4110	Cellular Telephone	741	723	730	730	480	-34.25%
4200	Postage	55	51	100	100	90	-10.00%
4331	Electric - Buildings	7,815	7,672	8,000	8,000	7,000	-12.50%
4333	Electric - Ball Fields	5,026	15,705	13,000	13,000	12,000	-7.69%
4340	Waste Disposal	4,770	4,770	4,770	4,770	4,770	0.00%
4400	Rentals and Leases	1,137	1,012	3,850	3,850	3,850	0.00%
4500	General Insurance	28,364	27,999	30,800	30,800	33,900	10.06%
4600	Maint - Auto Equipment	2,217	1,596	2,000	2,000	1,100	-45.00%
4610	Maint - Building	6,829	4,067	4,700	4,700	7,700	63.83%
4620	Maint - Grounds & Parks	26,386	16,275	16,000	16,000	12,000	-25.00%
4640	Maint - Other Equipment	1,306	929	1,000	1,000	1,000	0.00%
4680	Maintenance Tires	744	105	650	650	500	-23.08%
4800	Promotions & Public Relations	-	-	640	640	500	-21.88%
4920	Licenses & Permits	260	311	400	400	500	25.00%
5100	Office Supplies	683	1,428	750	750	750	0.00%
5200	Uniforms	581	348	550	550	550	0.00%
5210	Departmental Supplies	10,803	17,308	19,500	19,500	19,500	0.00%
5212	After School Program	12,831	12,973	13,000	13,000	10,000	-23.08%
5218	Summer Program	24,384	21,085	35,000	35,000	35,000	0.00%
5219	Special Programs	401	472	-	-		
5220	Gasoline & Oil	2,826	3,383	1,600	1,600	1,600	0.00%
5230	Tools	1,457	1,345	1,500	1,500	1,000	-33.33%
5420	Dues & Subscriptions	985	310	700	700	500	-28.57%
	Subtotal Operating	169,747	163,741	183,800	183,800	178,846	-2.70%
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements	-	-	4,500	4,500	43,000	855.56%
6400	Capital Equipment	-	86,196	15,500	15,500	15,500	0.00%
	Subtotal Capital Outlay	-	86,196	20,000	20,000	58,500	192.50%



CITY OF MADEIRA BEACH, FLORIDA  
 APPROPRIATIONS  
 DEPARTMENT: 5000 RECREATION  
 GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '12
	TOTAL RECREATION	451,712	481,890	451,500	451,500	485,648	7.56%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 5000 RECREATION  
GENERAL FUND - 001**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	
RECREATION SUPERVISOR	1	1	1	
RECREATION COORDINATOR*	1	1	1	
GROUPS MAINTENANCE WORKER	1	1	1	
BUILDING MAINT. WORKER (PART-TIME)	1	1	1	Part-Time
GROUPS MAINT. WORKER (PART-TIME)	1	1	1	Part-Time
RECREATION LEADER / AIDE (PART-TIME)	4	4	4	Part-Time
RECREATION LEADER / AIDE (TEMP/SUMMER)	<u>7</u>	<u>7</u>	<u>7</u>	Part-Time
TOTAL FUNDED POSITIONS	16	16	16	

*\*Reduction of one Recreation Coordinator position in FY 2010.*

**CAPITAL OUTLAY**

6300 - CAPITAL IMPROVEMENTS:

Resurface Tennis Courts	\$18,000
Replace Playground Equipment	<u>25,000</u>
	\$43,000

6400 - CAPITAL EQUIPMENT

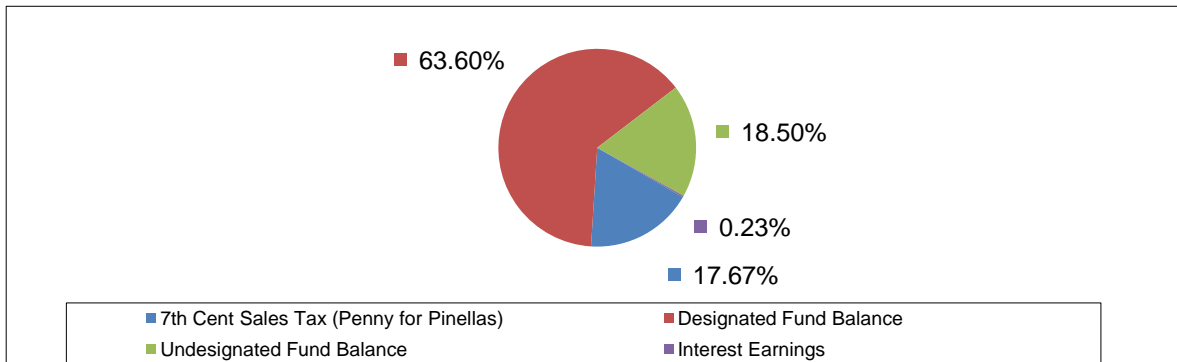
Replace 1987 Tractor	<u>15,500</u>
	\$58,500

43,000  
tennis courts  
playground equipment

## ***SPECIAL PROJECTS FUND***

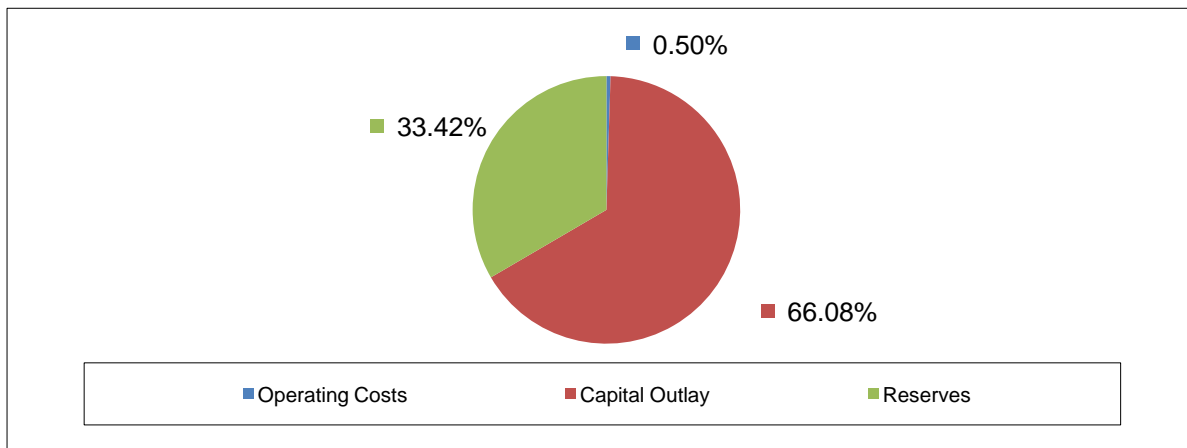
### **WHERE THE MONEY COMES FROM**

7th Cent Sales Tax (Penny for Pinellas)	17.67%	\$382,000
Designated Fund Balance	63.60%	<u>1,375,000</u>
Undesignated Fund Balance	18.50%	<u>400,000</u>
Interest Earnings	0.23%	<u>5,000</u>
Total Estimated Revenue	100.00%	<u>\$2,162,000</u>



### **WHERE THE MONEY GOES**

Operating Costs	0.50%	\$10,000
Capital Outlay	66.08%	1,325,000
Reserves	33.42%	<u>670,000</u>
Total Appropriations	100.00%	\$2,005,000



**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
SPECIAL PROJECTS FUND - 103**

A/C: #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND BALANCE, OCTOBER 1</b>	\$ 1,127,069	\$ 1,500,524	\$ 1,877,024	\$ 1,843,426	\$ 838,926	-54.49%
	<b>ADD REVENUES:</b>						
312.600	7th Cent Sales Tax	365,509	332,957	398,000	398,000	382,000	-4.02%
337.371	Pinellas County	10,500	-	-			
343.909	Developmental Impact Fee	-	-	-			
361.100	Interest Earnings	8,058	9,945	2,500	2,500	5,000	100.00%
362.015	Rent - Chamber Kiosk @ JPV	2,928	-	-			
393.001	Designated Fund Balance					1,375,000	
393.002	Undesignated Fund Balance					400,000	
	<b>TOTAL REVENUES</b>	386,995	342,902	400,500	400,500	2,162,000	439.83%
	<b>LESS: EXPENDITURES</b>	13,540	-	1,405,000	1,405,000	2,005,000	
	<b>FUND BALANCE, SEPTEMBER 30</b>	\$ 1,500,524	\$ 1,843,426	\$ 872,524	\$ 838,926	\$ 995,926	18.71%

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**CITY OF MADEIRA BEACH**  
**SPECIAL PROJECTS FUND 103**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
OPERATING	\$3,040	\$0	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY	10,500	-	750,000	750,000	1,325,000
OTHER	-	-	645,000	645,000	670,000
TOTAL	\$13,540	\$0	\$1,405,000	\$1,405,000	\$2,005,000

**MISSION**

The Special Projects Fund is primarily funded by the Local Option Sales Tax (Penny for Pinellas) and various other project-specific sources. Funds are set aside for nonrecurring capital projects.

***SPECIAL PROJECTS FUND-1039519***

***OPERATING EXPENSES***

***3100-Professional Services***

***\$10,000 – This covers areas such as surveys, engineering reports, specifications, & transportation (ie: 911 artifact).***

***CAPITAL OUTLAY***

***6300-Capital Improvements***

***\$1,325,000 – This covers seawall replacement (\$300,000), street resurfacing (\$500,000), curb & gutter replacement (\$125,000), Archibald Park rehabilitation (\$200,000), beach walkover replacement (\$100,000), and beach groin rehabilitation (100,000).***

***OTHER APPROPRIATIONS***

***9920-Capital Improvement Plan***

***\$650,000 – This covers the five-year plan for the recreational complex (balance forward \$500,000) and future beautification projects (balance forward \$125,000)***

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
SPECIAL PROJECTS FUND - 1039519**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>OPERATING:</b>							
3100	Professional Services	3,040	-	10,000	10,000	10,000	0.00%
	Subtotal Operating	3,040	-	10,000	10,000	10,000	0.00%
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements	-	-	750,000	750,000		
	Seawall Replacement					300,000	
	Street Resurfacing					500,000	
	Curb & Gutter Replacements					125,000	
6301	City Beautification	-	-	-	-		
6311	Archibald Park	-	-	-	-	200,000	
6312	Recreation Field Renovations	-	-	-	-		
6316	Dune Walkovers	10,500	-	-	-	100,000	
	Beach Groin Rehabilitation					100,000	
	Subtotal Capital Outlay	10,500	-	750,000	750,000	1,325,000	76.67%
<b>OTHER:</b>							
9900	Contingency	-	-	20,000	20,000	20,000	0.00%
9920	Capital Improvement Plan	-	-	625,000	625,000	650,000	4.00%
	Subtotal Other	-	-	645,000	645,000	670,000	3.88%
	<b>TOTAL SPECIAL PROJECTS</b>	13,540	-	1,405,000	1,405,000	2,005,000	42.70%



**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 1039519  
SPECIAL PROJECTS FUND**

**POSITION COUNTS**

*There are no authorized positions in this fund.*

**CAPITAL OUTLAY**

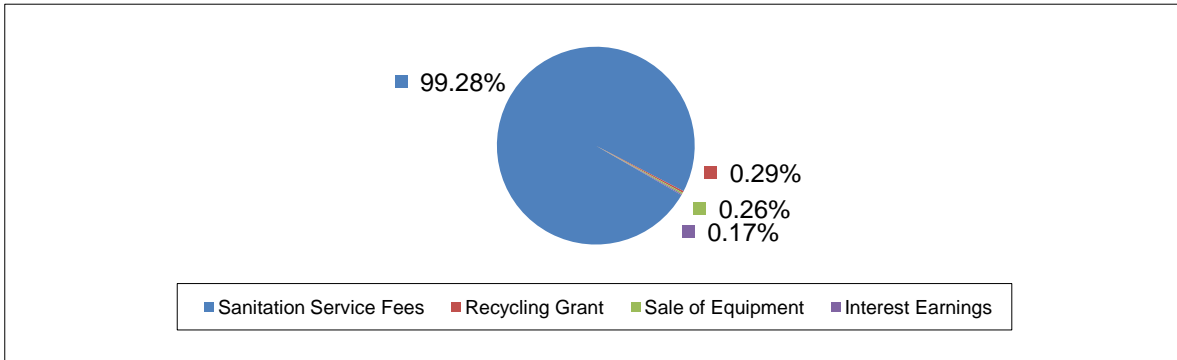
**6300 - CAPITAL IMPROVEMENTS:**

Seawall Replacement	\$300,000
Street Resurfacing	500,000
Curb & Gutter Replacements	125,000
Archibald Park Rehabilitation	200,000
Beach Walkover Replacement	100,000
Beach Groin Rehabilitation	100,000
	<hr/>
	\$1,325,000

## **SANITATION FUND**

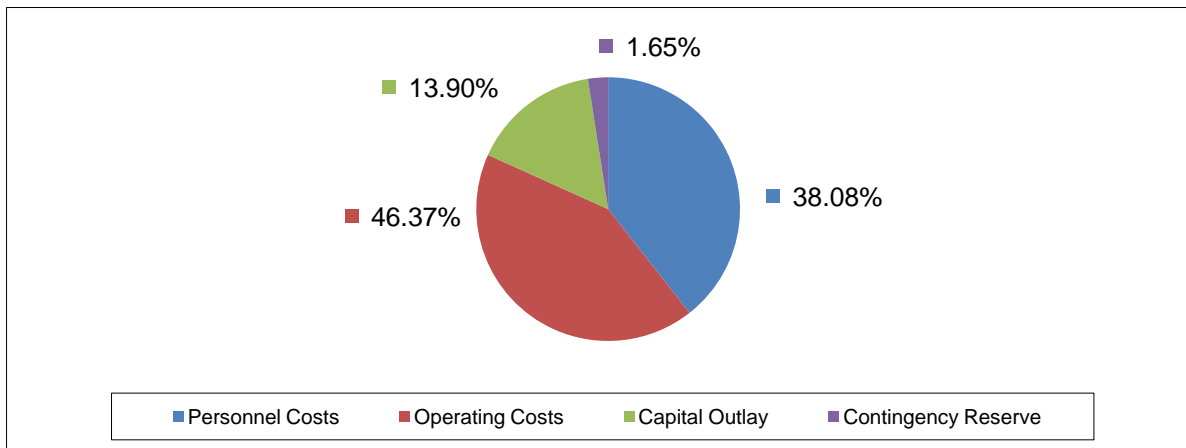
### **WHERE THE MONEY COMES FROM**

Sanitation Service Fees	99.28%	\$1,155,000
Recycling Grant	0.29%	\$3,356
Sale of Equipment	0.26%	3,000
Interest Earnings	<u>0.17%</u>	<u>2,000</u>
<b>Total Estimated Revenue</b>	<b>100.00%</b>	<b>\$1,163,356</b>



### **WHERE THE MONEY GOES**

Personnel Costs	39.41%	\$456,055
Operating Costs	42.34%	489,900
Capital Outlay	15.79%	182,738
Contingency Reserve	<u>2.46%</u>	<u>28,500</u>
<b>Total Appropriations</b>	<b>100.00%</b>	<b>\$1,157,193</b>



**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
SANITATION FUND - 402**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND EQUITY, OCTOBER 1</b>	\$ 845,859	\$ 808,551	\$ 1,094,141	\$ 957,236	\$ 1,013,211	5.85%
	<b>ADD REVENUES:</b>						
337.337	Recycling Grant	3,406	3,407	-		3,356	
343.401	Penalty Charges	-	-	-			
343.415	Sanitation Charges	1,156,865	1,154,523	1,250,000	1,250,000	1,155,000	-7.60%
361.100	Interest Earnings	1,842	4,370	2,000	2,000	2,000	0.00%
364.411	Sale of Equipment	15,753	900	10,000	10,000	1,000	-90.00%
369.369	Miscellaneous Revenue	474	376	-	375		
369.378	Sale of Scrap Iron	1,263	1,918	2,500	2,500	2,000	-20.00%
	<b>TOTAL REVENUES</b>	1,179,603	1,165,494	1,264,500	1,264,875	1,163,356	-8.00%
	<b>LESS: EXPENSES</b>	1,216,911	895,059	1,208,900	1,208,900	1,157,193	-4.28%
	<b>FUND EQUITY, SEPTEMBER 30</b>	\$ 808,551	\$ 1,078,986	\$ 1,149,741	\$ 1,013,211	\$ 1,019,374	-11.34%

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**CITY OF MADEIRA BEACH**  
**SANITATION FUND 402**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$441,624	\$443,343	\$460,300	\$460,300	\$456,055
OPERATING	600,974	451,716	560,600	560,600	489,900
CAPITAL OUTLAY	174,313	-	168,000	168,000	182,738
OTHER	-	-	20,000	20,000	28,500
TOTAL	\$1,216,911	\$895,059	\$1,208,900	\$1,208,900	\$1,157,193

**MISSION**

The Sanitation Division is responsible for solid waste removal. The division strives to keep the environment free from hazard and unsightliness. Recycling services are provided under contract with a third party. The activities of the division are intended to ensure the health, safety and welfare of the community.

**SANITATION FUND-4027000**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$303,263 – Salaries for 9 full-time employees**

**1400-Overtime**

**\$1,000 – Overtime worked**

**2100-Social Security**

**\$23,276 – FICA contribution at a rate of 7.65% of salaries**

**2201-Retirement-FRS Regular Class**

**\$5,579 - City's contribution to FRS for 3 full-time employees**

**2203-Retirement-ICMA 401(a) Plan**

**\$17,157 – Retirement contributions to ICMA 401(a) for 6 full-time employees**

**2300-Group Insurance**

**\$66,660 – Health, Dental, Life, etc. insurance for 9 full-time employees**

**2400-Worker's Compensation**

**\$39,120 - City's contribution to Worker's Compensation Insurance for 9 full-time employees**

**OPERATING EXPENSES**

**3405-Temporary Services**

**\$24,000 – To cover annual, sick & bereavement leaves for employees – Cost \$13.10/hr – as of 06/01/11**

**3420-Waste Disposal**

**\$180,000 – Cost of disposal at Pinellas County Utilities**

**3422-Curbside Recycling**

**\$70,000 – Curbside recycling for single-family, multi-family, and condo residents**

**3423-Recycling Material Disposal**

**\$37,000 – Disposal of material @Pinellas County Utilities @\$37.50 per ton (\$13,000)**

**Recycling containers @City Hall per contract (\$0)**

**Disposal of bulk items @Angelo's @\$40.50 per ton (\$8,000)**

**Brush recycling @CRRRI @\$24 per ton (\$16,000)**

**3600-Administrative Services**

**\$43,000 – Allocation of General Fund costs for services provided to Enterprise Funds**

**4000-Travel and Training**

**\$250 – Miscellaneous travel & training**

**4110-Cellular Telephone**

**\$1,200 – Cell phones for 3 trucks, supervisor, and spare**

**4202-Postage-Utility Bills**

**\$8,000 – Reimbursement to PCU for postage costs incurred in mailing of utility bills.  
Pro-rated based on billings.**

**4400-Rentals and Leases**

**\$1,200 – Rental of large equipment (\$300)  
Rental of welding equipment (\$900)**

**4500-General Insurance**

**\$18,500 - Auto Liability and Physical Damage insurance on 4 Garbage Packers, Claw truck and 2 pickup trucks**

**4600-Maintenance-Auto Equipment**

**\$20,000 – Maintenance on 7 vehicles: oil changes, filters, parts for repair of vehicles, etc.**

**4640-Maintenance-Other Equipment**

**\$1,000 – Maintenance of dumpsters, rollout carts, steam cleaner, etc.**

**4680-Maintenance-Tires**

**\$14,000 – Maintenance of tires for 7 vehicles**

**4700-Print & Reproduction**

**\$300 – Printing of door hangers**

**5200-Uniforms**

**\$2,700 - Purchase of uniforms for 9 full-time employees**

**5210-Departmental Supplies**

**\$32,200 - Purchase of 25 dumpsters to replace destroyed, damaged etc. (\$20,000)  
Purchase of roll-out carts (\$2,200)  
Cleaning supplies, gloves, plastic trash bags, barrels, etc. (\$10,000)**

**5220-Gasoline & Oil**

**\$36,000 – Gas & oil for 7 vehicles**

**5230-Tools**

**\$200 – Miscellaneous hand tools: Pitch forks and shovels**

**5420-Dues & Subscriptions**

**\$225 – Subscriptions to: Waste News (\$50) , Solid Waste Ass'n of N American (\$175)**

**CAPITAL OUTLAY**

**6400-Capital Equipment**

**\$182,738 – Steam Cleaner replacement for 10 yr old model – no longer available for service or parts. (\$3,500)**

**Dump Container replacement of 3yd dump on back of vehicle (\$8,000)**

**2012 Peterbilt Lighting Loader w/4 wheel drive – to replace 2002 Sterling Truck #8 2/wheel drive. 4x4 needed for clearing large debris, red tide debris, storm damage from beach and bulk items through-out City. (\$155,238)**

**2012 Ford F150 to replace Truck #22 a 1998 Dodge that is used to empty trash & beach barrels through-out the City. Current truck is 14 yrs old and in terrible condition per Mechanic. (\$16,000)**

**OTHER APPROPRIATIONS**

**9900-Contingency**

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
SANITATION FUND - 4027000**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	309,829	305,587	308,000	308,000	303,263	-1.54%
1400	Overtime	1,342	318	1,000	1,000	1,000	0.00%
2100	Social Security	23,224	23,048	23,700	23,700	23,276	-1.79%
2201	Retirement - FRS	10,100	10,498	12,300	12,300	5,579	-54.64%
2203	ICMA 401(a) Plan	15,747	18,625	17,600	17,600	17,157	-2.52%
2300	Group Insurance	46,940	55,848	61,400	61,400	66,660	8.57%
2400	Worker's Compensation	34,442	29,419	36,300	36,300	39,120	7.77%
	Subtotal Personal Services	441,624	443,343	460,300	460,300	456,055	-0.92%
<b>OPERATING:</b>							
3405	Temporary Services	19,807	21,624	24,000	24,000	24,000	0.00%
3420	Waste Disposal	211,283	200,447	237,600	237,600	180,000	-24.24%
3422	Curbside Recycling	-	37,612	66,000	66,000	70,000	-29.55%
3423	Recycling Material Disposal	26,445	21,911	51,500	51,500	37,000	-28.16%
3600	Administrative Services	231,585	43,125	43,125	43,125	43,125	0.00%
4000	Travel and Training	330	-	250	250	250	0.00%
4110	Cellular Telephone	1,854	1,808	1,825	1,825	1,200	-34.25%
4202	Postage - Utility Bills	3,027	6,679	3,750	3,750	8,000	113.33%
4400	Rentals and Leases	699	734	1,200	1,200	1,200	0.00%
4500	General Insurance	15,626	17,295	16,800	16,800	18,500	10.12%
4600	Maint Auto Equipment	20,178	14,718	25,000	25,000	20,000	-20.00%
4640	Maint Other Equipment	663	595	2,000	2,000	1,000	-50.00%
4680	Maintenance Tires	10,004	12,904	16,000	16,000	14,000	-12.50%
4700	Printing & Reproduction	-	290	300	300	300	0.00%
4920	Licenses & Permits	72	-	-	-	-	-
5200	Uniforms	2,130	3,736	2,700	2,700	2,700	0.00%
5210	Departmental Supplies	26,776	31,433	32,200	32,200	32,200	0.00%
5220	Gasoline & Oil	29,971	36,585	36,000	36,000	36,000	0.00%
5230	Tools	264	-	100	100	200	100.00%
5420	Dues & Subscriptions	260	220	250	250	225	-10.00%
	Subtotal Operating	600,974	451,716	560,600	560,600	489,900	-12.61%
<b>CAPITAL OUTLAY:</b>							
6400	Capital Equipment	174,313	-	168,000	168,000	182,738	8.77%
	Subtotal Capital Outlay	174,313	-	168,000	168,000	182,738	8.77%
<b>OTHER:</b>							
9900	Contingency	-	-	20,000	20,000	28,500	0.00%
	Subtotal Other	-	-	20,000	20,000	28,500	0.00%



CITY OF MADEIRA BEACH  
APPROPRIATIONS  
SANITATION FUND - 4027000

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '12
	TOTAL SANITATION	1,216,911	895,059	1,208,900	1,208,900	1,157,193	-4.28%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4027000  
SANITATION FUND - 402**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
SANITATION SUPERVISOR	1	1	1
SANITATION WORKER II (DRIVER)	3	3	4
SANITATION WORKER I	<u>5</u>	<u>5</u>	<u>4</u>
 TOTAL FUNDED POSITIONS	 9	 9	 9

**CAPITAL OUTLAY**

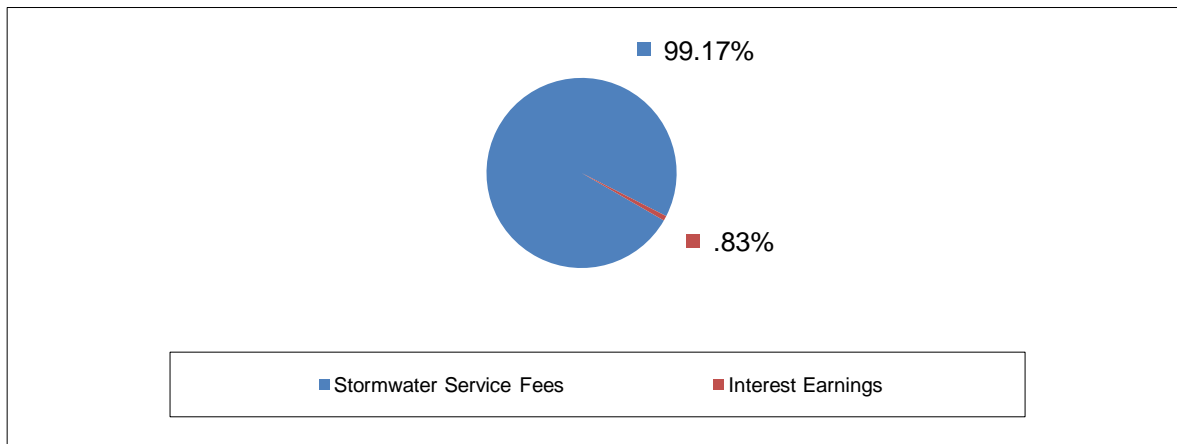
6400 - CAPITAL EQUIPMENT:

Replace 10-year old Steam Cleaner	\$3,500
Replace Par-Kan 3yd Dump on back of vehicles	8,000
Replace 2002 Claw Truck	155,238
Replace 1998 Dodge Pickup Truck used for emptying trash and beach barrels throughout the City	<u>16,000</u>
	\$182,738

## **STORMWATER FUND**

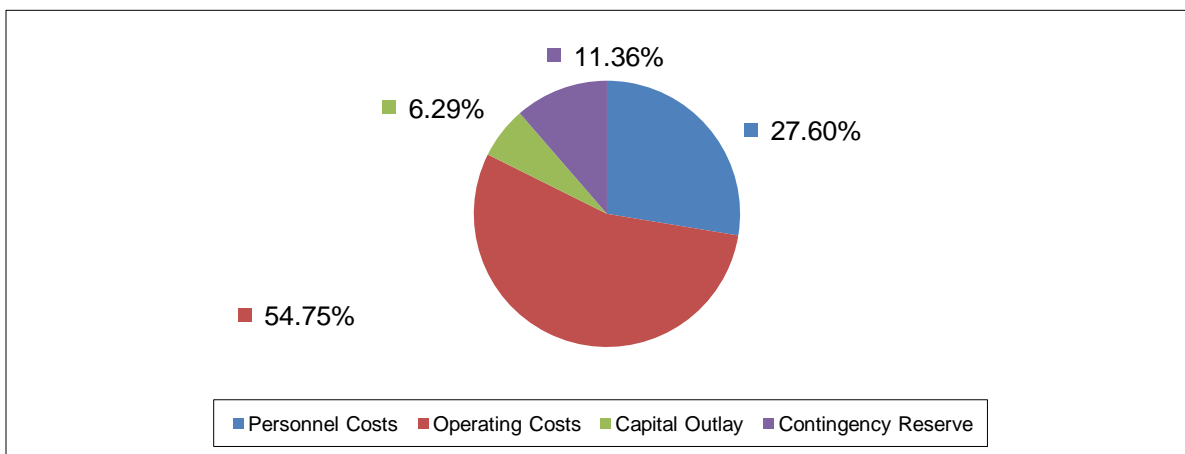
### **WHERE THE MONEY COMES FROM**

Stormwater Service Fees	99.17%	360,000
Interest Earnings	<u>0.83%</u>	<u>3,000</u>
Total Estimated Revenue	100.00%	\$363,000



### **WHERE THE MONEY GOES**

Personnel Costs	27.60%	\$48,574
Operating Costs	54.75%	96,344
Capital Outlay	6.29%	11,065
Contingency Reserve	<u>11.36%</u>	<u>20,000</u>
Total Appropriations	100.00%	\$175,983



**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
STORMWATER FUND - 404**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND EQUITY, OCTOBER 1</b>	\$ 512,708	\$ 732,331	\$ 962,126	\$ 899,253	\$ 1,041,548	15.82%
	<b>ADD REVENUES:</b>						
343.700	Stormwater Service	360,048	356,465	370,000	370,000	360,000	-2.70%
361.100	Interest Earnings	3,160	4,342	1,500	1,500	3,000	100.00%
369.369	Miscellaneous Revenue	134	-	-			
	<b>TOTAL REVENUES</b>	363,342	360,807	371,500	371,500	363,000	-2.29%
	<b>LESS: EXPENSES</b>	143,719	128,733	229,205	229,205	173,813	-24.17%
	<b>FUND EQUITY, SEPTEMBER 30</b>	\$ 732,331	\$ 964,405	\$ 1,104,421	\$ 1,041,548	\$ 1,230,735	18.16%

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**CITY OF MADEIRA BEACH  
STORMWATER FUND 404**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$45,500	\$46,835	\$48,100	\$48,100	\$48,574
OPERATING	98,219	81,898	132,805	132,805	96,344
CAPITAL OUTLAY	-	-	28,300	28,300	11,065
OTHER	-	-	20,000	20,000	20,000
TOTAL	\$143,719	\$128,733	\$229,205	\$229,205	\$175,983

**MISSION**

The Stormwater Division is responsible for the construction, maintenance and repair of the City's stormwater management system. Repair of the infrastructure aids in making the stormwater management system more dependable and cost efficient.

**STORMWATER FUND-4049200**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$29,916 – Salary for 1 full-time employee**

**1400-Overtime**

**\$3,000 – Overtime for working 1 weekend out of 4 and being on-call**

**2100-Social Security**

**\$2,518 – FICA contribution on salary of 1 full-time employee**

**2203-Retirement-ICMA 401(a) Plan**

**\$2,962 – Retirement contribution for 1 full-time employee @9% of salary**

**2300-Group Insurance**

**\$7,377 – Health, Dental, Life, etc. for 1 full-time employee**

**2400-Worker's Compensation**

**\$2,801 – Worker's Compensation insurance for 1 full-time employee**

**OPERATING EXPENSES**

**3100-Professional Services**

**\$7,000 – Professional Services for NPDES Annual Report (\$6,000)**

**Cost share for NPDES Ambient Water Quality Monitoring Program – original agreement 2003-2008 – 1<sup>st</sup> amendment 2008-2010 – approved by BC 9/10/08 (\$1,000)**

**3405-Temporary Service**

**\$250 – Emergency clean-up**

**3407 - Street Sweeping**

**\$7,344 – Street Sweeping Contract – Per 5 yr agreement with the City of St.**

**Petersburg, approved by BOC xxxxxx, Agenda Item xx.xxxx HAS NOT BEEN APPROVED OR SIGNED for everyother month sweeping: Oct, Dec, Feb, Apr, June, & Aug 6x\$1,224**

**3424 – Disposal – Street Sweepings**

**Disposal of debris picked up by Street Sweeper – Now included in Contract**

**3600-Administrative Services**

**\$24,045 – Administrative Services Fee – allocation of General Fund costs for support services provided to Enterprise Funds**

**4000-Travel and Training**

**\$800 – Travel to Stormwater School (\$500)**

**Training – Stormwater School for 1 employee (\$300)**

**4110-Cellular Telephone**

**\$240 – Cell phone for 1 full-time employee**

**4202-Postage-Utility Bills**

**\$8,100 – Reimbursement to Pinellas County Utilities for postage costs incurred in mailing of utility bills. Prorated based on billings.**

**4313-Water Service-Pump Stations**

**\$50 – Water service for Stormwater Pump station**

**4334-Electric-Pump Stations**

**\$1,200 – Electrical service for Stormwater Pump station**

**4400-Rentals and Leases**

**\$600 – Emergency rental of large equipment not available at Public Works (\$400)  
½ Share of cost for welding equipment (\$200)**

**4500-General Insurance**

**\$15,070 - Property insurance, Flood insurance, automobile liability and physical damage**

**4600-Maintenance-Auto Equipment**

**\$250 – General maintenance on Truck #70: oil, filters, small repair parts, etc.**

**4640-Maintenance-Other Equipment**

**\$500 – Maintenance on generator, equipment, and pumps, etc.**

**4650-Maintenance-Streets**

**\$1,500 – Repair of streets and catch basins**

**4661-Maintenance-Storm Drains**

**\$23,000 – Cleaning, repairing, etc. of storm drains in City limits (\$13,000)  
Jet clean & repair of outfalls (\$10,000)**

**4680-Maintenance-Tires**

**\$100 – Tire replacement, tire changes, road service for flats, etc.**

**4700-Print & Reproduction**

**\$150 – Printing & reproduction of needed forms**

**4920-Licenses & Permits**

**\$1,060 – Licenses & permits – FDEP permits as needed (\$250)  
MPDES Permit costs, monitoring fees (\$155), and education costs (\$655)**

**5100-Office Supplies**

**\$100 – Miscellaneous office supplies: pens, pads, etc.**

**5200-Uniforms**

**\$300 – Purchases of uniforms for 1 full-time employee**

**5210-Departmental Supplies**

**\$600 – Gloves, rags, chemicals, soaps, etc.**

**5220-Gasoline & Oil**

**\$3,500 – Gas & oil for Truck #70**

**5230-Tools**

**\$200 – Miscellaneous hand tools: pliers, screw drivers, etc.**

**5420-Dues & Subscriptions**

**\$385 – Miscellaneous dues & subscriptions (\$60)**

**FWPCOA dues for 1 yr (\$25), Florida Stormwater Ass'n (\$300) moved from Public Works**

**CAPITAL OUTLAY**

**6300 – Capital Improvements**

**6400-Capital Equipment**

**\$11,065 – Replacement for old trash pump too expensive to repair and not designed (too light weight) to pump-out storm stations**

**OTHER APPROPRIATIONS**

**9900-Contingency**

**\$20,000 - Contingency**



**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
STORMWATER FUND - 4049200**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	31,187	30,505	29,900	29,900	29,916	0.05%
1400	Overtime	2,806	2,710	3,000	3,000	3,000	0.00%
2100	Social Security	2,505	2,524	2,600	2,600	2,518	-3.15%
2203	ICMA 401(a) Plan	2,751	2,703	3,000	3,000	2,962	-1.27%
2300	Group Insurance	5,210	6,200	6,800	6,800	7,377	8.49%
2400	Worker's Compensation	1,041	2,193	2,800	2,800	2,801	0.04%
	Subtotal Personal Services	45,500	46,835	48,100	48,100	48,574	0.99%
<b>OPERATING:</b>							
3100	Professional Services	6,976	7,051	7,000	7,000	7,000	0.00%
3405	Temporary Services	-	-	250	250	250	0.00%
3407	Street Sweeping Contract	12,133	2,448	7,400	7,400	7,344	-0.76%
3424	Disposal-Street Sweeping	1,982	-	-	-	-	
3600	Administrative Services	32,715	24,045	24,045	24,045	24,045	0.00%
4000	Travel and Training	1,178	890	1,100	1,100	800	-27.27%
4110	Cellular Telephone	1,112	362	365	365	240	-34.25%
4202	Postage - Utility Bills	3,084	6,488	3,750	3,750	8,100	116.00%
4313	Water Service - Pump Station	42	39	50	50	50	0.00%
4334	Electric - Pump Station	1,005	1,034	1,200	1,200	1,200	0.00%
4400	Rentals and Leases	516	516	600	600	600	0.00%
4500	General Insurance	15,592	12,940	13,700	13,700	15,070	10.00%
4600	Maint Auto Equipment	658	1,629	500	500	250	-50.00%
4640	Maint Other Equipment	37	348	2,000	2,000	500	-75.00%
4650	Maintenance Streets	52	1,500	1,500	1,500	1,500	0.00%
4661	Maint - Storm Drains	14,697	12,933	63,000	63,000	23,000	-63.49%
4680	Maintenance Tires	286	791	300	300	100	-66.67%
4700	Printing & Reproduction	-	-	150	150	150	0.00%
4920	Licenses & Permits	188	187	1,060	1,060	1,060	0.00%

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
STORMWATER FUND - 4049200**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
5100	Office Supplies	26	72	100	100	100	0.00%
5200	Uniforms	256	268	300	300	300	0.00%
5210	Departmental Supplies	870	2,695	600	600	600	0.00%
5220	Gasoline & Oil	4,454	5,442	3,500	3,500	3,500	0.00%
5230	Tools	335	195	250	250	200	-20.00%
5420	Dues & Subscriptions	25	25	85	85	385	352.94%
	Subtotal Operating	98,219	81,898	132,805	132,805	96,344	-27.45%
	<b>CAPITAL OUTLAY:</b>						
6300	Capital Improvements	-	-	-	-		
6400	Capital Equipment	-	-	28,300	28,300	11,065	-60.90%
	Subtotal Capital Outlay	-	-	28,300	28,300	11,065	
	<b>OTHER:</b>						
9900	Contingency	-	-	20,000	20,000	20,000	-60.90%
	Subtotal Other	-	-	20,000	20,000	20,000	
	<b>TOTAL STORMWATER</b>	143,719	128,733	229,205	229,205	175,983	-23.22%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4049200  
STORMWATER FUND - 404**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
PUBLIC WORKS TECHNICIAN	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	1	1	1

**CAPITAL OUTLAY**

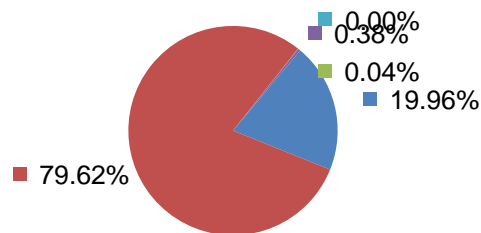
6400 - EQUIPMENT:

Replace old Trash Pump with a 6" Trailer Mounted Trash Pump	\$11,065
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## **MARINA FUND**

### **WHERE THE MONEY COMES FROM**

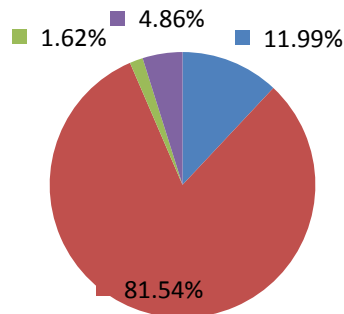
Rental Income	19.96%	\$265,000
Retail Sales	79.62%	1,057,000
Interest Earnings	0.04%	500
Miscellaneous	0.38%	5,060
Loan Proceeds	<u>0.00%</u>	<u>0</u>
 Total Estimated Revenue	 100.00%	 \$1,327,560



■ Rental Income ■ Retail Sales ■ Interest Earnings ■ Miscellaneous ■ Loan Proceeds

### **WHERE THE MONEY GOES**

Personnel Costs	11.99%	\$172,807
Operating Costs	81.54%	1,175,135
Debt Service	1.77%	23,276
Capital Outlay	<u>4.86%</u>	<u>70,000</u>
 Total Appropriations	 100.15%	 \$1,441,218





**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
MARINA FUND - 405**

#	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE'11 TO FYE'12
<b>FUND EQUITY, OCTOBER 1</b>		\$ 691,355	\$ 491,206	\$ 83,221	\$ 131,188	\$ 48,993	-62.65%
<b>ADD REVENUES:</b>							
331.900	Clean Marina Grant	-	19,848	-			
334.252	Fla. Boating Improv. Grant	84,580	-	-			
347.401	Late Fees	2,465	300	500	500	300	-40.00%
347.520	Dry Storage Fees	59,250	53,586	55,000	55,000	55,000	0.00%
347.521	Transient Rentals	36,281	30,331	25,000	25,000	45,000	80.00%
347.530	Unleaded Fuel Sales	426,578	503,603	450,000	450,000	700,000	55.56%
347.531	Propane Sales	13,254	12,448	14,000	14,000	14,000	0.00%
347.532	Diesel Sales	70,601	67,752	60,000	60,000	100,000	66.67%
347.533	Diesel Commercial	97,115	129,978	100,000	100,000	145,000	45.00%
347.534	Propane - Exempt	250	-	-	-		
347.551	Store Sales - Exempt	3,940	3,935	4,000	4,000	4,000	0.00%
347.552	Store Sales - Taxable	79,743	67,166	80,000	80,000	91,000	13.75%
347.553	Special Marine Orders	5,260	1,579	5,500	5,500	3,000	-45.45%
347.580	Marina Wet Slip Rentals	174,595	142,201	165,000	165,000	165,000	0.00%
361.100	Interest Earnings	3,884	550	500	500	500	0.00%
364.411	Sale of Equipment	-	990	-			
369.369	Miscellaneous Revenues	879	2,898	-			
369.377	Commission- Laundry Equip	556	95	250	250	400	60.00%
369.379	Refund Prior Year Exp.	-	-	-			
369.381	Sales Tax Collection Allowance	372	360	360	360	360	0.00%
369.384	Boat Ramp Fees	2,767	2,564	3,000	3,000	4,000	33.33%
393.001	Loan from General Fund	-	-	500,000	500,000		
<b>TOTAL REVENUES</b>		1,062,370	1,040,184	1,463,110	1,463,110	1,327,560	-9.26%
<b>LESS: EXPENSES</b>		1,262,519	1,400,949	1,545,305	1,545,305	1,321,058	-14.51%
<b>FUND EQUITY, SEPTEMBER 30</b>		\$ 491,206	\$ 130,441	\$ 1,026	\$ 48,993	\$ 55,495	13.27%

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**CITY OF MADEIRA BEACH**  
**MARINA FUND 405**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
PERSONAL SERVICES	\$166,364	\$174,054	\$170,600	\$170,600	\$172,807
OPERATING	854,501	943,001	874,705	874,705	1,175,135
DEBT SERVICE					23,276
CAPITAL OUTLAY	241,654	283,894	500,000	500,000	70,000
OTHER	-	-	-	-	-
TOTAL	\$1,262,519	\$1,400,949	\$1,545,305	\$1,545,305	\$1,441,218

**MISSION**

The Madeira Beach Municipal Marina consists of 93 wet slips and areas for dry storage. The facility is used to sell live and frozen bait, tackle, snack food and beverages, propane fuel, unleaded and diesel fuel and various items for the convenience of boaters. The facility focuses on service, cleanliness and safety.

**MARINA FUND-4059300**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$123,300** -This category covers the cost for the Marina Director, two (2) Marina Assistants and one (1) part-time Marina Attendant.

**1400-Overtime**

**\$2000** - This category covers the cost of overtime for the two (2) Marina Assistants. . Overtime generated by special events such as King of the Beach, 102.5 Bone Fishing, etc. averages 32 hours of overtime (based on a three-day weekend event). The overtime incurred by these special events may be offset by the vendor deposit or adjusted at the end of the year by Finance. This is not included in the above figure or in Account 1200

**2100-Social Security**

**\$9586** -This covers the cost for social security for the above four (4) positions. Social Security is calculated at 6.2% of the employees' wage.

**2201-Retirement**

**\$9,764** - Retirement payments made to ICMA for the Marina Director and two (2) Marina Assistants for 12 months. Retirement is calculated at 9% of the employees' wages.

**2300-Group Insurance**

**\$22,263** – This covers the annual cost of medical (\$20,149), dental (\$1,273) insurance for the Marina Director and two (2) Marina Assistants. Life and long term disability is \$841 per year for all three (3) positions.

**2400-Worker's Compensation**

**\$5,886** - This covers the cost for workers compensation insurance for each of the four positions listed above.

**OPERATING EXPENSES**

**3100-Professional Services**

**\$4,250**

**\$2000** - Line and tank tightness test required by DEP, **\$2250** testing of Cathodic protection

**3400-Other Contractual Services**

**\$5290**

**\$2500** Sunk Boat retrieval for one boat

**\$1500** Tree Trimming

**\$1020** fire and security system monitoring, **\$270** Security Camera Monitoring

**3600-Administrative Services**

**\$166,400** Allocation of General Fund costs for services provided to Enterprise Funds



**4000-Travel and Training**

**\$1,250**

**\$1000.00 International Marina & Boatyard Conference CMM training**

**\$250 National Hurricane Conference**

**4100-Telephone**

**\$2300 Phone, Fax, & Credit Card Line**

**4110-Cellular Telephone**

**\$870 \$480 Marina Assistant on call 24/7, \$390 Marina Director on call 24/7**

**4200-Postage**

**\$600 Mailing of the monthly marina invoices and other miscellaneous items**

**4300-Utilities**

**\$12,500 Includes water, sewer, garbage, and stormwater fees**

**4331-Electric-Buildings**

**\$8000 Electric for shipstore, fuel dock, and charter boat slips**

**4335-Electric-Docks**

**\$16,500 Electric for A & B docks**

**4400-Rentals and Leases**

**\$750 Rental or lease of equipment in emergency situations**

**4402-Submerged Land Lease**

**\$2550 Submerged land lease for fuel dock and wet slips**

**4500-General Insurance**

**\$11,440 Property insurance, auto, flood, & environmental insurance**

**4600-Maintenance-Auto Equipment**

**\$250 Oil changes and light maintenance on chevy truck**

**4610-Maintenance-Buildings**

**\$750 A/C, plumbing repairs**

**4620-Maintenance-Grounds/Parks**

**\$2800 This includes all herbicides, sharpening blades, mulch, rock, and fencing**

**4640-Maintenance-Other Equipment**

**\$2250 This includes all maintenance on lawn equipment, gates, pump outs, and the bait tank**

**4692-Maintenance-Marina**

**\$8000 This includes all maintenance on fuel pumps, water lines, sea wall, electrical upgrades & repairs.**

**4700-Print & Reproduction**

**\$1000 This includes lease agreements, business cards, promotional brochures, and flyers**

**4800-Promotions & Public Relations**

**\$8180 This includes all of our magazine adds, monthly tide charts, hurricane charts, and tournament sponsorship**

**4920-Licenses & Permits**

**\$755 This includes our Florida resale tax certificate, tax for selling alcohol and cigs, terminal facility discharge prevention response certificate certifying that our spill plan is in place.**

**4930-Bank Service Charges**

**\$15,000 This includes our credit card processing fees and standard bank fees**

**4960-Bad Debt Expense**

**5100-Office Supplies**

**\$750 This account is used for office supplies such as cash register tape, credit card tapes, paper and other recurring office supplies as needed.**

**5200-Uniforms**

**\$1000 This includes uniforms for 3 full time employees per the CWA contract & shirts for 1 part time employee**

**5210-Departmental Supplies**

**\$5500 This includes all janitorial supplies, paint, hardware, spill containment items, pvc lumber, and replacement fire extinguishers.**

**5220-Gasoline & Oil**

**\$500 Fuel for marina truck**

**5230-Tools**

**\$800 Tools for the marina to work on docks, plumbing, etc.**

**5270-Fuel Purchases-Resale \$810,000**

**This includes 270,000 gallons of fuel to purchase for resale to the public.**

**5271-Store Purchases-Resale**

***\$70,000 This includes inventory for resale including live & frozen bait, beverages, snack foods, ice, oil, marine batteries, shirts, hats, special marine orders and charts.***

***5272-Propane Purchases-Resale***

***\$12,000 This is for propane to resale to the public.***

***5420-Dues & Subscriptions***

***\$500 This includes dues to the international marina institute and the Southwest marina industry.***

***CAPITAL OUTLAY***

***6300-Capital Improvements***

***\$70,000 Floating fuel dock, permitting and engineering already paid for and completed***

***OTHER APPROPRIATIONS***

***9900-Contingency***

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
MARINA FUND - 4059300**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE 11 TO FYE 12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	125,042	128,856	123,300	123,300	123,308	0.01%
1400	Overtime	6,746	4,877	2,000	2,000	2,000	0.00%
2100	Social Security	10,117	10,271	9,600	9,600	9,586	-0.15%
2203	ICMA 401(a) Plan	5,489	7,167	9,800	9,800	9,764	-0.37%
2300	Group Insurance	14,004	18,723	20,500	20,500	22,263	8.60%
2400	Worker's Compensation	4,966	4,160	5,400	5,400	5,886	9.00%
	Subtotal Personal Services	166,364	174,054	170,600	170,600	172,807	1.29%
<b>OPERATING:</b>							
3100	Professional Services	370	100	6,500	6,500	4,250	-34.62%
3400	Contractual Service	-	325	4,000	4,000	7,690	92.25%
3600	Administrative Services	127,260	166,400	166,400	166,400	166,400	0.00%
4000	Travel and Training	59	1,063	1,250	1,250	1,250	0.00%
4100	Telephone	3,824	4,214	4,200	4,200	2,300	-45.24%
4110	Cellular Phone	766	1,114	1,120	1,120	870	-22.32%
4200	Postage	531	436	700	700	600	-14.29%
4300	Utilities - Water service	21,534	8,817	18,000	18,000	12,500	-30.56%
4331	Electric - Buildings	8,657	6,662	8,000	8,000	8,000	0.00%
4335	Electric - Docks	19,009	17,953	16,500	16,500	16,500	0.00%
4400	Rentals and Leases	2,588	6,617	4,500	4,500	750	-83.33%
4402	Submerged Land Lease	2,064	2,120	2,500	2,500	2,550	2.00%
4500	General Insurance	16,006	10,763	10,400	10,400	11,440	10.00%
4600	Maintenance - Auto Equip.	431	-	500	500	250	-50.00%
4610	Maintenance - Building	1,426	1,161	2,400	2,400	750	-68.75%
4620	Maintenance - Grounds	3,450	4,402	2,800	2,800	2,800	0.00%
4640	Maint Other Equipment	2,272	3,157	3,000	3,000	2,250	-25.00%
4692	Marina Maintenance	12,524	9,876	11,000	11,000	8,000	-27.27%
4700	Print & Reproduction	503	169	1,000	1,000	1,000	0.00%
4800	Promotions & Public Relations	6,864	8,026	9,880	9,880	8,180	-17.21%
4920	Licenses & Permits	753	1,074	605	605	755	24.79%
4930	Bank Service Charges	13,331	15,324	13,000	13,000	15,000	15.38%
4960	Bad Debt Expense	11,177	-	-	-	-	
5100	Office Supplies	1,123	1,578	750	750	750	0.00%
5200	Uniforms	714	611	1,000	1,000	1,000	0.00%
5210	Departmental Supplies	4,040	6,274	5,500	5,500	5,500	0.00%
5220	Gasoline & Oil	225	401	700	700	500	-28.57%
5230	Tools	643	652	1,000	1,000	800	-20.00%
5270	Fuel Purchases - Resale	503,985	589,217	500,000	500,000	810,000	62.00%
5271	Store Purchases - Resale	77,243	64,396	65,000	65,000	70,000	7.69%
5272	Propane Purchases - Resale	10,814	9,909	12,000	12,000	12,000	0.00%
5420	Dues & Subscriptions	315	190	500	500	500	0.00%

CITY OF MADEIRA BEACH  
APPROPRIATIONS  
MARINA FUND - 4059300

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE 11
	Subtotal Operating	854,501	943,001	874,705	874,705	1,175,135	34.35%

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
MARINA FUND - 4059300**

A/C #	ACCOUNT TITLE	2008-09: ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE TO FYE '12
<b>DEBT SERVICE:</b>							
7100	Principal-Loan from Gen Fd					19,400	
7200	Interest-Loan from Gen Fd					3,876	
	Subtotal Debt Service					23,276	
<b>CAPITAL OUTLAY:</b>							
6200	Buildings	-	25,822	500,000	500,000		
6300	Capital Improvements	204,806	225,278	-	-	70,000	
6400	Capital Equipment	36,848	32,794	-	-		
	Subtotal Capital Outlay	241,654	283,894	500,000	500,000	70,000	-86.00%
<b>OTHER:</b>							
9900	Contingency	-	-	-	-	-	
	Subtotal Other	-	-	-	-	-	
<b>TOTAL MARINA</b>		1,262,519	1,400,949	1,545,305	1,545,305	\$1,321,058	-14.51%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4059300  
MARINA FUND - 405**

**POSITION COUNTS**

	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
MARINA DIRECTOR	1	1	1
MARINA SUPERVISOR	-	-	-
MARINA ASSISTANT	2	2	2
BUILDING MAINTENANCE WORKER	*	*	*
MARINA ATTENDANT (PART-TIME)	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	4	4	4

*\* Building Maintenance Worker position not funded. One part-time Marina Attendant position converted to a full-time Marina Assistant position in 2010. Marina Supervisor position converted to Marina Director position in 2010.*

**DEBT SERVICE**

7100 - PRINCIPAL-LOAN FROM GENERAL FUND	\$19,400
7200 - INTEREST-LOAN FROM GENERAL FUND	<u>3,876</u>
	\$23,276

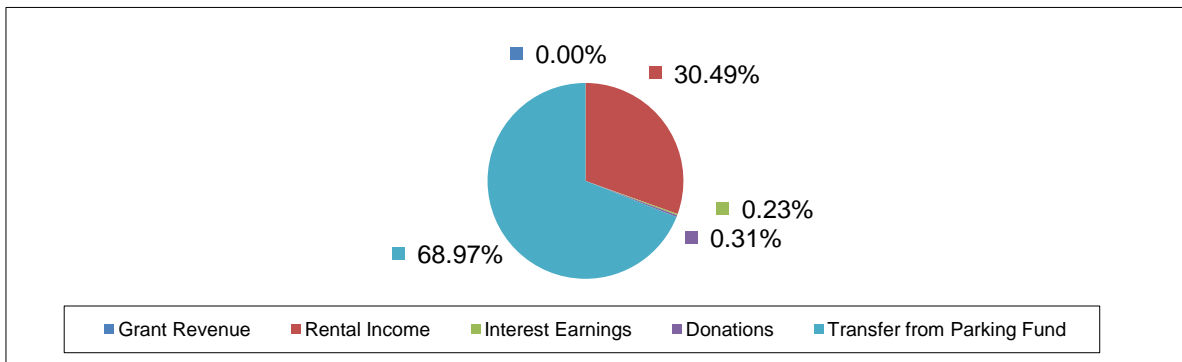
**CAPITAL OUTLAY**

6300 - CAPITAL IMPROVEMENTS	
Install Floating Fuel Docks.	\$70,000

## **JOHN'S PASS VILLAGE FUND**

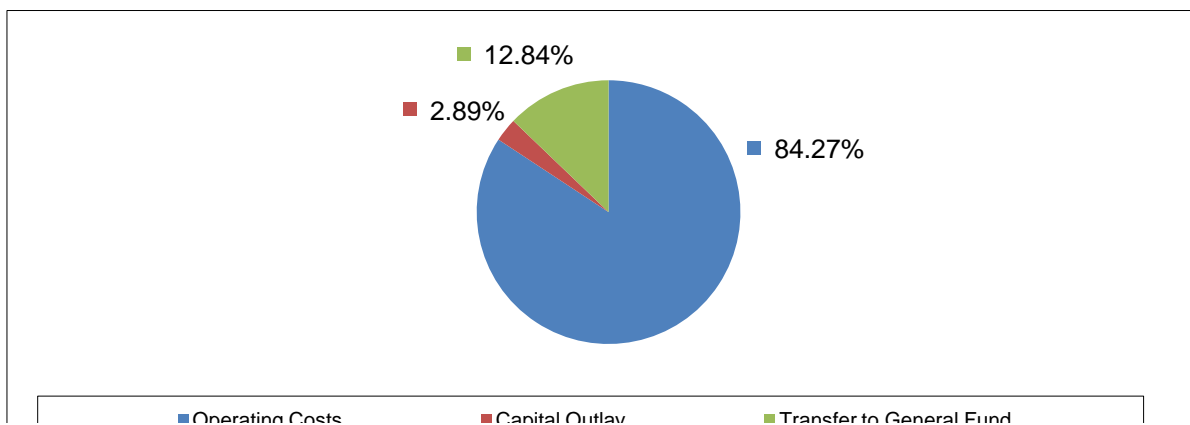
### **WHERE THE MONEY COMES FROM**

Grant Revenue	0.00%	-
Rental Income	30.49%	99,481
Interest Earnings	0.23%	750
Donations	0.31%	1,000
Transfer from Parking Fund	<u>68.97%</u>	<u>225,000</u>
Total Estimated Revenue	100.00%	326,231

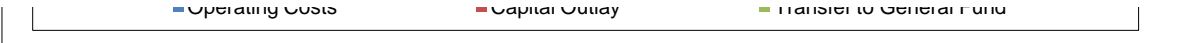


### **WHERE THE MONEY GOES**

Operating Costs	84.27%	\$291,385
Capital Outlay	2.99%	\$10,000
Transfer to General Fund	<u>12.84%</u>	<u>44,400</u>
Total Appropriations	100.10%	\$345,785







**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
JOHN'S PASS VILLAGE FUND 406**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND EQUITY, OCTOBER 1</b>	\$ 254,364	\$ 469,496	\$ 552,806	\$ 561,764	\$ 567,539	1.03%
	<b>ADD REVENUES:</b>						
331.253	HUD EDI Grant	-	-	25,000	25,000		
344.502	Parking Meters - John's Pass	154,640	-	-			
344.507	Parking Meters - Village Blvd.	283,273	-	-			
361.100	Interest Earnings	1,697	1,850	750	750	750	0.00%
361.105	Interest - County Tax Collector	6	7	-			
362.013	Rent - Tango Bay	92,720	92,720	92,700	92,700	96,466	4.06%
362.015	Rent - Chamber Kiosk	-	3,016	3,100	3,100	3,015	-2.74%
363.115	Boardwalk Assessments	-	9,355				
366.366	Donations	1,100	1,900	1,000	1,000	1,000	0.00%
369.369	Miscellaneous Revenues	429	641	-			
381.407	Transfer from Parking Fund	-	324,327	225,000	225,000	225,000	
	<b>TOTAL REVENUES</b>	533,865	433,816	347,550	347,550	326,231	-6.13%
	<b>LESS: EXPENSES</b>	318,733	343,702	341,775	341,775	345,785	1.17%
	<b>FUND EQUITY, SEPTEMBER 30</b>	\$ 469,496	\$ 559,610	\$ 558,581	\$ 567,539	\$ 547,985	-3.45%

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**CITY OF MADEIRA BEACH**  
**JOHN'S PASS VILLAGE FUND 406**

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**SUMMARY**

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED
OPERATING	\$124,733	\$249,328	\$297,375	\$297,375	\$291,385
CAPITAL OUTLAY	-	-	-	-	10,000
OTHER	194,000	94,374	44,400	44,400	44,400
TOTAL	\$318,733	\$343,702	\$341,775	\$341,775	\$345,785

**MISSION**

The John's Pass Village Fund was established in fiscal year 1999 to direct the revenues received from the rental of the building to improvements and maintenance of the building and the village. During fiscal year 2002, parking meter revenue generated in the Village was added. Parking meter revenues were moved to the Parking Fund in FY 2009-10.

**JOHN'S PASS VILLAGE FUND-4069400**

**NO PERSONAL SERVICES COSTS**

**OPERATING EXPENSES**

**3400-Other Contractual Services**

***\$21,020 – Cleaning of Public Restrooms twice per day 7 days per week (\$10,000)***

***Power Wash Village streetscape 4 times per year @\$995 ea (\$4,000)***

***Ultra-Clean restroom once per week @\$135 ea (\$7,020)***

**3600-Administrative Services**

***\$148,075 – Allocation of General Fund costs for support services provided to Enterprise Funds***

**4314-Water Service-Buildings**

***\$5,700 – Water Service to 12928 Village Blvd, 12928 Gulf Blvd E, and 194 Boardwalk Place***

**4331-Electric-Buildings**

***\$2,000 – Electric – Buildings at 12928 Village Blvd and restrooms***

**4336-Electric-Street Lights**

***\$12,600 – Electric – Street Lights for John's Pass Boardwalk signs @JP Village and Village Blvd for decorative lights***

**4340-Solid Waste Disposal-City**

***\$27600 – Waste Disposal for 46 cans 7 days per week***

**4500-General Insurance**

***\$32,890 - Property Insurance for Retail store, boardwalk, bell tower & welcome center***

***Flood insurance***

**4610-Maintenance-Buildings**

***\$5,000 – General maintenance for Fantasy Planet retail store, restrooms and A/C replacement***

**4620-Maintenance-Grounds/Parks**

***\$4,000 – Various supplies for ground maintenance – new plants, fertilizer, mulch, etc.***

**4630-Maintenance-Boardwalk**

***\$25,000 – Repair of 10 pile jackets under Boardwalk***

***4640-Maintenance-Other Equipment***  
***\$500 – Maintenance of street lights, parking lot, etc.***

***5210-Departmental Supplies***  
***\$7,000 – General supplies for public restrooms – paper, cleaning supplies, etc.***

***CAPITAL OUTLAY***

***6300-Capital Improvements***

***\$10,000 – Installation of power for lights and tree wrap on Village Blvd***

***OTHER APPROPRIATIONS***

***9950-Transfer to General Fund***

***\$ 44,000 - Average cost of one Parks employee***

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
JOHN'S PASS VILLAGE FUND - 4069400**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>OPERATING:</b>							
3100	Professional Services	-	3,200				
3400	Other Contractual Services	9,440	8,420	14,000	14,000	21,020	50.14%
3600	Administrative Services	29,090	148,075	148,075	148,075	148,075	0.00%
4314	Water Service - Buildings	6,091	5,665	5,700	5,700	5,700	0.00%
4331	Electric - Buildings	2,380	2,779	2,000	2,000	2,000	0.00%
4336	Electric - Street Lights	11,354	11,876	12,600	12,600	12,600	0.00%
4340	Waste Disposal	27,600	27,600	27,600	27,600	27,600	0.00%
4500	General Insurance	28,995	29,145	29,900	29,900	32,890	10.00%
4610	Maintenance - Building	984	1,863	35,000	35,000	5,000	-85.71%
4620	Maintenance-Grounds/Parks	990	2,522	2,500	2,500	4,000	60.00%
4630	Maintenance-Boardwalk	16	828	12,500	12,500	25,000	100.00%
4640	Maint. Other Equipment	255	139	500	500	500	0.00%
4920	Licenses and Permits	2,913	-	-	-	-	
5210	Departmental Supplies	4,625	7,216	7,000	7,000	7,000	0.00%
	Subtotal Operating	124,733	249,328	297,375	297,375	291,385	-2.01%
<b>CAPITAL OUTLAY:</b>							
6300	Capital Improvements	-	-	-	-	10,000	
	Subtotal Capital Outlay	-	-	-	-	10,000	
<b>OTHER:</b>							
9175	Transfer to Parking Fund	-	50,474	-	-		
9900	Contingency	-	-	-	-		
9950	Transfer to General Fund	194,000	43,900	44,400	44,400	44,400	0.00%
	Subtotal Other	194,000	94,374	44,400	44,400	44,400	0.00%
	<b>TOTAL JOHN'S PASS VILLAGE</b>	<b>318,733</b>	<b>343,702</b>	<b>341,775</b>	<b>341,775</b>	<b>345,785</b>	<b>1.17%</b>

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4069400  
JOHN'S PASS VILLAGE FUND - 406**

**POSITION COUNTS**

*There are no authorized positions in this fund.*

**CAPITAL OUTLAY**

**6300 - CAPITAL IMPROVEMENTS:**

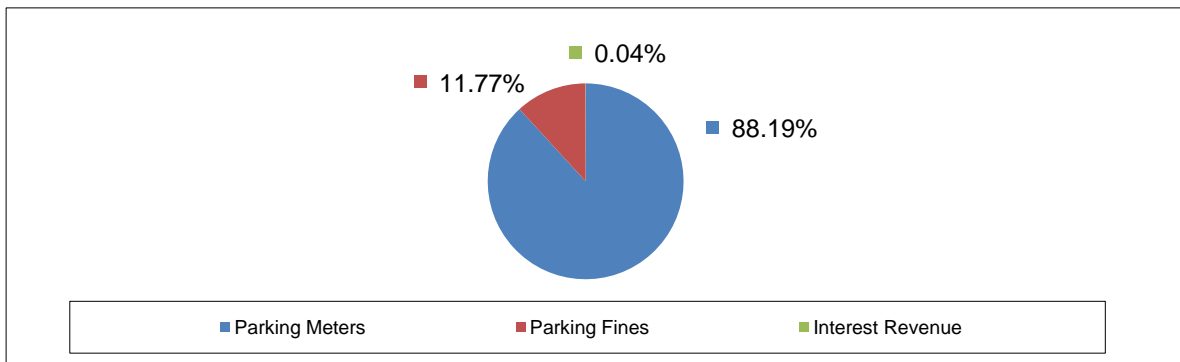
Install Electrical Service to Village Blvd for Majol Tree  
wrap, Christmas lights, and other events.

\$10,000

## ***PARKING FUND***

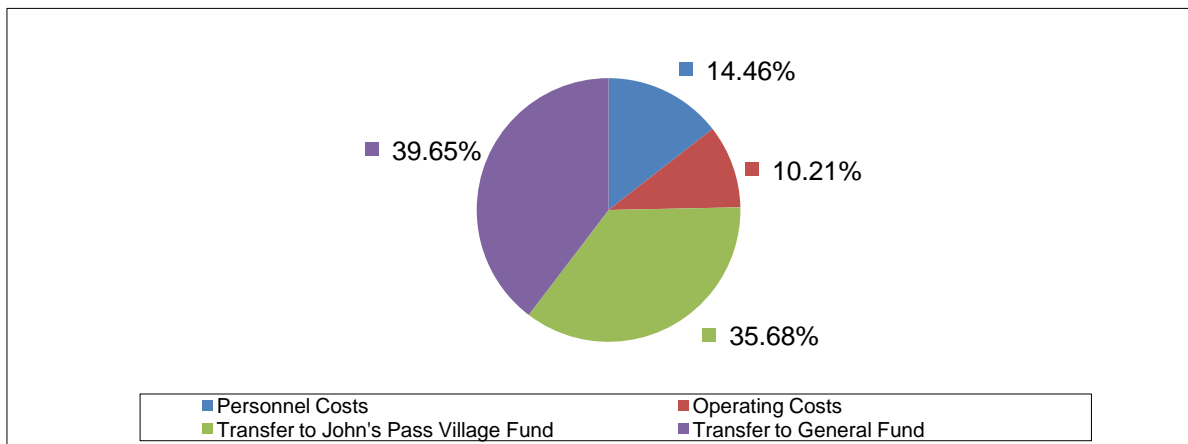
### **WHERE THE MONEY COMES FROM**

Parking Meters	88.19%	\$599,500
Parking Fines	11.77%	\$80,000
Interest Revenue	<u>0.04%</u>	<u>\$250</u>
Total Estimated Revenue	100.00%	\$679,750



### **WHERE THE MONEY GOES**

Personnel Costs	14.46%	\$91,181
Operating Costs	10.21%	64,390
Transfer to John's Pass Village Fund	35.69%	225,000
Transfer to General Fund	<u>39.65%</u>	<u>250,000</u>
Total Appropriations	100.01%	\$630,571





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**CITY OF MADEIRA BEACH  
ESTIMATED REVENUES  
PARKING FUND 407**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ESTIMATE	2010-11 REVISED	2011-12 ESTIMATE	% CHANGE FYE '11 TO FYE '12
	<b>FUND EQUITY, OCTOBER 1</b>	\$ -	\$ -	\$ -	\$ 2,380	\$ 74,100	3013.45%
	<b>ADD REVENUES:</b>						
344.501	Archibald Beach Parking Meters	-	89,291	85,000	85,000	90,000	5.88%
344.502	John's Pass Village Parking Meters	-	133,972	145,000	145,000	145,000	0.00%
344.504	City/South Beach Parking Meters	-	81,946	80,000	80,000	80,000	0.00%
344.506	Non- Resident Parking Permits	-	4,830	7,500	7,500	4,500	-40.00%
344.507	Village Blvd. Parking Meters	-	271,354	305,000	305,000	280,000	-8.20%
351.112	Parking Fines	-	84,854	90,000	90,000	80,000	-11.11%
361.100	Interest Earnings	-	-	500	500	250	-50.00%
381.017	Transfer from John's Pass Fund	-	50,474	-			
	<b>TOTAL REVENUES</b>	-	716,721	713,000	713,000	679,750	-4.66%
	<b>LESS: EXPENSES</b>	0	718,926	641,280	641,280	630,553	
	<b>FUND EQUITY, SEPTEMBER 30</b>	\$ -	\$ (2,205)	\$ 71,720	\$ 74,100	\$ 123,297	

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**CITY OF MADEIRA BEACH  
PARKING FUND 407**

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**SUMMARY**

	2008-09	2009-10	2010-11	2010-11	2011-12
	ACTUAL	ACTUAL	ADOPTED	REVISED	PROPOSED
PERSONAL SERVICES	\$0	\$81,802	\$91,700	\$91,700	\$91,181
OPERATING	-	62,797	74,580	74,580	64,390
OTHER	-	574,327	475,000	475,000	475,000
 TOTAL	 \$0	 \$718,926	 \$641,280	 \$641,280	 \$630,571

**MISSION**

The Parking Fund was established in fiscal year 2009-10 to account for the revenues received from parking meters located throughout the City, and the expenses associated with collections and parking enforcement activities.

**PARKING FUND-4079500**

**PERSONAL SERVICES COSTS**

**1200-Salaries & Wages**

**\$71,295**

*This category covers the cost for the fulltime Parking Enforcement Officer II (Supervisor) and three part-time Parking Enforcement Officers.*

**1400-Overtime**

**\$ 500**

*This category covers the cost of overtime for the one fulltime Parking Enforcement Officer. This is not included in the above figure for Account 1200.*

**2100-Social Security**

**\$ 4,451**

*This covers the cost for social security for the above four (4) positions. Social Security is calculated at 6.2% of the employees' wage.*

**2201-Retirement**

**\$ 2,308**

*Retirement payments made to ICMA for the Parking Enforcement Officer II (12 months). Retirement is calculated at 9% of the employees' wages.*

**2300-Group Insurance**

**\$ 7,339**

*This covers the annual cost for medical and dental insurance.*

*\$6716 for medical*

*\$424 for dental*

*\$199 for life and long term disability included in this category and are calculated at a percentage of each employee's annual wages.*

**2400-Worker's Compensation**

**\$ 4209**

*This covers the cost for workers compensation insurance for each of the four positions listed above.*

**OPERATING EXPENSES**

**3111-Armored Car Service-City**

**\$ 2,280**

*This covers the cost for coin delivery to the bank for City revenues from parking meters. Last increase was 3.10% in January 2011.*

**3410-County Service**

**\$45,000**

*This is the anticipated cost of processing parking tickets. Processing cost \$10 each per memo dated March 13, 2007. This cost can be reduced if PCSO contracts with an outside vendor on City's behalf.*

**4000-Travel and Training**

**\$150**

*This covers the certification course necessary for Parking Enforcement.*

**4110-Cellular Telephone**

**\$480**

*This covers the cost for cell phone service for two (2) phones. One is for the Parking Supervisor and the other is shared between remaining parking staff. Cell phone service is provided by Verizon Wireless.*

**4200-Postage**

**\$50**

*This covers the costs of associated mailings regarding parking tickets and correspondence.*

**4500-General Insurance**

**\$ 880**

*This covers the automobile liability and physical damage for 2007 Ford Ranger and 1998 Ford Ranger used by Parking Enforcement.*

**4600-Maintenance-Auto Equipment**

**\$ 750**

*This covers the maintenance of two Ford Ranger trucks such as oil changes and general maintenance.*

**4640-Maintenance-Other Equipment**

**\$ 750**

*This covers the maintenance on the three (3) coin machines at John's Pass Village and the change counting machine at City Hall.*

**4680-Maintenance-Tires**

**\$ 500**

*This covers the replacement tires for the two (2) Ford Ranger trucks used by Parking.*

**4700-Print & Reproduction**

**\$ 2,700**

*This covers the printing costs of parking tickets and the pre-numbered resident passes. The weekly/monthly non-resident passes are printed in-house and are not included in the*

*The weekly/month non-resident passes are printed in-house and are not included in the above number.*

**5100-Office Supplies**

**\$ 400**

*This covers the colored card stock for non-resident passes as well as miscellaneous office supplies.*

**5200-Uniforms**

**\$ 450***This covers five (5) shirts, five (5) pairs of pants, one (1) set of raingear, two (2) sets of winter wear and, if applicable, one (1) pair of steel toe shoe for Parking Enforcement Officer II (CWA employee) per Article 17 and Appendix B, Uniform Issuance, of the Agreement between the City and the CWA. This also covers shirts for part-time employees.*

**5210-Departmental Supplies**

**\$ 7,000**

*This covers the miscellaneous meter replacement parts, 9 volt batteries, parts, funnels, lenses, and tools. Payment for Water Boy is included in this account (\$500).*

**5220-Gasoline & Oil**

**\$3,000**

*This covers the fuel costs for two (2) Ford Ranger trucks used by Parking Services.*

**OTHER APPROPRIATIONS**

**9185-Transfer to John's Pass Fund**

**\$225,000** *This covers the transfer to John's Pass Fund*

**9950-Transfer to General Fund**

**\$250,000**

*This covers the transfer to General Fund*

**CITY OF MADEIRA BEACH  
APPROPRIATIONS  
PARKING FUND - 4079500**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1200	Salaries & Wages	-	65,181	72,500	72,500	71,295	-1.66%
1400	Overtime	-	158	500	500	500	0.00%
2100	Social Security	-	4,957	5,600	5,600	5,530	-1.25%
2203	ICMA 401(a) Plan	-	2,164	2,400	2,400	2,308	-3.83%
2300	Group Insurance	-	6,166	6,800	6,800	7,339	7.93%
2400	Worker's Compensation	-	3,176	3,900	3,900	4,209	7.92%
	Subtotal Personal Services	-	81,802	91,700	91,700	91,181	-0.57%
<b>OPERATING:</b>							
3111	Armored Car Service	-	2,046	2,100	2,100	2,280	8.57%
3410	County Services	-	41,530	50,000	50,000	45,000	-10.00%
4000	Travel and Training	-	-	500	500	150	-70.00%
4110	Cellular Telephone	-	723	730	730	480	-34.25%
4200	Postage	-	156	300	300	50	-83.33%
4500	General Insurance	-	735	800	800	880	10.00%
4600	Maintenance - Auto Equip.	-	133	750	750	750	0.00%
4640	Maintenance - Other Equip.	-	961	1,000	1,000	750	-25.00%
4680	Maintenance - Tires	-	444	500	500	500	0.00%
4700	Print & Reproduction	-	4,587	3,000	3,000	2,700	-10.00%
5100	Office Supplies	-	205	400	400	400	0.00%
5200	Uniforms	-	561	500	500	450	-10.00%
5210	Departmental Supplies	-	7,342	10,000	10,000	7,000	-30.00%
5220	Gasoline & Oil	-	3,374	4,000	4,000	3,000	-25.00%
	Subtotal Operating	-	62,797	74,580	74,580	64,390	-13.66%
<b>OTHER:</b>							
9185	Transfer to John's Pass Fund	-	324,327	225,000	225,000	225,000	0.00%
9950	Transfer to General Fund	-	250,000	250,000	250,000	250,000	0.00%
	Subtotal Other	-	574,327	475,000	475,000	475,000	0.00%
	<b>TOTAL PARKING ENFORCEMENT</b>	-	718,926	641,280	641,280	630,571	-1.67%

**CITY OF MADEIRA BEACH, FLORIDA  
DEPARTMENT: 4079500  
PARKING FUND - 407**

**POSITION COUNTS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>
PARKING ENFORCEMENT OFFICER II	1	1	1
PARKING ENFORCEMENT OFFICER I (PART-TIME)	<u>3</u>	<u>3</u>	<u>3</u>
TOTAL FUNDED POSITIONS	4	4	4

*Prior to FY 2009-10, Parking Enforcement positions were budgeted in the General Fund.*

**CAPITAL OUTLAY**

*No capital requests.*



**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN SUMMARY**

**FUND: Special Projects Fund**

<b>PROJECTS:</b>							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Seawall replacement	\$450,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$700,000
Beautification	125,000	25,000	25,000	25,000	25,000	25,000	250,000
Street resurfacing	700,000	100,000	100,000	100,000	100,000	100,000	1,200,000
Curb & gutter replacements	100,000	25,000	25,000	25,000	25,000	25,000	225,000
Rex Place Recreational ... ...Complex Renovation							0
Archibald Park Rehabilitation		200,000					200,000
Beach Walkover Replacement		100,000					100,000
Beach Groin Rehabilitation		100,000					100,000
<b>TOTAL</b>	<b>\$1,375,000</b>	<b>\$600,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$2,775,000</b>

<b>FUNDING SOURCES:</b>							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Penny for Pinellas		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Designated Fund Balance	\$1,375,000						1,375,000
Undesignated Fund Balance		400,000					400,000
<b>TOTAL</b>	<b>\$1,375,000</b>	<b>\$600,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$2,775,000</b>

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Special Projects Fund

**DEPT:** Public Works

**PROJECT TITLE:** Seawall Replacement

**LOCATION:** Throughout City

**LIFE EXPECTANCY:** On-going

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

Setting monies aside for repair or replacement of seawalls located throughout the City.

**PROJECT COSTS:**

	BALANCE FWD.	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Seawalls	\$450,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$700,000
<b>TOTAL</b>	\$450,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$700,000

<b>FUNDING SOURCES:</b>							
	BALANCE FWD.	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Penny for Pinellas		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Designated Fund Balance	450,000						450,000
<b>TOTAL</b>	\$450,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$700,000

<b>OPERATIONAL IMPACT:</b>							
		<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
<b>TOTAL</b>		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Special Projects Fund

**DEPT:** Parks

**PROJECT TITLE:** Beautification

**LOCATION:** Throughout City

**LIFE EXPECTANCY:** On-going

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

Setting monies aside for future beautification projects as determined by the City Commission.

**PROJECT COSTS:**

	BALANCE FWD.	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Beautification	\$125,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000
<b>TOTAL</b>	\$125,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000

<b>FUNDING SOURCES:</b>							
	BALANCE FWD.	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Penny for Pinellas		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Designated Fund Balance	\$125,000						125,000
<b>TOTAL</b>	\$125,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000

OPERATIONAL IMPACT:						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

<b>CITY OF MADEIRA BEACH FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL</b>
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<b>FUND:</b> Special Projects
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<b>DEPT:</b> Streets
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<b>PROJECT TITLE:</b> Street Resurfacing Program
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<b>LOCATION:</b> Throughout City
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<b>LIFE EXPECTANCY:</b> 10 Years
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<b>COST ESTIMATE METHOD:</b> Est.
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<b>PROJECT NARRATIVE/JUSTIFICATION:</b> This project involves resurfacing various streets throughout the City each year as needed.
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<b>PROJECT COSTS:</b>							
	BALANCE FWD.	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	TOTAL PROJECT
Street resurfacing	\$700,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,200,000
<b>TOTAL</b>	<b>\$700,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,200,000</b>

<b>FUNDING SOURCES:</b>							
	BALANCE FWD.	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	TOTAL PROJECT
Penny for Pinellas		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Designated Fund Balance	\$700,000						700,000
<b>TOTAL</b>	<b>\$700,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,200,000</b>

<b>OPERATIONAL IMPACT:</b>							
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	TOTAL PROJECT
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0

<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0
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<b>CITY OF MADEIRA BEACH</b> <b>FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL</b>
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<b>FUND:</b> Special Projects
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<b>DEPT:</b> Streets
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<b>PROJECT TITLE:</b> Curb & Gutter Program
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<b>LOCATION:</b> Throughout City
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<b>LIFE EXPECTANCY:</b> 10 Years
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<b>COST ESTIMATE METHOD:</b> Est.
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<b>PROJECT NARRATIVE/JUSTIFICATION:</b>
This project involves replacing various curbs & gutters throughout the City each year as needed.

PROJECT COSTS:							
	BALANCE						
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>TOTAL PROJECT</u>
Curb & gutter replacements	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$225,000
<b>TOTAL</b>	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$225,000

<b>FUNDING SOURCES:</b>							
	BALANCE FWD.	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Penny for Pinellas		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Designated Fund Balance	100,000						100,000
<b>TOTAL</b>	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$225,000

OPERATIONAL IMPACT:						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>TOTAL PROJECT</u>
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

<b>CITY OF MADEIRA BEACH</b> <b>FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL</b>
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<b>FUND:</b> Special Projects
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<b>DEPT:</b> Parks
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<b>PROJECT TITLE:</b> Rex Place Recreational Complex Renovation
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<b>LOCATION:</b> Rex Place
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<b>LIFE EXPECTANCY:</b> 20 Years
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<b>COST ESTIMATE METHOD:</b> Est.
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<b>PROJECT NARRATIVE/JUSTIFICATION:</b>
This project involves renovating the Rex Place Recreational Complex to include a passive park and aquatic center. On May 10, 2011, Resolution 11.06 rescinded Resolution 10.09 and returned the designated fund balance for the Rex Place Recreation Center to Seawall Replacement (\$200,000) and Street Resurfacing (\$300,000)

PROJECT COSTS:							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Rex Pl. Recreational Complex							\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<b>FUNDING SOURCES:</b>							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Penny for Pinellas							\$0
Designated Fund Balance							-
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<b>OPERATIONAL IMPACT:</b>							TOTAL
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>		<u>PROJECT</u>
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0		\$0

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Special Projects

**DEPT:** Parks

**PROJECT TITLE:** Archibald Park Rehabilitation

**LOCATION:** Archibald Park

**LIFE EXPECTANCY:** 20 Years

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

This project involves renovating Archibald Park, including design and installation of new landscaping, lighting, and showers as per site plan by engineering firm and approved by the Archibald Committee and City Commission. Project does not include undergrounding of electrical service.

**PROJECT COSTS:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Archibald Park Rehabilitation		\$200,000					\$200,000
<b>TOTAL</b>	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

**FUNDING SOURCES:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Penny for Pinellas							\$0
Designated Fund Balance							-
Undesignated Fund Balance		\$200,000					\$200,000
<b>TOTAL</b>	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

OPERATIONAL IMPACT:						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>TOTAL PROJECT</u>
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Special Projects

**DEPT:** Parks

**PROJECT TITLE:** Beach Walkover Replacement

**LOCATION:** 6 Beach Walkovers

**LIFE EXPECTANCY:** 20 Years

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

This project involves replacing beach walkovers at 130th Av, 131st Av, 132nd Av, 133rd Av, 134th Av, & 135th Av

**PROJECT COSTS:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Beach Walkover Replacement		\$100,000					\$100,000
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

**FUNDING SOURCES:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Penny for Pinellas							\$0
Designated Fund Balance							-
Undesignated Fund Balance		\$100,000					\$100,000
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

OPERATIONAL IMPACT:						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0



**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Special Projects

**DEPT:** Parks

**PROJECT TITLE:** Beach Groin Rehabilitation

**LOCATION:** Beach Groins

**LIFE EXPECTANCY:** 20 Years

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

This project involves rehabilitating the City's beach groins.

**PROJECT COSTS:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Beach Groin Rehabilitation		\$100,000					\$100,000
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

**FUNDING SOURCES:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Penny for Pinellas							\$0
Designated Fund Balance							-
Undesignated Fund Balance		\$100,000					\$100,000
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

OPERATIONAL IMPACT:						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN SUMMARY**

**FUND: Marina Fund**

<b>PROJECTS:</b>							
	BALANCE <u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL <u>PROJECT</u>
Ship Store							\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<b>FUNDING SOURCES:</b>							
	BALANCE <u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL <u>PROJECT</u>
Loan Proceeds							\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

**FUND:** Marina Fund

**DEPT:** Marina

**PROJECT TITLE:** Ship Store

**LOCATION:** Marina

**LIFE EXPECTANCY:** 30 Years

**COST ESTIMATE METHOD:** Est.

**PROJECT NARRATIVE/JUSTIFICATION:**

To construct a new ship store closer to the fuel dock, including relocation of phone lines, propane tank with fencing and bollards. The ship store will include an office area and sales area for frozen bait, tackle, beverages, snacks and marine supplies. ADA restrooms, laundry and shower facilities will be included in the construction. This project is to be completed during FY 10/11.

**PROJECT COSTS:**

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Construction							\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**FUNDING SOURCES:**

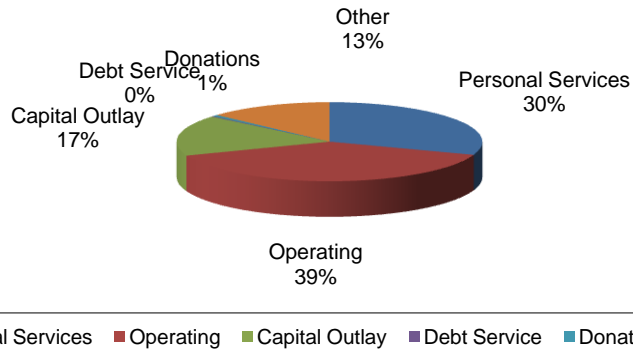
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>PROJECT</u>
Undesignated Reserves							\$0
Loan Proceeds							0

<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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<b>OPERATIONAL IMPACT:</b>						
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0

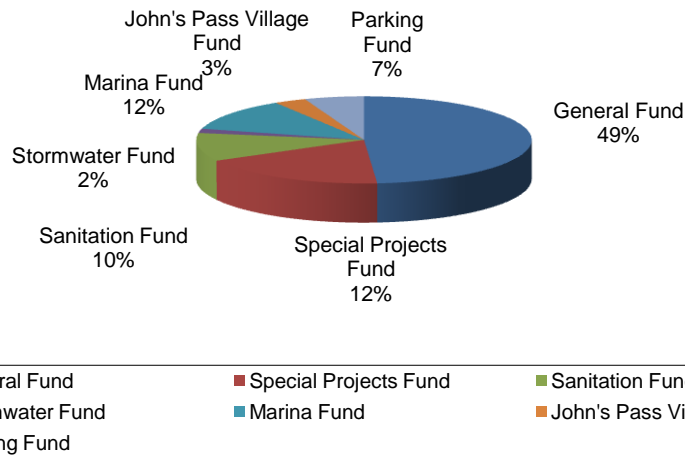
## CITY OF MADEIRA BEACH

### Total Appropriations by Type



Personal Services	\$ 3,332,909
Operating	4,252,717
Capital Outlay	1,830,576
Debt Service	23,276
Donations	66,372
Other	<u>1,449,595</u>
<b>Total Budget</b>	<b><u>\$ 10,955,445</u></b>

### Total Appropriations by Fund



General Fund	\$ 5,339,588
Special Projects Fund	2,005,000
Sanitation Fund	1,146,718
Stormwater Fund	173,783
Marina Fund	1,321,058
John's Pass Village Fund	338,765

Parking Fund	<u>630,533</u>
Total Budget	<u>\$ 10,955,445</u>

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY TYPE**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
<b>PERSONAL SERVICES:</b>							
1100	Salaries-Commission	26,400	26,000	26,500	26,500	26,500	0.00%
1200	Salaries & Wages	2,474,891	2,249,540	2,269,100	2,269,100	2,271,925	0.12%
1400	Overtime	152,012	183,281	131,400	211,400	149,635	-29.22%
2100	Social Security	199,767	185,639	186,500	186,500	187,237	0.40%
2201	Retirement - FRS Regular Class	53,270	48,739	39,700	39,700	12,661	-68.11%
2202	Retirement - FRS Special Risk	144,760	133,884	152,600	152,600	93,011	-39.05%
2203	Retirement - ICMA 401(a) Plan	98,495	92,237	102,600	102,600	93,364	-9.00%
2300	Group Insurance	278,824	275,366	342,400	342,400	385,184	12.50%
2400	Worker's Compensation	110,375	85,683	107,000	107,000	113,392	5.97%
2500	Unemployment Compensation	20,726	17,461	-	-	-	
	Subtotal Personal Services	3,559,520	3,297,830	3,357,800	3,437,800	3,332,909	-3.05%
<b>OPERATING:</b>							
3100	Professional Services	31,289	71,561	77,795	77,795	57,240	-26.42%
3101	City Attorney - Retainer	50,400	50,400	50,400	50,400	50,400	0.00%
3102	City Attorney - Non-Retainer	21,825	16,100	40,000	40,000	40,000	0.00%
3103	Other Legal Expenses	1,615	-	2,500	2,500	5,000	100.00%
3105	Legal - Labor Attorney	342	1,301	10,000	10,000	10,000	0.00%
3111	Armored Car Service - City	1,969	2,046	2,100	2,100	2,280	8.57%
3112	Armored Car Service - County	46	-	-	-	-	
3113	Lawsuit - Thomas	37,113	-	-	-	-	
3117	Umpires & Officials	22,120	18,837	19,580	19,580	19,580	0.00%
3121	Software Support	14,962	17,841	16,200	16,200	16,200	0.00%
3122	Computer Hardware Support	6,624	18,109	10,000	10,000	19,800	98.00%
3125	Special Magistrate	48,090	27,979	40,000	40,000	27,000	-32.50%
3131	Law Enforcement Services	887,365	909,692	930,600	930,600	935,104	0.48%
3135	Employee Physicals/Shots	9,197	5,198	5,915	5,915	5,678	-4.01%
3136	Criminal Records Check	148	188	1,000	1,000	400	-60.00%
3137	Legal Recording	874	1,267	1,500	1,500	1,500	0.00%
3139	Community Policing Officer	-	-	-	-	-	
3200	Audit Fee	19,470	28,900	26,500	45,000	28,100	-37.56%



**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY TYPE**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
3400	Other Contractual Services	27,402	43,607	55,870	55,870	68,505	22.61%
3401	Scorekeepers	4,089	3,147	2,940	2,940	2,936	-0.14%
3405	Temporary Services	19,806	21,624	24,250	24,250	24,250	0.00%
3407	Street Sweeping Contract	12,133	2,448	7,400	7,400	7,344	-0.76%
3410	County Services	60,554	42,560	51,000	51,000	46,000	-9.80%
3412	Contract Serv - Archibald Pk	6,570	6,577	7,000	7,000	-	-100.00%
3414	Contract Serv - Causeway Pk	6,570	6,577	7,000	7,000	7,000	0.00%
3415	Contract Serv - South Beach Pk	6,570	6,577	7,000	7,000	7,000	0.00%
3420	Waste Disposal	211,283	200,447	237,600	237,600	185,000	-22.14%
3422	Curbside Recycling	-	37,612	66,000	66,000	46,500	-29.55%
3423	Recycling Material Disposal	26,445	21,910	51,500	51,500	51,500	0.00%
3424	Disposal - Street Sweeping	1,982	-	-	-	-	
3430	County Charges - County Park	19,915	1,240	-	-	-	
3443	Maint - Phone System	1,852	180	3,200	3,200	3,200	0.00%
3451	Lot Mowing/Clearing	700	-	2,500	2,500	2,500	0.00%
3600	Administrative Services	420,650	381,645	381,645	381,645	381,645	0.00%
4000	Travel and Training	21,858	16,922	31,185	31,185	21,825	-30.01%
4001	Auto Allowance	4,325	4,225	4,200	4,200	4,200	0.00%
4010	Travel-Comm Dist #1	776	1,310	1,500	1,500	1,000	-33.33%
4020	Travel-Comm Dist #2	-	15	1,500	1,500	1,000	-33.33%
4030	Travel-Comm Dist #3	-	-	1,500	1,500	1,000	-33.33%
4040	Travel-Comm Dist #4	354	283	1,500	1,500	1,000	-33.33%
4050	Travel-Mayor	1,077	60	1,500	1,500	1,000	-33.33%
4100	Telephone	34,138	36,479	38,240	38,240	37,890	-0.92%
4110	Cellular Telephone	11,526	10,768	10,825	10,825	7,710	-28.78%
4200	Postage	12,003	10,881	12,035	12,035	9,545	-20.69%
4202	Postage - Utility Bills	6,112	21,984	7,500	7,500	26,500	253.33%
4300	Utilities	26,618	2,850	23,000	23,000	2,800	-87.83%

*Continued on next page*

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY TYPE**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
4311	Water Service - Medians	1,675	2,314	2,000	2,000	2,000	0.00%
4312	Water Service - Parks	8,970	6,385	9,000	9,000	8,000	-11.11%
4313	Water Service - Pump Stations	42	39	50	50	50	0.00%
4314	Water Service - Buildings	8,316	7,820	8,200	8,200	7,700	-6.10%
4320	Utilities - County Park	2,390	-	-	-	-	
4331	Electric - Buildings	56,580	55,138	57,000	57,000	52,000	-8.77%
4332	Electric - Sprinklers	2,542	4,337	3,000	3,000	3,000	0.00%
4333	Electric - Ball Fields	5,026	15,705	13,000	13,000	13,000	0.00%
4334	Electric - Pump Stations	1,005	1,034	1,200	1,200	1,200	0.00%
4335	Electric - Docks	19,009	17,953	16,500	16,500	16,500	0.00%
4336	Electric - Street Lights	94,408	101,173	100,600	100,600	97,600	-2.98%
4337	Electric - Traffic Signals	5,089	4,618	5,200	5,200	5,000	-3.85%
4339	Electric - Park Restrooms	1,836	1,635	2,000	2,000	1,800	-10.00%
4340	Solid Waste Disposal-City	90,965	90,965	85,985	85,985	81,743	-4.93%
4345	Solid Waste Disposal-County Pk	450	-	-	-	-	
4400	Rentals and Leases	15,206	19,380	22,900	22,900	18,210	-20.48%
4402	Submerged Land Lease	2,064	2,120	2,500	2,500	2,550	2.00%
4500	General Insurance	278,102	275,662	283,000	283,000	311,730	10.15%
4515	AD & D - Firefighters	609	515	600	600	650	8.33%
4600	Maint - Auto Equipment	41,243	36,287	52,450	52,450	42,530	-18.91%
4610	Maint - Buildings	38,568	54,994	109,600	109,600	53,450	-51.23%
4611	Maint - Building - County Park	175	-	-	-	-	
4612	Maint - Building - Archibald Pk	2,765	1,649	6,500	3,000	5,000	66.67%
4613	Maint - Building - South Beach	190	293	10,500	14,000	500	-96.43%
4620	Maint - Grounds/Parks	34,828	28,334	25,300	25,300	38,800	53.36%
4621	Maint - Grounds - County Park	75	-	-	-	-	
4622	Maint - Causeway Park	3,138	1,449	2,000	2,000	2,000	0.00%
4630	Maint - South Beach Park	285	850	15,000	15,000	29,000	93.33%
4640	Maint - Other Equipment	18,046	17,891	30,300	30,300	25,200	-16.83%
4641	Maint - Equip - County Park	90	-	-	-	-	
4650	Maint - Streets	4,851	3,970	8,500	8,500	4,500	-47.06%
4660	Maint - Beach & Seawall	11,370	9,970	18,000	18,000	12,000	-33.33%
4661	Maint - Storm Drains	14,697	12,933	63,000	63,000	23,000	-63.49%

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY TYPE**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
4670	Maint - Signs & Signals	27,819	29,374	34,000	34,000	34,000	0.00%
4680	Maint - Tires	13,523	18,178	23,500	23,500	20,480	-12.85%
4691	Maint - Radio Equipment	6,725	8,011	6,000	6,000	4,000	-33.33%
4692	Maint - Marina	12,524	9,876	11,000	11,000	8,000	-27.27%
4700	Print & Reproduction	21,839	20,843	21,425	21,425	22,200	3.62%
4800	Promotions & Pub Relations	25,591	21,270	25,020	25,020	21,020	-15.99%
4801	Christmas Decorations	21,945	22,693	25,000	25,000	22,000	-12.00%
4802	Board Appreciation Dinner	1,518	795	1,500	1,500	1,500	0.00%
4803	Boat Parade	3,531	5,832	4,000	4,000	3,500	-12.50%
4804	Fireworks	10,000	10,000	10,000	10,000	10,000	0.00%
4807	Citizens' Academy	-	-	500	500	500	0.00%
4811	Veteran's Day Boat Parade	500	500	500	500	500	0.00%
4900	Other Current Charges	6,807	6,334	9,000	9,000	8,600	-4.44%
4910	Election Expenses	220	505	6,000	6,000	6,000	0.00%
4920	Licenses & Permits	6,395	1,714	3,490	3,490	3,240	-7.16%
4930	Bank Service Charges	13,331	15,324	13,000	13,000	15,000	15.38%
4960	Bad Debt Expense	11,177	-	-	-	-	
5100	Office Supplies	24,886	19,604	22,950	22,950	21,025	-8.39%
5200	Uniforms	17,590	23,624	23,440	23,440	17,300	-26.19%
5210	Departmental Supplies	82,290	95,050	110,750	112,424	101,330	-9.87%
5211	Supplies - County Park	286	-	-	-	-	
5212	Supplies - After School Program	12,831	12,973	13,000	13,000	10,000	-23.08%
5217	Flag Supplies	817	1,394	1,000	1,000	850	-15.00%
5218	Supplies - Summer Program	24,383	21,085	35,000	35,000	35,000	0.00%
5219	Supplies - Special Programs	401	472	-	-	-	
5220	Gasoline & Oil	65,343	77,720	71,500	71,500	66,500	-6.99%

*Continued on next page*

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY TYPE**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
5230	Tools	6,988	3,886	8,350	8,350	9,050	8.38%
5250	Other Medical Supplies	286	240	500	500	200	-60.00%
5270	Fuel Purchases - Resale	503,985	589,217	500,000	500,000	690,000	38.00%
5271	Store Purchases - Resale	75,855	64,243	65,000	65,000	70,000	7.69%
5272	Propane Purchases - Resale	10,814	9,909	12,000	12,000	12,000	0.00%
5420	Dues & Subscriptions	12,623	10,464	14,030	14,030	13,077	-6.79%
5810	Cash Short (Over)	1,208	(91)	-	-	-	
5820	Discarded Inventory	-	133	-	-	-	
	Subtotal Operating	3,887,393	3,927,932	4,298,820	4,318,994	4,252,717	-1.53%
	<b>CAPITAL OUTLAY:</b>						
6200	Buildings	-	25,822	500,000	500,000	-	
6300	Capital Improvements	216,270	225,277	754,500	754,500	1,577,500	109.08%
6301	City Beautification	-	-	-	-	-	
6311	Archibald Park	-	-	-	-	-	
6312	Recreation Field Renovations	-	-	-	-	-	
6316	Dune Walkovers	10,500	-	-	-	-	
6317	Snack Shack Renovation	54,557	-	-	-	-	
6400	Capital Equipment	339,676	223,772	310,700	239,422	253,076	5.70%
	Subtotal Capital Outlay	621,003	474,871	1,565,200	1,493,922	1,830,576	22.53%
	<b>DEBT SERVICE:</b>						
7100	Principal	-	-	-	-	19,400	
7200	Interest	-	-	-	-	3,876	
	Subtotal Debt Service	-	-	-	-	23,276	
	<b>DONATIONS:</b>						
8201	Seniors Club	1,500	1,500	1,500	1,500	1,500	0.00%
8221	S.P.C.A.	250		500	500	500	0.00%
8222	Neighborly Care Network	5,500	5,500	5,500	5,500	5,500	0.00%

CITY OF MADEIRA BEACH, FLORIDA  
APPROPRIATIONS BY TYPE  
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 REVISED	2011-12 PROPOSED	% CHANGE FYE '11 TO FYE '12
8340	Gulf Beaches Library	27,346	46,115	50,160	50,160	58,872	17.37%
	Subtotal Donations	34,596	53,115	57,660	57,660	66,372	15.11%
	<b>OTHER:</b>						
9175	Transfer to Parking Fund	-	50,474	-	-		
9185	Transfer to John's Pass Fund	-	324,598	225,000	225,000	225,000	0.00%
9405	Loan to Marina Fund	-	-	500,000	500,000	-	
9900	Contingency	-	-	409,090	409,090	280,195	-31.51%
9920	Capital Improvement Plan	-	-	625,000	625,000	650,000	
9950	Transfer to General Fund	194,000	293,900	294,400	294,400	294,400	0.00%
	Subtotal Other	194,000	668,972	2,053,490	2,053,490	1,449,595	-29.41%
	<b>TOTAL</b>	8,296,512	8,422,579	11,332,970	11,361,866	<b>10,955,445</b>	-3.58%

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY FUND**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	GENERAL FUND	SPECIAL PROJECTS FUND	SANITATION FUND	STORMWATER FUND	MARINA FUND	JOHN'S PASS FUND	PARKING FUND	TOTAL
<b>PERSONAL SERVICES:</b>									
1100	Salaries-Commission	26,500							26,500
1200	Salaries & Wages	1,744,143		303,263	29,916	123,308		71,295	2,271,925
1400	Overtime	143,135		1,000	3,000	2,000		500	149,635
2100	Social Security	146,365		23,276	2,518	9,586		5,492	187,237
2201	Retirement - FRS Regular Class	7,082		5,579					12,661
2202	Retirement - FRS Special Risk	93,011							93,011
2203	Retirement - ICMA 401(a) Plan	61,173		17,157	2,962	9,764		2,308	93,364
2300	Group Insurance	281,545		66,660	7,377	22,263		7,339	385,184
2400	Worker's Compensation	61,376		39,120	2,801	5,886		4,209	113,392
	Subtotal Personal Services	2,564,330	-	456,055	48,574	172,807	-	91,143	3,332,909
<b>OPERATING:</b>									
3100	Professional Services	35,990	10,000		7,000	4,250			57,240
3101	City Attorney - Retainer	50,400							50,400
3102	City Attorney - Non-Retainer	40,000							40,000
3103	Other Legal Expenses	5,000							5,000
3105	Legal - Labor Attorney	10,000							10,000
3111	Armored Car Service							2,280	2,280
3117	Umpires & Officials	19,580							19,580
3121	Software Support	16,200							16,200
3122	Computer Hardware Support	19,800							19,800
3125	Special Magistrate	27,000							27,000
3131	Law Enforcement Services	935,104							935,104
3135	Employee Physicals/Shots	5,678							5,678
3136	Criminal Records Check	400							400
3137	Legal Recording	1,500							1,500
3200	Audit Fee	28,100							28,100
3400	Other Contractual Services	49,215				5,290	14,000		68,505
3401	Scorekeepers	2,936							2,936
3405	Temporary Services			24,000	250				24,250
3407	Street Sweeping Contract				7,344				7,344

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY FUND**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	GENERAL FUND	SPECIAL PROJECTS FUND	SANITATION FUND	STORMWATER FUND	MARINA FUND	JOHN'S PASS FUND	PARKING FUND	TOTAL
3410	County Services	1,000						45,000	46,000
3412	Contract Serv - Archibald Pk								-
3414	Contract Serv - Causeway Pk	7,000							7,000
3415	Contract Serv - South Beach	7,000							7,000
3420	Waste Disposal			185,000					185,000
3422	Curbside Recycling			46,500					46,500
3423	Recycling Material Disposal			51,500					51,500
3424	Disposal - Street Sweeping								-
3443	Maint - Phone System	3,200							3,200
3451	Lot Mowing/Clearing	2,500							2,500
3600	Administrative Services			43,125	24,045	166,400	148,075		381,645
4000	Travel and Training	19,375		250	800	1,250		150	21,825
4001	Auto Allowance	4,200							4,200
4010	Travel-Comm Dist #1	1,000							1,000
4020	Travel-Comm Dist #2	1,000							1,000
4030	Travel-Comm Dist #3	1,000							1,000
4040	Travel-Comm Dist #4	1,000							1,000
4050	Travel-Mayor	1,000							1,000
4100	Telephone	35,590				2,300			37,890
4110	Cellular Telephone	4,920		1,200	240	870		480	7,710
4200	Postage	8,895				600		50	9,545
4202	Postage - Utility Bills			8,000	6,000	12,500			26,500
4300	Utilities	2,800							2,800
4311	Water Service - Medians	2,000							2,000
4312	Water Service - Parks	8,000							8,000
4313	Water Service - Pump Stations				50				50
4314	Water Service - Buildings	2,000					5,700		7,700
4331	Electric - Buildings	42,000				8,000	2,000		52,000
4332	Electric - Sprinklers	3,000							3,000
4333	Electric - Ball Fields	13,000							13,000
4334	Electric - Pump Stations				1,200				1,200
4335	Electric - Docks					16,500			16,500
4336	Electric - Street Lights	85,000					12,600		97,600

**CITY OF MADEIRA BEACH, FLORIDA**  
**APPROPRIATIONS BY FUND**  
**ALL DEPARTMENTS / ALL FUNDS**

A/C #	ACCOUNT TITLE	GENERAL FUND	SPECIAL PROJECTS FUND	SANITATION FUND	STORMWATER FUND	MARINA FUND	JOHN'S PASS FUND	PARKING FUND	TOTAL
4337	Electric - Traffic Signals	5,000							5,000
4339	Electric - Park Restrooms	1,800							1,800
4340	Solid Waste Disposal-City Bldgs	54,143					27,600		81,743
4400	Rentals and Leases	15,660		1,200	600	750			18,210
4402	Submerged Land Lease					2,550			2,550
4500	General Insurance	232,950		18,500	15,070	11,440	32,890	880	311,730
4515	AD & D - Firefighters	650							650
4600	Maint - Auto Equipment	21,280		20,000	250	250		750	42,530
4610	Maint - Buildings	47,700				750	5,000		53,450
4612	Maint - Building - Archibald Pk	5,000							5,000
4613	Maint - Building - South Beach	500							500
4620	Maint - Grounds/Parks	32,000				2,800	4,000		38,800
4622	Maint - Causeway Park	2,000							2,000
4630	Maint - South Beach/Boardwalk	4,000					25,000		29,000
4640	Maint - Other Equipment	20,200		1,000	500	2,250	500	750	25,200
4650	Maint - Streets	3,000			1,500				4,500
4660	Maint - Beach & Seawall	12,000							12,000
4661	Maint - Storm Drains				23,000				23,000
4670	Maint - Signs & Signals	34,000							34,000
4680	Maint - Tires	5,680		14,000	300			500	20,480
4691	Maint - Radio Equipment	4,000							4,000
4692	Maint - Marina					8,000			8,000
4700	Print & Reproduction	15,350		3,000	150	1,000		2,700	22,200
4800	Promotions & Pub Relations	13,000				8,020			21,020
4801	Christmas Decorations	22,000							22,000
4802	Board Appreciation Dinner	1,500							1,500
4803	Boat Parade	3,500							3,500
4804	Fireworks	10,000							10,000
4807	Citizens' Academy	500							500
4811	Veteran's Day Boat Parade	500							500
4900	Other Current Charges	8,600							8,600
4910	Election Expenses	6,000							6,000
4920	Licenses & Permits	1,425			1,060	755			3,240



CITY OF MADEIRA BEACH, FLORIDA  
APPROPRIATIONS BY FUND  
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	GENERAL FUND	SPECIAL PROJECTS FUND	SANITATION FUND	STORMWATER FUND	MARINA FUND	JOHN'S PASS FUND	PARKING FUND	TOTAL
4930	Bank Service Charges					15,000			15,000
5100	Office Supplies	19,775			100	750		400	21,025
5200	Uniforms	13,550		2,000	300	1,000		450	17,300
5210	Departmental Supplies	46,630		32,200	600	7,900	7,000	7,000	101,330
5212	Supplies - After School Program	10,000							10,000
5217	Flag Supplies	850							850
5218	Supplies - Summer Program	35,000							35,000
5220	Gasoline & Oil	23,500		36,000	3,500	500		3,000	66,500
5230	Tools	7,850		200	200	800			9,050
5250	Other Medical Supplies	200							200
5270	Fuel Purchases - Resale					690,000			690,000
5271	Store Purchases - Resale					70,000			70,000
5272	Propane Purchases - Resale					12,000			12,000
5420	Dues & Subscriptions	12,242		250	85	500			13,077
	Subtotal Operating	2,256,918	10,000	487,925	94,144	1,054,975	284,365	64,390	4,252,717
	<b>DEBT SERVICE:</b>								
7100	Principal-Loan from Gen Fd					19,400			19,400
7200	Interest-Loan from Gen Fd					3,876			3,876
	Subtotal Debt Service					23,276			23,276
	<b>CAPITAL OUTLAY:</b>								
6200	Buildings								-
6300	Capital Improvements	172,500	1,325,000			70,000	10,000		1,577,500
6400	Capital Equipment	59,273		182,738	11,065				253,076
	Subtotal Capital Outlay	231,773	1,325,000	182,738	11,065	70,000	10,000	-	1,830,576

CITY OF MADEIRA BEACH, FLORIDA  
APPROPRIATIONS BY FUND  
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	GENERAL FUND	SPECIAL PROJECTS FUND	SANITATION FUND	STORMWATER FUND	MARINA FUND	JOHN'S PASS FUND	PARKING FUND	TOTAL
<b>DONATIONS:</b>									
8201	Seniors Club	1,500							1,500
8221	S.P.C.A.	500							500
8222	Neighborly Care Network	5,500							5,500
8340	Gulf Beaches Library	58,872							58,872
	Subtotal Donations	66,372	-	-	-	-	-	-	66,372
<b>OTHER:</b>									
9185	Transfer to John's Pass Fund							225,000	225,000
9405	Loan to Marina Fund								-
9900	Contingency	220,195	20,000	20,000	20,000				280,195
9920	Capital Improvement Plan		650,000						650,000
9950	Transfer to General Fund						44,400	250,000	294,400
	Subtotal Other	220,195	670,000	20,000	20,000	-	44,400	475,000	1,449,595
	<b>TOTAL</b>	5,339,588	2,005,000	1,146,718	173,783	1,321,058	338,765	630,533	<b>10,955,445</b>

	General Fund	Special Projects Fund	Sanitation Fund	Stormwater Fund	Marina Fund	John's Pass Village Fund	Parking Fund
Fund Balance 9/30/2010	\$11,586,429	\$1,843,426	\$1,078,986	\$964,405	\$130,441	\$559,610	-\$2,205
Nonspendable:							
Inventories	\$5,298						
Prepaid Items	\$4,978						
Restricted:		\$1,843,426					
Assigned:							
Encumbrances	\$10,397						
Vehicle replacements	\$517,847						
Compensated absences	\$172,702						
Proceeds from sale of sewer system	\$3,344,706						
Unassigned	\$7,530,501						
Unrestricted			\$1,078,986	\$964,405	\$130,441	\$559,610	-\$2,205
Total fund balance	\$11,586,429	\$1,843,426	\$1,078,986	\$964,405	\$130,441	\$559,610	-\$2,205

The City has elected to implement GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definition*, for the fiscal year ended September 30, 2010. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the government is bound to observe constraints imposed upon the use of the resources reported in the governmental funds. Each classification of fund balance is based on the relative strength of the constraints that control how specific amounts can be spent. The order of spending would follow the same hierarchy; that is, if an amount for a specific purpose is categorized as restricted or committed, then spending for such purpose would come from that classification before any lower classification, and could not come from amounts categorized at a higher level.

*Nonspendable* fund balance represents amounts that cannot be spent, such as inventories, prepaid amounts, and amounts that are legally or contractually required to remain intact.

*Restricted* fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

*Committed* fund balance includes amounts that can be used only for the specific purposes determined by a formal vote of the Board of Commissioners, including encumbrances for purchase orders in excess of \$15,000 which require the approval of the Board.

*Assigned* fund balance includes amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed because they are supported by management's intent rather than a formal action of the Board of Commissioners. Encumbrances for purchase orders of \$15,000 or less are also included in this category.

*Unassigned* fund balance can only be found in the general fund; it represents the residual amount of fund balance not contained in the other classifications.

The City of Madeira Beach does not have a formally adopted stabilization arrangement or minimum fund balance policy; however, one third of the following year's general fund budget has historically been earmarked for unforeseen emergencies. This amount was previously reported as a designation of fund balance, but is now included in the unassigned fund balance of the general fund. For the fiscal year ending September 30, 2010, \$1,895,372 of the unassigned fund balance has been earmarked for unforeseen emergencies. These funds would be available for use with the approval of the Board of Commissioners following an event such as a flood or hurricane.

Designated Fund Balance October 1,2010		
Beautification	\$100,000	
Rex Place Recreational		
Complex Renovation*	<u>500,000</u>	
Total Designated Fund Balance		\$600,000
Undesignated Fund Balance October 1, 2010	<u>1,243,426</u>	
Fund Balance October 1, 2010		\$1,843,426
FY 2011 Revenue		\$400,500
FY 2011 Appropriations		
Professional Services	\$10,000	
Seawall Replacement*	250,000	
Beautification	25,000	
Street Resurfacing*	400,000	
Curb & Gutter Replacements	100,000	
Contingency	<u>20,000</u>	
Total FY 2011 Appropriations		\$805,000
Estimated Fund Balance September 30, 2011		
Designated		\$625,000
Undesignated		<u>\$838,926</u>
Estimated Fund Balance September 30, 2011		\$1,436,326

\*On May 10, 2011, Resolution 11.06 rescinded Resolution 10.09 and returned the designated fund balance for the Rex Place Recreation Center to Seawall Replacement(\$200,000) and Street Resurfacing (\$300,000)

Designated Fund Balance October 1, 2011		
Seawall Replacement	\$400,000	
Beautification	125,000	
Street Resurfacing	700,000	
Curb & Gutter Replacements	100,000	
Total Designated Fund Balance	\$1,375,000	
Undesignated Fund Balance October 1, 2011	<u>838,926</u>	
Fund Balance October 1, 2010		\$2,213,926
FY 2012 Revenue	\$387,000	
FY 2011 Appropriations		
Professional Services	\$10,000	
Seawall Replacement	300,000	
Beautification	25,000	
Street Resurfacing	500,000	
Curb & Gutter Replacements	125,000	
Archibald Park	200,000	
Dune Walkovers	100,000	
Beach Groin Rehabilitation	100,000	
Contingency	<u>20,000</u>	
Total FY 2011 Appropriations		\$1,380,000
Estimated Fund Balance September 30, 2012		
Designated		\$650,000
Undesignated		<u>\$570,926</u>
Estimated Fund Balance September 30, 2012		\$1,220,926

<b>General Fund</b>	
Assigned Fund Balance	\$ 172,702
<b>Special Projects Fund</b>	
Assigned Fund Balance	-
<b>Sanitation Fund</b>	
Noncurrent Liabilities	36,224
Other post-employment benefits	2,432
<b>Stormwater Fund</b>	
Noncurrent Liabilities	2,094
Other post-employment benefits	271
<b>Marina Fund</b>	
Noncurrent Liabilities	13,385
Other post-employment benefits	810
<b>John's Pass Village Fund</b>	
Noncurrent Liabilities	-
Other post-employment benefits	-
<b>Parking Fund</b>	
Noncurrent Liabilities	255
Other post-employment benefits	<u>271</u>
<b>Total Recorded Compensated Absences</b>	\$ 228,444



It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Vested or accumulated vacation leave is recorded as an expense and liability of the appropriate fund as the benefits accrue to employees. No liability is recorded for non vesting accumulating right to receive sick pay benefits; however, a liability is recognized for that portion estimated to be paid at separation. The enterprise funds report 100% of compensated absences in both the Government-wide and the Proprietary Fund statements, because they are accrued when incurred. The General Fund reports 100% of the amount due in the Government-wide statements because it is accrued when incurred, but only the amount the City estimates to be due and payable as of the balance sheet date is recorded as a liability in the governmental fund statements. The remaining amount is presented as a designation of fund balance. The City estimates that approximately 10% of compensated absences will become due and payable within one year.

**CITY OF MADEIRA BEACH  
SCHEDULE OF FUNDED POSITIONS  
ALL DEPARTMENTS / ALL FUNDS**

<u>Pay Grade</u>	<u>Union</u>	<u>Dept</u>	<u>Position Title</u>	<u>Range</u>	<u>Position Counts</u>		
					<u>2010</u>	<u>2011</u>	<u>2012</u>
1	N	9300	Marina Attendant (P/T)	\$8.39 - \$12.17	1	1	1
2	N	5000	Building Maintenance Worker (P/T)	\$9.22 - \$13.84	1	1	1
2	CWA-R	1400	Building Maintenance Worker	\$9.22 - \$13.84	0	0	0
2	CWA-R	9300	Building Maintenance Worker	\$9.22 - \$13.84	0	0	0
2	N	5000	Grounds Maintenance Worker (P/T)	\$9.22 - \$13.84	1	1	1
2	CWA-R	5000	Grounds Maintenance Worker	\$9.22 - \$13.84	1	1	1
2	N	4900	Grounds Maintenance Worker (PT/Seasonal)	\$9.22 - \$13.84	1	1	1
2	CWA-R	4900	Grounds Maintenance Worker	\$9.22 - \$13.84	5	5	4
2	N	4010	Parking Enforcement Officer I (P/T)	\$9.22 - \$13.84	0	0	0
2	N	9500	Parking Enforcement Officer I (P/T)	\$9.22 - \$13.84	3	3	3
1	N	5000	Recreation Aide (P/T)	\$8.39 - \$12.17	4	4	4
2	N		Recreation Leader (P/T)	\$9.22 - \$13.84			
1	N	5000	Recreation Aide (Temp/Seasonal)	\$8.39 - \$12.17	7	7	7
2	N		Recreation Leader (Temp/Seasonal)	\$9.22 - \$13.84			
2	CWA-R	7000	Sanitation Worker I	\$9.22 - \$13.84	5	5	4
3	CWA-R	9300	Marina Assistant	\$10.15 - \$15.23	2	2	2
3	CWA-R	3100	Public Works Technician I & II	\$10.15 - \$15.23	2	2	2
5	CWA-R			\$12.28 - \$18.43			
3	CWA-R	9200	Public Works Technician I & II	\$10.15 - \$15.23	1	1	1
5	CWA-R			\$12.28 - \$18.43			
4	CWA-S	4010	Parking Enforcement Officer II	\$11.17 - \$16.75	0	0	0
4	CWA-S	9500	Parking Enforcement Officer II	\$11.17 - \$16.75	1	1	1
4	CWA-R	7000	Sanitation Driver II	\$11.17 - \$16.75	3	3	4
N/A	IAFF	4000	Firefighter / EMT	\$12.39 - \$17.15	7	7	9
N/A	IAFF		Firefighter / Paramedic	\$14.26 - \$19.74			
5	CWA-R	5000	Recreation Coordinator	\$12.28 - \$18.43	1	1	1
6	N	1100	Accounting Specialist	\$13.51 - \$20.27	1	1	1
6	CWA-R	1100	Administrative Assistant-Finance	\$13.51 - \$20.27	1	1	1
6	N	4000	Administrative Assistant-Fire Dept.	\$13.51 - \$20.27	1	1	1

6	CWA-R	1050	Administrative Assistant-Comm. Dev	\$13.51 - \$20.27	1	1	1
6	CWA-R	3000	Administrative Assistant-Public Works	\$13.51 - \$20.27	1	1	1
6	N	1000	Assistant to the City Manager	\$13.51 - \$20.27	0	0	0
6	N	1000	Administrative Assistant-City Manager	\$13.51 - \$20.27	1	1	1
7	CWA-R	1050	Code Compliance Officer	\$14.52 - \$22.29	0	0	0.2
7	CWA-R	1300	Deputy City Clerk	\$14.52 - \$22.29	0	0	0
7	CWA-R	3000	Mechanic	\$14.52 - \$22.29	1	1	1
N/A	IAFF	4000	Lieutenant / EMT	\$15.25 - \$19.90	3	3	3
N/A	IAFF		Lieutenant / Paramedic	\$16.92 - \$22.08			
8	CWA-R	4000	Fire Inspector Coordinator	\$16.35 - \$24.52	0	0	0.8
8	CWA-S	4900	Parks Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	3000	Public Works Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	5000	Recreation Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	9300	Marina Supervisor	\$16.35 - \$24.52	0	0	0
8	CWA-S	7000	Sanitation Supervisor	\$16.35 - \$24.52	1	1	1
9	N	1000	Special Projects Coordinator	\$14.82 - \$26.98	0	0	1
9	N	1050	Community Development Manager	\$14.82 - \$26.98	0	0	1
9	N	1100	Accountant	\$14.82 - \$26.98	0	0	0
9	N	1100	Human Resources Manager	\$14.82 - \$26.98	1	1	1
10	N	1100	Finance Director	\$20.67 - \$39.74	1	1	1
10	N	1050	Community Development Director	\$20.67 - \$39.74	1	1	0
10	N	3000	Community Services Director	\$20.67 - \$39.74	1	1	0
10	N	4000	Fire Chief	\$20.67 - \$39.74	1	1	1
10	N	9300	Marina Director	\$20.67 - \$39.74	1	1	1
N/A	N	1000	City Manager	N/A	1	1	1
N/A	N	1300	City Clerk	N/A	1	1	1
N/A	N	1300	Mayor and Commissioners	N/A	5	5	5

**TOTAL FUNDED POSITIONS**

**73**

**73**

**75**